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INSTITUTE

**MARION
MILITARY**

2012-2013

Academic Catalog

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Marion, AL 36756

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The provisions of this catalog are subject to modification, revocation, and/or additions as deemed necessary by the administration and faculty.

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Welcome from the President



Welcome to Marion Military Institute (MMI)!

By choosing MMI to begin your higher education you have given yourself the opportunity to achieve something special. Our high quality college education folded in an immersive military environment is unique, and something you only see in schools like the U.S. Service Academies. It is a whole-person education that will start you on your higher education journey.

MMI will broaden your intellect, develop your character and leadership skills, and will help to make you much more successful and more competitive when you transfer to your four-year school and beyond.

I look forward to you joining the ranks of our historic Corps of Cadets and becoming part of the rich tradition and legacy that defines MMI.

Academic Calendar 2012-2013

Fall Semester	
August 4, 2012	Athletes Report
August 6, 2012	Athletes Assessment/Advising
August 9, 2012	Academic Overview - Athletes
August 10, 2012	SAP Students Report
August 11, 2012	SAP Students Testing
August 13, 2012	ECP/LEP Students Report Academic Overview - SAP
August 14, 2012	Instructors Report
August 15, 2012	ECP/LEP Assessment
August 17, 2012	ECP/LEP Advising
August 20, 2012	Classes Begin
August 24, 2012	Drop/Add & Late Registration Ends
September 3, 2012	Labor Day Holiday
October 18, 2012	Midterm Grades Due
October 23, 2012	Last Day to Withdraw from Individual Courses
November 12, 2012	Veteran's Day
Noon November 16, 2012 thru 1800, November 25, 2012	Cadet Thanksgiving Holidays
Monday, November 19 and Tuesday 20, 2012	Professional Development Days - Faculty
Thursday, November 22 thru Sunday, November 25, 2012	Faculty Holidays
December 7, 2012	Last Day of Class for Fall Semester
December 7, 2012	Last Day to Entirely Withdraw from College
December 10-12, 2012	Final Exams
December 14, 2012	Fall Graduation and Commissioning/ Faculty Leave Begins
Spring Semester	
January 3, 2013	Instructors Report
January 4, 2013	Testing/Advising for New Students
January 9, 2013	Classes Begin
January 15, 2013	Drop/Add & Late Registration Ends
January 21, 2013	Martin Luther King Holiday
March 7, 2013	Midterm Grades Due
Noon March 8, 2013 thru 1800, March 17, 2013	Spring Break
March 21, 2013	Last Day to Withdraw from Individual Courses
May 1, 2013	Last Day of Class for Spring Semester
May 1, 2013	Last Day to Entirely Withdraw from College
May 3; May 6-7, 2013	Final Exams
May 7, 2013	SAP Convocation
May 11, 2013	Spring Graduation and Commissioning
May 13 – May 15, 2013	Professional Development Days - Faculty
May 15, 2013	Faculty Last Day to Report



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MARION MILITARY INSTITUTE

About MMI

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Campus

The campus encompasses 148 acres including a lighted athletic field, baseball diamond, softball field, nine-hole golf course, and six tennis courts in addition to academic buildings, dormitories, and dining facilities. A multi-purpose athletic center houses a large stage for drama and other performances, a twenty-five meter indoor swimming pool, a newly-renovated weight room, a wrestling center, and a collegiate basketball court. The centerpiece of the campus is its historic chapel built in 1857 featuring six historic, stained glass windows.

The campus student center, more familiarly known as the QM, is located in Murfee Hall. It encompasses a student lounge including a TV room (with wide-screen TV and Blue Ray DVD surround sound system), pool tables and table tennis, foosball and air hockey games, the Canteen (snack bar), MMI Barbershop, Mailroom and Thrift Store. For student convenience the Tiger's Den Bookstore is located in the adjacent building.

History

Marion Military Institute is one of five military junior colleges in the United States. The Institute traces its origin back to 1842 when Howard College was founded in Marion, Alabama. In 1887, the Baptist State Convention moved the college to Birmingham. The president of Howard College, Colonel James T. Murphy, remained behind to become the founder of Marion Military Institute. The property was transferred to a self-perpetuating Board of Trustees, and a charter for a nonprofit educational institution was granted by the State of Alabama. In 2006, Marion Military Institute became a member of the Alabama two-year college system, and hence, became state-assisted.

Since 1872, MMI has been a military school. At the turn of the century, considerable effort was devoted to patterning the school after prominent English schools. In fact, literature of the period details the effort to make Marion the "Eton of the South." The first World War interrupted this plan, and Marion developed as a military high school and junior college. Although Army Junior and Senior ROTC has been an integral part of the Institute, emphasis on academics remains the essence of the school. At Marion Military Institute, learning takes place in an ordered atmosphere, in which discipline is the core and foundation.

Preparation for the nation's service academies has been a specialized part of the Marion Military Institute program since 1910. The General Bruce K. Holloway Service Academy Program utilizes MMI's sound academic curriculum and outstanding ROTC program to provide extraordinary preparation for students seeking appointments to the service academies. The fact that more than 200 generals and admirals began their military education here ably attests to the effectiveness of the program.

Vision

Marion Military Institute will continue to transform itself through initiatives which will create comprehensive excellence, innovative leadership, and strategic alliances. MMI will broaden the range of rigorous and relevant academic programs; recruit quality cadets, faculty, and staff; increase enrollment; and expand its commitment to superior infrastructure, including modern technology. This transformative process will enhance MMI's nationally recognized position as a unique, premier two-year college preeminent in

military training and dedicated to the success of all cadets.

Mission

Marion Military Institute, a two-year public institution, educates and trains the Corps of Cadets in order that each graduate is prepared for success at four-year institutions, including the service academies, with emphasis on providing intellectual, moral-ethical, physical-athletic, and leadership development experiences in a military environment.

Accreditation

Marion Military Institute (MMI) is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees. The Commission on Colleges of the Southern Association of Colleges and Schools is the recognized regional accrediting body in the eleven U.S. Southern States (Alabama, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, Texas and Virginia) and in Latin America for those institutions of higher education that award associate, baccalaureate, master's or doctoral degrees.

Documents describing the MMI's accreditation can be reviewed upon request at the Office of Institutional Research located in the Administration Building on Wilkerson Drive. Direct inquiries to the Southern Association of Colleges and Schools (SACS) concerning Marion Military Institute's accreditation should be forwarded to:

Southern Association of Colleges and Schools
1866 Southern Lane Decatur, Georgia 30033-4097
Telephone number: 404-679-4501
<http://www.sacs.org/>

Notice of Availability of Institutional and Financial Information

Institutions of Higher Education are required by legislation to provide consumer information to prospective as well as enrolled students. Marion Military Institute has developed a page on our website to provide the bulk of the required information in an easily assessable format. Following links on the page will either provide the information in a pdf file, or take you to areas on the MMI website where you can locate the information.

The types of information available include, but are not limited to completion/graduation and transfer rates; financial assistance available to students; crime statistics on campus; athletic program participation rates and financial support; information about students' rights under FERPA; cost of attendance, and other institutional information.

Not all information is available on line, but may be distributed by other methods. If the information you seek is not posted, there is a name and email address for the person on campus who can direct you to the desired information. This information is also e-mailed annually to all students.

If you are unable to locate information you are interested in, please feel free to contact:

Office of Institutional Research
Marion Military Institute
(334) 683-2362



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MMI Programs

- Early Commissioning Program (ECP)
- General Bruce K. Holloway Service Academy Program (SAP)
- Air Force ROTC (AFROTC)
- Marine Corps Platoon Leaders Course (PLC)
- Leadership Education Program (LEP)

Early Commissioning Program (ECP)

The Early Commissioning Program provides the opportunity for cadets to receive a commission as an Army officer two years earlier than their peers at four-year colleges or universities. To be eligible for this unique, accelerated program, a cadet must qualify for the program and commit to a basic term of service in the U.S. Army in either an active duty or reserve forces duty status. Cadets qualify for the ECP in one of the following ways: completion of the Army ROTC Leaders' Training Course in the summer prior to admission; prior military service with at least completion of the basic training component or the equivalent; or at least 3 years of JROTC and approval of the Professor of Military Science. An advanced ROTC cadet must successfully pass a standard army physical (medical examination) and have no previous record of arrests or convictions.

1. For admission to the Early Commissioning Program, the applicant must have a minimum of a 17 composite on the ACT (equivalent on the SAT) and a minimum high school grade point average of 2.00.
2. For consideration for an ECP scholarship, the applicant must have a minimum of a 19 composite on the ACT (equivalent on the SAT) and a minimum high school grade point average of 2.5.

Upon successful completion of the Advanced ROTC courses and the Early Commissioning Program, the cadet will be commissioned as a second lieutenant in the Army. Upon achieving a baccalaureate degree, a second lieutenant may compete for continuous active duty or enter active duty for training and remain with the National Guard or Army Reserve.

The General Bruce K. Holloway Service Academy Program (SAP)

Each year, young men and women attend Marion Military Institute to prepare for admission to the service academies. The General Bruce K. Holloway Service Academy Program, established in 1910 and the oldest such program in the United States, offers a year of solid academic preparation, military training, leadership, and physical development.

All cadets enrolled in the Service Academy Program are assigned to regular academic classes. Additionally, special courses in mathematics, English, vocabulary development, and testing orientation are offered. Special attention is also given to physical conditioning.

All SAP candidates must be morally, physically, medically, and academically sound. All candidates must, as a minimum, meet all ROTC standards. It is very desirable that candidates show participation in high school sports, other high school activities, and indicate their willingness and ability to participate in the overall MMI program. The only exceptions to these criteria may be those candidates sponsored by a specific service academy. The College has established additional admission requirements for these specific programs.

For admission to the Service Academy Program, the sponsored applicant must have a score on the SAT of 1100 or more (ACT composite of 24 or more) with both a math and verbal score of 540 or more, and at least a 2.5 high school grade point average. The only exceptions to these criteria may be those made by the sponsoring Academy or those candidates deemed eligible for the program by the Director of the Service Academy Program.

Air Force ROTC (AFROTC)

MMI cadets may pursue a commission as an Air Force officer through the Air Force ROTC program. Cadets can complete two years at MMI before transferring to a senior college or university to complete the commissioning program for the United States Air Force.

Marine Corps Platoon Leaders Course (PLC)

The Platoon Leaders Course (PLC) is a program coordinated with the University of Alabama's USMC Officer Selection Officer designed to provide college freshmen, sophomores, and juniors with the opportunity to earn a Marine officer's commission. Upon completion of summer training, applicants may begin receiving a monthly stipend. Upon completion of a bachelor's degree at a four-year university, applicants are commissioned as Second Lieutenants in the United States Marine Corps.

Leadership Education Program (LEP)

The Leadership Education Program at MMI is designed specifically for those students who wish to enroll at MMI without incurring a military service obligation. Cadets enrolled in the Leadership Education Program realize the value provided through obtaining an associate's degree in a military environment. These cadets experience a disciplined lifestyle while earning an associate's degree and gaining practical experience in leadership and organizational management. LEP cadets enroll in four semesters of basic military science.

For admission to the Leadership Education Program, the applicant must have a minimum of 16 composite on the ACT (equivalent on the SAT) and at least a 2.0 high school cumulative grade point average.





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MMI Academic Policies

- Classification of Students
- Placement Testing
- Registration for Courses and Changes in the Cadet Schedule
- Repeating a Course
- Class Attendance
- Grading System
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- Final Grade Appeal Procedure
- Academic Standards of Progress
- Application of Standards of Progress
- Academic Probation
- Process for Appeal of Suspension
- Graduation and Degree Requirements
- Graduation Honors
- Policy on Academic Integrity
- Student Educational Record

Classification of Students

A cadet enrolled for 12 or more semester hours of credit is classified as full-time. In order to make satisfactory progress toward the associate's degree, however, it is recommended that cadets carry at least 15 to 16 hours of credit each semester. The associate's degree requires 64 college-level credits, excluding any developmental courses. Any cadet who wishes to take more than 19 hours of credit must receive approval to register from both his/her academic advisor and the Academic Dean.

Placement Testing

Marion Military Institute assesses each incoming college cadet in English, mathematics, and reading. The purposes of the assessment are to determine readiness for college-level courses and to establish initial placement in appropriate college-level or college-preparatory courses. Cadets who test below college-level readiness in English, mathematics, and/or reading will be required to take developmental courses prior to enrolling in the college-level core curriculum courses.

Registration for Courses and Changes in the Cadet Schedule

Currently enrolled cadets have the opportunity to register first. They may expect to register just prior to the end of the preceding semester. Cadets may make changes in their class schedule by adding and/or dropping classes through the first five days of each semester called the "drop/add" period. The dropped classes are not recorded on the cadet's transcript.

After the first week of class and through the date specified in the academic calendar, a cadet may withdraw from individual courses. While enrolled, however, a cadet must at all times maintain a full class load which is defined as twelve credit hours. Audited courses and courses from which a student withdraws are subject to the same fees as regular courses. Cadets may withdraw from the entire semester through the last day of class, as published in the academic calendar. At the point of withdrawal, the cadet will receive a grade of W for the individual course or all courses, as appropriate.

Repeating a Course

With certain exceptions, a cadet may repeat any course(s) in which he/she was previously enrolled. Each attempt that results in an official grade (A, B, C, D, F, W) will be recorded on the cadet's transcript, and each attempt resulting in an official grade will be used in the calculation of the grade point average. When the cadet applies for graduation, however, only the last grade awarded will be included in the calculation of the grade point average for graduation purposes. No course in which the last grade received was an "AU", "F", "W", or "I" may be counted toward graduation.

Class Attendance

Cadets are expected to attend every class meeting. Attendance is considered a contract with obligated appointments and specific expectations of attendance. In the event that a cadet must miss class due to a school-sponsored activity, the cadet is advised to meet with the instructor prior to the absence to arrange completion of missed work. If a cadet reaches the point of having 4 or more unexcused absences in a course, the cadet is subject to being administratively withdrawn from the course and receiving the grade of "F" for the course.

Nonattendance does not constitute a withdrawal from class or from the college. Marion Military Institute has procedures in place that must be followed in the event that a student must leave the college during the semester. Ceasing to attend and not following these procedures will result in a grade of "F" for the cadet's courses.

Grading System

A grade is awarded in each credit course. The grade is based on the student's demonstrated proficiency as determined by the faculty member teaching the course. The following grading system is used at Marion Military Institute.

Grade	Description	Quality Points
A	Excellent	4
B	Good	3
C	Average	2
D	Poor	1
F	Failure	0

Other markings which may appear on the grade report or transcript are as follows:

I – Incomplete. A mark used only for students who cannot complete coursework because of extreme hardship. The incomplete must be made up no later than the end of the following semester or the incomplete turns into the grade of F.

The incomplete grade indicates that a student was passing a course at the end of the semester but was unable to complete the course due to extenuating circumstances. The assignment of the "I" grade may be awarded after consultation between the student and the instructor. If it is determined that an incomplete should be assigned, the instructor will complete the "I" Grade Assignment Form and both the instructor and the student will sign the form. The form will then be forwarded to the appropriate Department Chair for approval. Information on the form will include a description of the work to be completed and the date for completion. The date for completion may not exceed the published last day class for the following semester, excluding summer. Failure to complete the "I" grade agreement within the specified time period will result in the assignment of a grade of "F" for the course. A course with a grade of "I" will not count as enrolled hours in a subsequent term.

AU – Audit. Course taken for no credit. Credit hours will not be averaged into the grade point average. An audit must be declared by the end of the registration period and may not be changed thereafter.

W – Official withdrawal from a course within the designated time period or withdrawal from the institution within a time period designated by the institution. Credit hours will not be averaged into the grade point average.

President's and Dean's Lists

At the end of each semester, cadets who are enrolled in at least twelve credit hours of college-level coursework and who earn a 4.0 grade point average are named to the President's List. Cadets enrolled in at least twelve credit hours of college-level coursework who earn between a 3.5 and 3.99 grade point average are named to

the Dean's List.

Final Grade Appeal Procedure

When a cadet believes there are circumstances that warrant the appeal of the final grade received in a course, the student may appeal the grade. The appeal process must begin within 15 calendar days of the beginning of the subsequent semester.

Grounds for Appeal

1. Errors of omission. The cadet contends that a certain test, homework, or class project was submitted at the designated time but not graded.
2. Errors in averaging. The cadet contends that an error occurred in the mathematical calculations of graded material.
3. Errors in course practices. The cadet contends that there was significant disparity between the course syllabus and the manner in which the course was conducted.

Procedures for Appeal

1. The cadet must consult with the instructor of the class to ensure that no calculation or administrative error has occurred.
2. If no satisfactory agreement is reached with the instructor, the cadet may submit a written appeal to the appropriate Department Chairperson. The Chairperson will investigate the appeal, render a decision, and submit a written report of the findings to the student, instructor, and the Vice President of Academics.
3. If the appeal is denied by the Department Chairperson, the cadet may forward the written appeal to the Academic Dean. The Dean will review the appeal, render a decision, and submit a written report of the findings to the cadet.
4. If the cadet is not in agreement with the decision of the Dean, he or she may request a hearing before an Appeals Committee. The committee members will review the appeal to insure that it meets one of the three allowable grounds for appeal and explains clearly how it meets the grounds for appeal. If the committee determines that the appeal has merit for further investigation, a hearing will be scheduled.
5. The Appeals Committee will forward a recommendation to the Academic Dean, who will review the subcommittee's recommendation.
6. The Academic Dean will issue a written opinion relative to the subcommittee's report and forward the opinion to the President.
7. The President's decision will be final.

Academic Standards of Progress

A cadet who fails during any term to attain a cumulative grade point average at or above the level indicated below for the hours attempted (inclusive of any developmental courses) will be placed on academic probation for the subsequent term.

Hours Attempted	Minimum GPA
12-21	1.50
22-32	1.75
33 or more	2.00

Intervention for Student Success

When a cadet does not meet the required retention standard, institution officials may provide intervention for the cadet by taking steps including but not limited to, imposing maximum course loads, requiring regular meetings with the academic advisor, and/or prescribing other specific courses.

Application of Standards of Progress

1. When the Cumulative GPA is at or above the GPA required for the total number of credit hours attempted at the institution, the student's status is CLEAR.
2. When a cadet's Cumulative GPA is below the GPA required for the number of credit hours attempted at the institution, the cadet is placed on Academic Probation.
3. When the Cumulative GPA of a cadet who is on Academic Probation remains below the GPA required for the total number of credit hours attempted at the institution but the semester GPA is 2.0 or above, the cadet remains on Academic Probation.
4. When the Cumulative GPA of a cadet who is on Academic Probation remains below the GPA required for the total number of credit hours attempted at the institution and the semester GPA is below 2.0, the cadet is suspended for one semester. The transcript will read SUSPENDED – ONE SEMESTER.
5. The cadet who is suspended for one semester may appeal. If, after appeal, the cadet is readmitted without serving the one semester suspension, the transcript will read SUSPENDED – ONE SEMESTER / READMITTED UPON APPEAL. The cadet who is readmitted upon appeal re-enters the institution on Academic Probation.
6. A cadet who is on Academic Probation after being suspended for one semester (whether the cadet has served the suspension or has been readmitted upon appeal) without having since achieved Clear academic status and whose Cumulative GPA falls below the level required for the total number attempted at the institution but whose semester GPA is 2.0 or above will remain on Academic Probation until the cadet achieves the required GPA for the total number of hours attempted.
7. A cadet returning from a one-term or one-year suspension and, while on academic probation, fails to obtain the required GPA for the number of hours attempted and fails to maintain a term GPA of 2.0, will be placed on a one-year suspension.
8. The cadet may appeal a one-term or one-year suspension.
9. The permanent cadet record will reflect the cadet's status (except when the status is clear). When appropriate, the record will reflect ACADEMIC PROBATION, ACADEMIC SUSPENSION – ONE TERM, ACADEMIC SUSPENSION – ONE YEAR, ACADEMIC PROBATION – ONE YEAR, ONE TERM SUSPENSION – READMITTED ON APPEAL, or ONE YEAR SUSPENSION – READMITTED ON APPEAL.

Academic Probation

Cadets placed on academic probation must meet the following criteria at the end of their next term of enrollment.

1. Attain a cumulative grade point average meeting the minimum retention standards, or
2. Attain a 2.0 grade point average for that term.

For a cadet who is on academic probation, failure to meet one of the above-referenced criteria will result in academic suspension of the cadet for one term. The summer term does not count as a semester of suspension. A cadet whose cumulative grade point average remains below the minimum retention standard but whose term

grade point average continues to be 2.0 or higher will be permitted to continue enrollment but will remain on academic probation. When a cadet is placed on academic probation or readmitted after suspension, college officials may provide academic intervention for the cadet by imposing maximum course loads, requiring regular meetings with the academic advisor, or imposing other appropriate measures to assist the cadet in returning to proper academic standing.

Process for Appeal of Suspension

A cadet who has been academically dismissed from Marion Military Institute may request an appeal through the MMI Appeals Committee. If the cadet contends there were extenuating circumstances (e.g., documented medical or psychological problems, court or military duty, etc.) that contributed to the academic dismissal, an appeal for reinstatement may be considered by the committee.

The appeal must be filed with the Academic Dean. If the Appeals Committee grants the reinstatement, the conditions imposed by the committee will be clearly stated. The conditions may include a reduced course load and regular meetings with an academic advisor.

Graduation and Degree Requirements

Marion Military Institute awards the associate in arts (AA) and the associate in science (AS) degrees. To be eligible to receive a degree from Marion Military Institute, cadets must adhere to the following requirements.

1. Complete a minimum of 64 college-level semester credits required for the associate degree, excluding any developmental credits.
2. Earn at least a 2.0 cumulative grade point average.
3. Complete and file an Application for Graduation prior to the end of the fall semester just before the anticipated final semester.
4. Resolve all MMI obligations, financial or otherwise, and return all library and college materials.
5. Complete at least 25 percent of semester credit hours at Marion Military Institute.

Other Guidelines Pertaining to Graduation are as Follows:

6. Cadets will be permitted to graduate by meeting the requirements of the catalog under which they entered, providing graduation is within four years of initial enrollment. After the four year period, cadets may be required to meet the requirements stated in the current catalog.
7. Cadets must complete an assessment battery as required to measure general education achievement in various areas for the purpose of evaluation of academic programs. No minimum score or level of achievement on the battery is required for purposes of obtaining a degree.

Graduation Honors

College cadets receiving associate degrees with final cumulative grade point averages of 3.9 to 4.0 will be awarded Summa Cum Laude while those with final cumulative grade point averages of 3.75 to 3.89 will be awarded Magna Cum Laude. Graduates with final

cumulative grade point averages of 3.5 to 3.74 will be awarded Cum Laude.

Only cadets who have attended Marion Military Institute for at least four semesters will be eligible for consideration for the awards of first-place (valedictorian) and second-place (salutatorian) academic awards.

Policy on Academic Integrity

This policy applies to any and all student experiences in which academic credit is involved.

I. Academic Integrity

Because academic integrity is a cornerstone of MMI's commitment to the principles of free inquiry, students are responsible for learning and upholding professional standards of research, writing, assessment, and ethics in their areas of study. In the academic community the high value placed on truth implies a corresponding intolerance of scholastic dishonesty. Written or other work which students submit must be the product of their own efforts and must be consistent with appropriate standards of professional ethics. Academic dishonesty, which includes cheating, plagiarism and other forms of dishonest or unethical behavior, is prohibited.

A breakdown of behaviors that constitute academic dishonesty is presented below. The definitions and clarifications are meant to provide additional information and examples of these behaviors. They are not intended to be all-inclusive. Questions regarding this policy or requests for additional clarification can be directed to the Academic Dean.

II. Academic dishonesty includes:

A. Cheating on Examinations

Definition

Cheating is using or attempting to use materials, information, notes, study aids, or other assistance in any type of examination or evaluation which have not been authorized by the instructor.

Clarification

1. Students completing any type of examination or evaluation are prohibited from looking at another student's materials and from using external aids of any sort (e.g., books, notes, calculators, and conversation with others) unless the instructor has indicated specifically in advance that this will be allowed.
2. Students may not take examinations or evaluations in the place of other persons. Students may not allow other persons to take examinations or evaluations in their places.
3. Students may not acquire unauthorized information about an examination or evaluation and may not use any such information improperly acquired by others.

B. Plagiarism

Definition

Plagiarism is intentionally or carelessly presenting the work of another as one's own. It includes submitting an assignment purporting to be the student's original work which has wholly or in part been created by another person. It also includes the

presentation of the work, ideas, representations, or words of another person without customary and proper acknowledgement of sources. Students must consult with their instructors for clarification in any situation in which the need for documentation is an issue, and will have plagiarized in any situation in which their work is not properly documented.

Clarification

1. Every direct quotation must be identified by quotation marks or appropriate indentation and must be properly acknowledged by parenthetical citation in the text or in a footnote or endnote.
2. When material from another source is paraphrased or summarized in whole or in part in one's own words, that source must be acknowledged in a footnote or endnote, or by parenthetical citation in the text.
3. Information gained in reading or research that is not common professional knowledge must be acknowledged in a parenthetical citation in the text or in a footnote or endnote.
4. This prohibition includes, but is not limited to, the use of papers, reports, projects, and other such materials prepared by someone else.

C. Fabrication, Forgery and Obstruction

Definition

Fabrication is the use of invented, counterfeited, altered or forged information in assignments of any type including those activities done in conjunction with academic courses that require students to be involved in out of classroom experiences.

Forgery is the imitating or counterfeiting of images, documents, signatures, and the like.

Obstruction is any behavior that limits the academic opportunities of other students by improperly impeding their work or their access to educational resources.

Clarification

1. Fabricated or forged information may not be used in any laboratory experiment, report of research, or academic exercise. Invention for artistic purposes is legitimate under circumstances explicitly authorized by an instructor.
2. Students may not furnish to instructors fabricated or forged explanations of absences or of other aspects of their performance and behavior.
3. Students may not furnish, or attempt to furnish, fabricated, forged or misleading information to officials on records, or on records of agencies in which students are fulfilling academic assignments.
4. Students may not steal, change, or destroy another student's work. Students may not impede the work of others by the theft, defacement, or mutilation of resources so as to deprive others of their use.

D. Multiple Submission

Definition

Multiple submission is the submission of the same or substantially the same work for credit in two or more courses. Multiple submissions shall include the use of any prior academic effort previously submitted for academic credit at this or a different institution. Multiple submissions shall not include those situations

where the prior written approval by the instructor in the current course is given to the student to use a prior academic work or endeavor.

Clarification

1. Students may not normally submit any academic assignment, work, or endeavor in more than one course for academic credit of any sort. This will apply to submissions of the same or substantially the same work in the same semester or in different semesters.
2. Students may not normally submit the same or substantially the same work in two different classes for academic credit even if the work is being graded on different bases in the separate courses (e.g., graded for research effort and content versus grammar and spelling).

E. Complicity

Definition

Complicity is assisting or attempting to assist another person in any act of academic dishonesty.

Clarification

1. Students may not allow other students to copy from their papers during any type of examination.
2. Students may not assist other students in acts of academic dishonesty by providing material of any kind that one may have reason to believe will be misrepresented to an instructor or other university official.
3. Students may not provide substantive information about test questions or the material to be tested before a scheduled examination unless they have been specifically authorized to do so by the course instructor.

F. Computer Misuse

Definition

Misuse of computers is disruptive, unethical, or illegal use of MMI's computer resources. Misuse of computers also includes disruptive, unethical, or illegal use of the computers of another institution or agency in which students are performing part of their academic program.

Clarification

1. Students may not use MMI's computer system in support of any act of plagiarism.
2. Students may not monitor or tamper with another person's electronic communications.
3. Students may not use computer resources to engage in illegal activity, including but not limited to the following: illegally accessing other computer systems, exchanging stolen information, and violating copyright agreements which involve software or any other protected material.

G. Misuse of Intellectual Property

Definition

Misuse of intellectual property is the illegal use of copyright materials, trademarks, trade secrets or intellectual properties.

Clarification

1. Students may not violate the institute policy concerning the fair use of copies.

H. Appeal Process for Students

A student may appeal a decision about academic dishonesty in a written request to the department chair, who will then ask the Academic Dean to assemble the Appeals Committee, a standing committee composed of MMI faculty and staff. If the student's instructor, who has initiated the case, is a member of the committee, the Dean will ask another faculty member to serve in the instructor's place for that particular appeal. The student may be accompanied at the meeting by his/her faculty advisor or TAC officer or a faculty member of his or her choice. The decision of the Appeals Committee is final.

Cadets should understand that the process described above addresses the academic consequences of academic dishonesty. When necessary, these cases will be reported to the Honor Council, which may choose to review the incident further as an honor offense.

II. Turnitin.com

It is the instructor's responsibility to track and report cases of academic dishonesty at MMI. [Turnitin.com](https://www.turnitin.com) is an anti-plagiarism tool that screens written assignments against a database of the internet, e-journals, e-books, a range of other scanned material. This tool ensures that all assignments are graded on a uniform standard. Instructors are asked to require students to use turnitin.com for all formal assigned essays and research papers. The turnitin.com course password is given to students in class at the beginning of each semester. Students must register by going to [Turnitin.com](https://www.turnitin.com) and clicking the "create a user profile" button (below the login button),

and then following the on-screen instructions. Guides on how to use Turnitin.com and how to create a student account are available on the Turnitin.com website.

Student Educational Records

Marion Military Institute maintains an official academic record in the Office of the Registrar for each cadet. This permanent academic record includes all completed coursework, grades, and grade point averages. Access to academic records is provided in accordance with the Family Educational Rights and Privacy Act as amended in 1974. Procedures for cadet access and other access to the academic record are published annually in the *Cadet Handbook*. The Institute reserves the right not to release a transcript if the cadet has outstanding financial obligations to the College.

The Institute may release "Directory Information" as defined by Marion Military Institute under the authority of the Act, unless the cadet informs the Office of the Registrar that such information should not be released without the cadet's prior consent. Directory information, as defined by MMI, includes a cadet's name, addresses (campus, home, mailing, email) and telephone numbers, class level, previous institutions attended, awards, honors (including Dean's List and President's List), degrees conferred (including dates), dates of attendance, names of parents, past and present participation in officially recognized sports and activities, physical factors (e.g., height and weight of athletes), and date and place of birth. A written request to withhold Directory Information must be filed with the MMI Office of the Registrar by the third week of the first semester for such information not to be released.





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Admission Information

- General Admissions Information and Procedures
- Admission of International Students
- Admission to an Associate Degree Program of First-time College Students
- Placement Testing (COMPASS) and Course Placement
- ACT/SAT I Policy
- Transfer Policy
- Advanced Standing
- Re-Admission to MMI
- Academic Advisement

General Admissions Information and Procedures

Candidates for admission and their families are encouraged to visit the campus and tour the campus facilities. During the visit, the candidate will meet with an admissions counselor. Appointments should be made by phoning the MMI Admissions Office at 1-800-MMI-1842.

All students seeking admission to the collegiate programs at Marion Military Institute must comply with the following procedures.

1. Complete and submit an Application for Admission to include a \$30 application fee.
2. Submit one primary form of documentation or two secondary forms of documentation, one of which must be a photo identification card. Submission of these documents must be either in person or through submission of a notarized copy through U.S. mail.

Primary forms of documentation include: an unexpired Alabama Driver's License or instruction permit; unexpired Alabama identification card; unexpired U.S. Passport; unexpired U.S. Permanent Resident Card; Resident Alien Card – Pre 1977; Unexpired Driver's License or instruction permit from another state or possession that verifies lawful presence, dated 2000 and beyond; U.S. Alien Registration Receipt Card (Form I-151) prior to 1978; or BIA or tribal identification card with photo.

Secondary forms of identification include the following, in addition to the required photo identification card such as a school ID (with photo) or an employee ID (with photo): U.S. Certificate of Naturalization; Social Security Card (without restrictions); certified copy of a U.S. Birth Certificate or a U.S. State Department Certificate of Birth Abroad; U.S. Certificate of Citizenship; U.S. Military ID Card (active duty, reserve, retired); U.S. Armed Forces Driver's License; U.S. Department of Veterans' Affairs card; concealed weapons permit; medical/health insurance ID card (except Medicare card or a Mexican Matricula Consulate card); BIA or tribal affidavit of birth or certificate of Indian blood; USCIS I 94 or I94A form; USCIS employment authorization document (I688A, I-688B, I-766); U.S. military DD-214; U.S. travel document (mint green cover) endorsed with Permit to Re-enter (Form I 327 or refugee travel document Form I-571); U.S. application for voluntary departure under the family unity program (Form I-797); U.S. temporary resident card (Form I-688); U.S. notice of approval to apply for permanent residence (Form I-171 or I-463); other documentation issued by U.S. Citizenship and Immigration Services or documentation presenting a status permitted under 8U.S. Code 1621 and 1641.

3. Provide all official academic transcripts and official copies of ACT and/ or SAT scores. Incoming freshmen are expected to have completed the following high school requirements: 4 credits of English; 4 credits of mathematics to include algebra I, II, and geometry; 4 credits of science to include biology and physical science; and 4 credits of social studies.
4. Provide a copy of the applicant's social security card.
5. Submit a copy of the applicant's birth certificate or proof of U.S. citizenship.
6. Submit a copy of the applicant's immunization records.

(Current immunizations must provide for protection against diphtheria, tetanus, pertussis, polio, rubella, and mumps; two (2) doses of measles vaccine are required

7. Submit proof of registration with Selective Service (males, ages 18 through 26).
8. Submit \$200 room deposit.
9. Meet medical criteria as described below.

In addition to meeting reasonable standards of good health, applicants must exhibit good conduct, a willingness to accept responsibilities for their actions, and respect for others. Applicants must also meet academic and physical competency standards as part of their admission, which may exclude persons with specific disabilities. They must have exhibited the capacity to adjust to and work effectively in a closely monitored, highly disciplined, and occasionally stressful environment.

All cadets are required to participate in certain physical activities (e.g., marching with a rifle in formation, participating in intramural athletics), all considered essential to the traditions of a military school and to the development of individual leadership skills and a sense of camaraderie as a member of the Corps of Cadets

Physical standards considered disqualifying for admission:

1. Active epilepsy;
2. Diabetes requiring special diet and insulin therapy;
3. Blindness;
4. Deafness;
5. Chronic renal disease;
6. Chronic cardiac disease;
7. Severe symptomatic asthma;
8. Any severe neuromuscular or orthopedic disease or any other substantial physical limiting condition, which, in the opinion of the medical staff, would interfere with the cadet's performance and physical activity in accordance with Marion Military's requirements; and/or
9. Inability to participate fully in required physical activities.

Behavioral/health standards considered disqualifying for admission:

1. Any felony criminal conviction;
2. Any other conviction where the cadet is still on probation or under the jurisdiction of the courts adjudication phase. This includes charges that have not been fully resolved because of pending court dates, directed educational programs or community service or mandatory counseling requirements
3. Any permanent dismissal from any school;
4. Any attempted suicide;
5. Manic-depressive disorder, evidence of emotional disturbance, bipolar disorder, regularly scheduled psychological counseling or any other severe psychological disorders or limiting condition which in the opinion of the medical staff would interfere with the cadet's ability to function satisfactorily at Marion Military Institute;
6. Demonstrated inability to meet the existing academic requirements without significant accommodations that would alter the academic mission of the Institute;
7. A drug addiction; and/or
8. An alcohol addiction.

Upon admission, an individual who discloses a disability can request

reasonable accommodations. Individuals will be asked to provide documentation of the disability in order to assist with the provision of appropriate reasonable accommodations. MMI will provide reasonable accommodations, but is not required to substantially alter the requirements or nature of its programs or provide accommodations that inflict an undue burden. Supplemental learning aids and/or materials are the responsibility of the student.

Admission of International Students

For admission to Marion Military Institute, an international applicant must provide the following:

1. A VISA recognized and accepted by the United States Government.
2. An official translated copy of the student’s high school/college transcript.
3. A minimum score ranging from 5.5 – 6.0 on the IELTS (International English Language Testing System) or a total score of 61 on the internet-based TOEFL, or a total score of 500 on the paper-based TOEFL. Note: the English as a Second Language exam may be waived for students from the following countries: Australia, Bahamas, Bermuda, Canada, England, Ireland, Jamaica, New Zealand, Scotland, Antigua and Barbuda, Barbados, Grenada, Belize, Dominica, Malawi, St. Lucia, St. Kitts and Nevis, Nigeria, Tanzania, The Gambia, Tobago and Trinidad, Zambia, and Virgin Islands.
4. Signed, notarized statement verifying adequate financial support.
5. Documentation demonstrating adequate health (inclusive of a repatriation benefit) and life insurance, which must be maintained during enrollment. The life insurance may be waived with documentation of adequate health insurance.

Admission to an Associate Degree Program of First-time College Students

An applicant who has not previously attended a duly-accredited postsecondary institution will be designated a first-time college student/native student. For unconditional admission and to be classified as “degree-eligible,” applicants must have on file at the institution a completed application for admission and meet at least one of the following criteria.

1. An official transcript showing graduation with the Alabama High School Diploma, as defined by the Alabama State Board of Education, the high school diploma of another state equivalent to the Alabama High School Diploma, or an equivalent diploma issued by a non-public, regionally and/or state-accredited high school. Applicants who hold a certificate or any other award issued in lieu of a diploma are ineligible for admission.
2. An official transcript showing graduation from high school with a high school diploma equivalent to the Alabama High School Diploma, as defined by the Alabama State Board of Education, issued by a non-public high school and proof of passage of the Alabama Public High School Graduation Examination; or
3. An official transcript showing graduation from high school with a high school diploma equivalent to the Alabama High School Diploma, as defined by the Alabama State Board of Education, issued by a non-public high school and evidence of a composite ACT score of at least 16 or an SAT

- score of at least 780 on the combined critical reading and mathematics sections of the SAT test;
4. An official transcript showing graduation from high school with a high school diploma equivalent to the Alabama Occupational Diploma, as defined by the Alabama State Board of Education, the high school diploma of another state equivalent to the Alabama Occupational Diploma, or an equivalent diploma issued by a non-public high school, and evidence of a composite ACT score of at least 16 or an SAT score of at least 780 on the combined critical reading and mathematics sections of the SAT test;
5. The student holds an official GED certificate issued by the appropriate state education agency.

The College has established additional admission requirements for specific programs.

1. For admission to the **Early Commissioning Program**, the applicant must have a minimum of a 17 composite on the ACT (equivalent on the SAT) and a minimum high school grade point average of 2.00. Army ROTC makes the final determination on admission to the ECP upon applicant meeting standards set forth by the United States Army Cadet Command Regulations.
2. For admission to the **Leadership Education Program**, the applicant must have a minimum of a 16 composite on the ACT (equivalent on the SAT) and a strong high school record of academic achievement in core courses.
3. For admission to the **Service Academy Program**, the applicant must have a score on the SAT of 1100 or more (ACT composite of 24 or more) with both a math and verbal score of 540 or more, and at least a 2.5 high school grade point average. The only exceptions to these criteria may be those made by the sponsoring Academy or those candidates deemed eligible for the program by the Director of the Service Academy Program.

Conditional admission of a first-time student may be granted to an applicant if the college has not received proof that the student has satisfied one of the admission requirements identified in the General Admissions Procedures. If all required admissions records have not been received by the institution prior to issuance of first semester grades, the grades will be reported on the transcript, but the transcript will read “Continued enrollment denied pending receipt of admissions records.” This notation will be removed from the transcript only upon receipt of all required admissions records. The student shall not be allowed to enroll for a second semester unless all required admission records have been received by the institution prior to registration for the second semester.

Placement Testing (COMPASS) and Course Placement

Through the use of the COMPASS assessment instrument, Marion Military Institute tests incoming cadets to assist in accurate placement in academic course levels, particularly in the areas of English, mathematics, and/or reading. Though all students may be assessed for purposes of institutional research, the students with the following scores on the ACT and/or SAT are required to participate in assessment.

COMPASS Assessment	Compass Scores	Course Placement
Writing Skills	0-22	ENG 092
	23-61	ENG 093

	62-100	ENG 101
Reading	0-64	RDG 085
	65-100	Exempt or RDG 114
Pre-Algebra	0-35	MTH 090
	36-100	MTH 098
Algebra	0-19	MTH 090
	20-35	MTH 098
	36-62	MTH 100
	63-100	MTH 110 Or MTH 112
College Algebra	0-45	MTH 110 or MTH 112
	46-100	MTH 113
Trigonometry	0-45	MTH 112 or MTH 110
	46-100	MTH 125

The following exceptions apply to required assessment through the COMPASS test.

1. Cadets who transfer college-level English or mathematics courses from a regionally-accredited college or university with the grade of C or higher.
2. Cadets who have completed required developmental coursework at another Alabama Community College System institution within the last three years.
3. Cadets who can provide documentation of scores on a COMPASS assessment completed within the past three years.

MMI Cut Off Scores	
ACT	SAT
Math: 20	Math: 470
English: 20	Critical Reading: 470
Reading: 20	Critical Reading: 470

ACT/SAT Course Placement Policy

Course placement in the disciplines of English and mathematics may be assigned based on college entrance examination scores. ACT/SAT scores are a required document in the student's admissions application file.

ACT			SAT I		
Test	Score	Course Placement	Test	Score	Course Placement
English	20	ENG 101	Verbal	470-800	ENG 101
Math	20	MTH 100	Math	470	MTH 100
	25	MTH 110 or 112		580	MTH 110 or 112
	27	MTH 113 or 120		620	MTH 113 or 120
	30	MTH 125		700	MTH 125
Reading	20 or above	Exempt	Critical Reading	470-800	Exempt

Admission to an Associate Degree Program as a Transfer Student

An applicant who has previously attended another duly-accredited postsecondary institution will be considered a transfer student. Duly-accredited refers to accreditation provided by one of the six regional accrediting bodies recognized by the U.S. Department of Education.

To be eligible for unconditional admission and classified as degree-eligible, a transfer student must have submitted to the institution an application for admission and official transcripts from all postsecondary institutions attended and any other documents required for first-time students. A transfer student who does not have on file official transcripts from all postsecondary institutions attended and any additional documents required by the institution may be granted conditional admission. No transfer student shall be allowed to enroll for a second semester unless all required admissions records have been received by the institution prior to registration for the second semester.

If all required admissions records have not been received by the institution prior to issuance of first semester grades, the grades will be reported on the transcript, but the transcript will read "Continued enrollment denied pending receipt of admissions records." This notation will be removed from the transcript only upon receipt of all required admissions records.

Transfer Policy

Marion Military Institute generally accepts liberal arts and general studies credits from regionally-accredited colleges and universities. The amount of transfer credit and advanced standing credit will be determined by the Dean. No credit will be accepted for junior or senior level courses taken at four-year institutions.

Transfer credit will be evaluated and recorded by the Registrar once all official transcripts are on file. Coursework transferred or accepted for credit must represent collegiate coursework relevant to the degree program, with course content and level of instruction resulting in student competencies at least equivalent to those of students enrolled in the Institute's own degree programs.

Credit will be accepted for transferable courses in which the student has received a grade of "C" or higher. A transfer grade of "D" will only be acceptable when the transfer student's cumulative GPA is 2.0 or above. If the student has a cumulative grade point average of 2.0 or above, the student's "D" grade will be accepted the same as for native students. Grades for transfer courses are not calculated in the Marion Military Institute grade point average.

Advanced Standing

Marion Military Institute recognizes and accepts college credit earned, with a grade of C or higher, through dual enrollment programs. Students must request a transcript be sent from the college conferring the credit to the MMI Registrar's Office. The transcript will be reviewed and appropriate credit assigned.

Marion Military Institute will review also credit earned, with a grade of 3 or higher, through the Advanced Placement Program of the College Board (AP). Students should request an official copy of their AP scores be sent to the MMI Registrar's Office.

Marion Military Institute AP Equivalents and Credits	
AP Examination*	Number of Credit Hours
Art History	6 - ART 203 and 204
Biology	8 - BIO 103 and 104
Calculus A B	4 - MTH 125
Calculus B C	8 - MTH 125 and 126
Chemistry	8 - CHM 111 and 112
Economics: Macro	3 - ECO 231
Economics: Micro	3 - ECO 232
English Language & Composition	6 - ENG 101 and 102
English Literature & Composition	6 - ENG 102 and ENG 999 (Elective)
Government & Politics - Comparative	3 - POL 200
Government & Politics - United States	3 - POL 211
Physics B	8 - PHY 201 and 202
Physics C/Mechanics	4 - PHY 213
Physics C/Electricity & Magnetism	4 - PHY 214
Psychology	3 - PSY 200
Spanish Language	
Score of 3	4 - SPA 101
Score of 4 or 5	8 - SPA 101 and 102
Statistics	3 - MTH 265
Studio Art Drawing	6 - ART 113 and 114
U.S. History	6 - HIS 201 and 202
World History	6 - HIS 121 and 122
*A minimum examination score of 3 is required for consideration for credit awards.	



Re-Admission to MMI

Any student who withdraws, does not return, or is dismissed from Marion Military Institute must apply for re-admission if they are away more than one semester. Re-admission criteria will be the same as the original criteria for admission. Furthermore, the reason and circumstances surrounding the student's departure will be taken into consideration for re-admission. A \$30 application fee will be charged upon application for re-admission.

Academic Advisement

Each student is assigned a faculty advisor upon enrollment at Marion Military Institute. The advisement process at MMI is considered an ongoing, interactive process between the advisor and the student, which facilitates the development and attainment of the student's educational goals.

Discussions between a student and advisor should take place on a regular basis but certainly before the preregistration period and before any change is made in the student's academic class schedule. Such topics of decision include selecting courses, dropping a class and understanding degree requirements.

Students bear full responsibility for any complications that arise because of their failure to follow established policies, procedures, course requirements and prerequisites, or the advice of counselors or academic advisors. The college does not consider lack of student awareness as sufficient reason to waive any requirement or make exception to any policy or practice.



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Degree Program Information

- Programs of Study
- Planning the Educational Program
- STARS Transfer Guide
- Other Articulation Agreements
- General Education Program
- Associate in Arts Degree
- Associate in Science Degree
- Academic Concentrations
 - Concentration – Elementary Education
 - Concentration – English
 - Concentration – History
 - Concentration – Leadership
 - Concentration – Natural Science
 - Concentration – Pre-Engineering
 - Concentration – Pre-Nursing
 - Concentration - Psychology
 - Concentration - Sociology

Programs of Study

Marion Military Institute offers associate degree programs designed to meet the needs of students who plan to transfer to four-year institutions to pursue a baccalaureate degree. In addition to the general studies program, the college also offers concentrations in a variety of areas.

Planning the Educational Program

It is the cadet's responsibility to select an educational program of study, plan the academic sequencing of courses, register, and successfully complete program requirements which lead to graduation. The academic advisors at Marion Military Institute are available to assist students in program planning and course selection, but it is ultimately the cadet's responsibility to plan and complete his or her academic program. As preparation for academic advising, students who already know where they wish to transfer upon graduation should obtain a copy of that institution's program requirements to assist in planning their courses to be taken at Marion Military Institute.

STARS Transfer Guide

In 1994, the Alabama Legislature created by law the State of Alabama Articulation and General Studies Committee and the Statewide Articulation Reporting System (**STARS**). The STARS System allows public two-year students in Alabama to obtain a Transfer Guide/Agreement for the major of their choice. This guide/agreement, if used correctly, directs the student through their first two years of coursework and prevents loss of credit hours upon transfer to the appropriate public four-year university in Alabama. Students who plan to transfer to a four-year college or university in **the State of Alabama** should print a STARS transfer guide by following the instructions on the following website - <http://stars.troy.edu>.

All transfer students should:

1. Print a copy of the guide for your use and verification purposes.
2. Meet with your advisor to discuss the guide and the requirements listed. (There is no way the STARS System can tell you everything you need to know.)
3. Obtain a new guide if you change majors.
4. Read the entire guide and agreement carefully.
5. Follow the instructions listed on the guide and in the agreement.
6. Research institution to which you plan to transfer (admissions requirements vary from institution to institution).

Other Articulation Agreements

3.23.2011 Auburn University at Montgomery (AUM) and Marion Military Institute (MMI) agree to mutual cooperation in the articulation and transfer of courses, and establishment of application and registration process to facilitate the transfer of MMI graduates to AUM for the purpose of earning a bachelor's degree. Subject to terms of this agreement, a student who has earned both an associate's degree and possesses a cumulative GPA of 2.0 from MMI may be eligible for admission to AUM with up to a maximum of 64 semester hours transferring. Please contact MMI's Academic Dean for more information.

2.22.12 The University of West Florida (UWF) and Marion Military Institute (MMI) have signed an agreement to provide MMI students an easier transition to UWF. Under the agreement, students who have earned an associate's degree and possess a cumulative GPA of 2.0 at MMI are eligible for admissions to UWF with up to 64 semester hours transferring.

UWF academic advisor will work closely with eligible MMI students to ensure that all students in the program have been advised of all degree requirements remaining prior to beginning their first semester at UWF. In addition, UWF will waive application fees for MMI students applying to UWF within the parameters of this agreement, as long as the student is currently enrolled and in good standing at MMI.

General Education Program

The Institute requires a core of general education courses as a part of the degree program. The purpose of the general education courses is to provide cadets with a strong foundation that will prepare them for study at four-year colleges and universities. The general education core at MMI constitutes forty-five hours of the sixty-four hour degree requirement. The general education component is contained within the following subject areas:

Composition	6 hours
Humanities & Fine Arts	12 hours
Math & Natural Science	11 hours
History, Social & Behavioral Science	12 hours
Military Science	4 hours (12 for ECP)
Total	45 hours



ASSOCIATE IN ARTS DEGREE

The Associate in Arts degree program is intended to meet the needs of students who plan to transfer to a senior institution and pursue a course of study in a liberal arts area. This is a planned university-parallel program designed to meet the requirements of the first two years of a Bachelor of Arts degree. The primary purpose of the Associate in Arts Program is to serve as a curriculum for individuals intending to transfer to a four-year college or university to pursue a bachelor's degree in fine arts, humanities, law, foreign language, social sciences, and education related disciplines. Secondly it serves as a General Studies curriculum for students who are interested in a liberal arts baccalaureate education but have not yet made a firm decision with respect to their baccalaureate major.

Area V requirements vary with individual four-year institutions; thus, students must obtain an approved university parallel plan from (STARS) for transfer to an Alabama public 4-year institution; or if the transfer is planned for another institution, students should obtain a copy of that institution's program requirements to assist in planning their courses to be taken at Marion Military Institute.

Semester Hour (SH) Distribution Requirements by Academic Area¹ SH

AREA I: Written Communication (6)
Must Complete Written Composition I and II (ENG 101 and ENG 102)

AREA II: Humanities and Fine Arts (12)
Must complete 3 semester hours in Literature²
Must complete 3 semester hours in the Arts
Must complete 6 additional semester hours in humanities

AREA III: Natural Sciences and Math (11)
Must complete 3 semester hours in Mathematics at the Pre-calculus Algebra or Finite Math level
Must complete 8 semester hours in the Natural Sciences which must include one laboratory experience

AREA IV: History, Social, and Behavioral Sciences (12)
Must complete 3 semester hours in History²
Must complete at least 9 semester hours from among other disciplines in the Social and Behavioral Sciences

AREA V: Pre-Professional, Major, and Electives (23)
Must complete additional Associate in Arts Degree courses appropriate to the degree requirements and the intended baccalaureate major of the individual student³

Credit Hour Total in Areas I-V of the AA Program (64)

ASSOCIATE IN SCIENCE DEGREE

The Associate in Science degree program is intended to meet the needs of students who plan to transfer to a senior institution and pursue a course of study in a general field or a specialized professional field. This is a planned university-parallel program designed to meet the requirements of the first two years of a Bachelor of Arts degree. The primary purpose of the Associate in Science Program is to serve as a curriculum for individuals intending to transfer to a four-year college or university to pursue a bachelor's degree in the natural sciences, computer sciences, architecture, engineering, mathematics, nursing, pharmacy, forestry, pre-medicine and pre-dentistry. **Area V requirements vary with individual four-year institutions;** thus, students must obtain an approved university parallel plan from (STARS) for transfer to an Alabama public 4-year institution; or if the transfer is planned for another institution, students should obtain a copy of that institution's program requirements to assist in planning their courses to be taken at Marion Military Institute.

Semester Hour (SH) Distribution Requirements by Academic Area¹ SH

AREA I: Written Communication (6)
Must Complete Written Composition I and II (ENG 101 and ENG 102)

AREA II: Humanities and Fine Arts (12)
Must complete 3 semester hours in Literature²
Must complete 3 semester hours in the Arts
Must complete 6 additional semester hours in humanities

AREA III: Natural Sciences and Math (11)
Must complete 3 semester hours in Mathematics at the Pre-calculus Algebra or Finite Math level
Must complete 8 semester hours in the Natural Sciences which must include one laboratory experience

AREA IV: History, Social, and Behavioral Sciences (12)
Must complete 3 semester hours in History²
Must complete at least 9 semester hours from among other disciplines in the Social and Behavioral Sciences

AREA V: Pre-Professional, Major, and Electives (23)
Must complete additional Associate in Science Degree courses appropriate to the degree requirements and the intended baccalaureate major of the individual student³

Credit Hour Total in Areas I-V of the AS Program (64)

¹ Requirements in one Area do not satisfy or substitute for requirements in another Area.

² Students must complete a six semester hour sequence either in literature or history. The sequence in Area II in literature, or Area IV in history should be determined by the requirements of the student's intended major and transfer plans. (Most majors at Auburn University require a two-semester sequence in both literature and history. Requirements will vary according to transfer institutions. Students should consult catalog or website of the specific transfer institution to determine the specific courses within each Area. In the event that a question cannot be readily answered, the STARS guide should always take precedence for an Alabama state institution transfer.)

³ Respective programs of study for bachelor's degrees at Alabama public universities range from 120 to 128 semester credit hours in length. Dependent upon the total hours allocated for the bachelor's degree, institutions in The Alabama College System are only authorized to provide (i.e., transfer fifty (50) percent of that total (60-64).

Academic Concentrations

An Academic Concentration shows that you have spent the time and effort to begin to acquire depth in a particular discipline, in addition to meeting MMI's normal breadth of General Studies requirements. The "concentration" courses may lead to an intended major at a four-year institution or may simply be a topic a cadet is interested in studying in depth while pursuing the associate degree.

MMI offers concentrations in the following areas:

- Elementary Education
- English
- History
- Leadership
- Natural Science
- Pre-Engineering
- Pre-Nursing
- Psychology
- Sociology

Students must complete 15 credit hours in the concentration courses as determined by the program. These credits will apply to the electives portion of the associate transfer degree, with other credits used to satisfy MMI's basic skills and distribution requirements. A typical program outline for the Leadership concentration might look as follows (boldfaced courses are requirements for this concentration):

Leadership

1 st Semester		2 nd Semester		3 rd Semester		4 th Semester	
Course	Credits	Course	Credits	Course	Credits	Course	Credits
ENG 101	3	ENG 102	3	Humanities	3	Humanities	3
Math/ Natural Science	3	Math/ Natural Science	4	Humanities	3	CIS 146	3
Math/ Natural Science	4	History/ Social Science	3	LDR 201	3	Humanities	3
LDR 101	3	SPH 107	3	PSY 210	3	Elective	3
Military Science	1-3	Military Science	1-3	Military Science	1-3	Military Science	1-3
Elective	1-3	Elective	1-3	Elective	1-3	Elective	1-3
Elective		Elective		Elective		Elective	
Total Credits	15- 19	Total Credits	15- 19	Total Credits	14- 18	Total Credits	14- 18

A cadet must have 64 total credits to complete the AA or AS degree. When a cadet has satisfied the associate degree and the concentration requirements, the degree designation reads "Associate in Arts with a Concentration in ..." (for example, "Associate in Arts with a Concentration in English").

CONCENTRATION – ELEMENTARY EDUCATION

Associate in Arts

Credits

AREA I: Written Composition

6

AREA II: Literature, Humanities, and Fine Arts

12

Literature

(3-6)

Fine Arts

(3)

Additional electives, as needed

AREA III: Mathematics and Natural Sciences

11

Math 110, Finite Math

(3)

Biology 103-104, Principles of Biology I & II

(8)

AREA IV: History, Social & Behavioral Science

12

History

(3-6)

Additional electives, as needed

AREA V*: Pre-Professional, Major and Electives

(19-23)

Psychology 200, Introduction to Psychology

(3)

Sociology 200, Introduction to Sociology

(3)

Speech 107

(3)

Psychology 210, Human Growth and Development

(3)

English 251 or 252, American Literature

(3)

Military Science

(4-12)

Additional electives, as needed

Credits needed to graduate:

64

CONCENTRATION – ENGLISH

Associate in Arts

Credits

AREA I: Written Composition

6

AREA II: Literature, Humanities, and Fine Arts

12

Fine Arts

(3)

Humanities 101 and 102

(3-6)

Additional electives, as needed

AREA III: Mathematics and Natural Sciences

11

Math 110, Finite Math

(3)

Biology 103-104, Principles of Biology I & II

(8)

AREA IV: History, Social & Behavioral Science

12

History

(3-6)

Psychology 200

(3)

Sociology 200

(3)

Additional electives, as needed

AREA V*: Pre-Professional, Major and Electives

(19-23)

English 271 and 272, World Literature

(6)

English 251 and 252, American Literature

(6)

Speech 107

(3)

Credits needed to graduate:

64

CONCENTRATION – HISTORY

Associate in Arts

Credits

AREA I: Written Composition

6

AREA II: Literature, Humanities, and Fine Arts

12

Literature	(3-6)
Fine Arts	(3)
Additional electives, as needed	
AREA III: Mathematics and Natural Sciences	11
Math 110, Finite Math	(3)
Biology 103-104, Principles of Biology I & II	(8)
AREA IV: History, Social & Behavioral Science	12
POL 211, American national Government	(3)
POL 236, International Relations	(3)
Additional electives, as needed	
AREA V*: Pre-Professional, Major and Electives	(19-23)
History 201 and 202, U.S. History I and II	(6)
History 121 and 122, World History I and II	(6)
POL 200, Intro to Political Science	(3)
Military Science	(4-12)
Additional electives, as needed	
Credits needed to graduate:	64

AREA III: Mathematics and Natural Sciences	11
Math 112, Pre-calculus Algebra or higher	(3)
Additional electives, as needed	
AREA IV: History, Social & Behavioral Science	12
History	(3-6)
Psychology 200, Intro to Psychology	(3)
Psychology 210, Human Growth and Development	(3)
Additional electives, as needed	
AREA V*: Pre-Professional, Major and Electives	(23)
Biology 103-104, Principles of Biology I & II	(8)
or	
Chemistry 111-112, College Chemistry I and II	(8)
or	
Physics 201-201, General Physics I & II	(8)
Military Science	(4-12)
Additional electives, as needed	
Credits needed to graduate:	64

CONCENTRATION – LEADERSHIP

Associate in Science

	Credits
AREA I: Written Composition	6
AREA II: Literature, Humanities, and Fine Arts	12
Literature	(3-6)
Spanish 101	(3)
Additional electives, as needed	
AREA III: Mathematics and Natural Sciences	11
Math 110, Finite Math	(3)
Biology 103-104, Principles of Biology I & II	(8)
AREA IV: History, Social & Behavioral Science	12
History	(3-6)
Psychology 200, Intro to Psychology	(3)
Sociology 200, Intro to Sociology	(3)
Additional electives, as needed	
AREA V*: Pre-Professional, Major and Electives	(19-23)
Leadership 101, Introduction to Leadership	(3)
Leadership 201, Leadership Ethics	(3)
Psychology 210, Human Growth and Development	(3)
Speech 107, Fundamentals of Public Speaking	(3)
Computer Science 146, Microcomputer Applications	(3)
Military Science	(4-12)
Additional electives, as needed	
Credits needed to graduate:	64

CONCENTRATION – PRE-ENGINEERING

Associate in Science

	Credits
AREA I: Written Composition	6
AREA II: Literature, Humanities, and Fine Arts	12
Literature	(3-6)
Fine Arts	(3)
Additional Literature, Humanities, Fine Arts course as needed	
AREA III: Mathematics and Natural Sciences	12
Math 125, Calculus I	(4)
Physics 213, General Physics with Calculus I	(4)
Physics 214, General Physics with Calculus II	(4)
AREA IV: History, Social & Behavioral Science	12
History	(3-6)
CIS 146, Microcomputer Applications	(3)
Additional electives, as needed	
AREA V*: Pre-Professional, Major and Electives	(23)
Math 126, Calculus II	(4)
Math 227, Calculus III	(4)
Chemistry 111-112, College Chemistry I and II	(8)
Military Science	(4-12)
Additional electives, as needed	
Credits needed to graduate:	64

CONCENTRATION – NATURAL SCIENCES

Associate in Science

	Credits
AREA I: Written Composition	6
AREA II: Literature, Humanities, and Fine Arts	12
Literature	(3-6)
Fine Arts	(3)
Additional Literature, Humanities, Fine Arts course as needed	

CONCENTRATION – PRE-NURSING

Associate in Science

	Credits
AREA I: Written Composition	6
AREA II: Literature, Humanities, and Fine Arts	12
English 251-252, American Literature	(3-6)
Fine Arts	(3)
Additional electives as needed	

AREA III: Mathematics and Natural Sciences	11
Biology 103	(4)
Math 112 (minimum requirement) or 113 or 125	(3-4)
Additional electives, as needed	
AREA IV: History, Social & Behavioral Science	12
History	(3-6)
Psychology 200, Intro to Psychology	(3)
Sociology 200, Intro to Sociology	(3)
Additional electives, as needed	
AREA V*: Pre-Professional, Major and Electives	(19-23)
Chemistry 104, Introduction to Organic Chemistry	(4)
Biology 201-202, Human Anatomy and Physiology	(8)
HEC 140, Principles of Nutrition	(3)
Military Science	(4-12)
Additional electives, as needed	
Credits needed to graduate:	64

AREA III: Mathematics and Natural Sciences	11
Math 110, Finite Math	(3)
Biology 103-104, Principles of Biology I & II	(8)
AREA IV: History, Social & Behavioral Science	12
History	(3-6)
Psychology 210, Human Growth and Development	(3)
Political Science 200, Intro to Political Science	(3)
Additional electives, as needed	
AREA V*: Pre-Professional, Major and Electives	(19-23)
Sociology 200, Introduction to Sociology	(3)
Sociology 210, Social Problems	(3)
Psychology 200, Introduction to Psychology	(3)
Political Science 200, Introduction to Political Science	(3)
Criminal Justice 100, Introduction to Criminal Justice	(3)
Military Science	(4-12)
Additional electives, as needed	
Credits needed to graduate:	64

CONCENTRATION – PSYCHOLOGY

Associate in Science

	Credits
AREA I: Written Composition	6
AREA II: Literature, Humanities, and Fine Arts	12
Literature	(3-6)
Fine Arts	(3)
Speech 107	(3)
Additional electives as needed	
AREA III: Mathematics and Natural Sciences	11
Math 110, Finite Math	(3)
Biology 103-104, Principles of Biology I & II	(8)
AREA IV: History, Social & Behavioral Science	12
History	(3-6)
Political Science 200, Intro to Political Science	(3)
Additional electives, as needed	
AREA V*: Pre-Professional, Major and Electives	(19-23)
Psychology 200, Introduction to Psychology	(3)
Psychology 210, Social Problems	(3)
Sociology 200, Introduction to Sociology	(3)
Sociology 210, Social Problems	(3)
Criminal Justice 100, Introduction to Criminal Justice	(3)
Military Science	(4-12)
Additional electives, as needed	
Credits needed to graduate:	64

CONCENTRATION – SOCIOLOGY

Associate in Science

	Credits
AREA I: Written Composition	6
AREA II: Literature, Humanities, and Fine Arts	12
Literature	(3-6)
Fine Arts	(3)
Additional electives as needed	

* Cadets should consult with an advisor and refer to the Statewide Transfer and Articulation Reporting System (STARS) at <http://stars.troy.edu/> and additionally the degree requirements of the intended transfer institution to select appropriate courses for AREA V regardless of the concentration choice.





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MARION MILITARY INSTITUTE

MMI

Course Descriptions

AFS 101 The Air Force Today (1 Credit Hour) This freshman-level course is a survey of topics relating to the Air Force and national defense. Course discussion covers the purpose, structure, and career opportunities in the United States Air Force. The course provides an introduction to effective written communications. The AFS 101 Leadership Laboratory is a co-curricular activity that includes a study of Air Force customs and courtesies, drill and ceremonies, and military commands.

AFS 102 The Air Force Today II (1 Credit Hour) This course is an introduction to interpersonal communications that focuses on effective listening techniques, verbal and nonverbal communications. The instruction provides practical exercises and group projects designed to demonstrate barriers to effective communications and techniques to overcome barriers. The cadets will develop presentations focusing on oral communications. Strategy, technique, and delivery of effective oral presentations will be evaluated. Student practicum. The AFS 102 Leadership Laboratory is a co-curricular activity that includes a study of Air Force customs and courtesies, drill and ceremonies, and military commands. Prerequisite: AFS 101

AFS 201 The Air Force Way I (1 Credit Hour) This sophomore-level course is a historical survey of technological innovation in warfare. The course focuses on the emergence of air power and its significance in war and national security policy implementation. The FAS 201 Leadership Laboratory is a co-curricular activity that includes a study of Air Force customs and courtesies, drill and ceremonies, and military commands. Prerequisite: AFS 102

AFS 202 The Air Force Way II (1 Credit Hour) This course of instruction provides an analysis of leadership and followership traits in the context of a modern military force. The course includes discussion of ethical standards of military officers and Air Force core values. There is an introduction to total quality management. Advanced practical application of oral communications skills is included in the instruction as well as organization, research, delivery and audience analysis for briefings and presentations. Group leadership problems designed to enhance interpersonal communications are included in the program of instruction. The AFS 202 Leadership Laboratory is a co-curricular activity that includes a study of Air Force customs and courtesies, drill and ceremonies, and military commands. Prerequisite: AFS 201

ART 100 Art Appreciation (3 Credit Hours) This course is designed to help the student find personal meaning in works of art and develop a better understanding of the nature and validity of art. Emphasis is on the delivery of form and content in original artwork. Upon completion, students should understand the fundamentals of art and materials used and have a basic overview of the history of art.

ART 113 Drawing I (3 Credit Hours) This course provides the opportunity to develop perceptual and technical skills in a variety of media. Emphasis is placed on communication through experimenting with composition, subject matter and technique. Upon completion, students should demonstrate and apply the fundamentals of art to various creative drawing projects.

ART 114 Drawing II (3 Credit Hours) This course advances the students drawing skills in various art media. Emphasis is placed on communication through experimentation, composition, technique and personal expression. Upon completion, students should demonstrate creative drawing skills, the application of the fundamentals of art, and the communication of personal thoughts

and feelings. Prerequisite: ART 113

ART 203 Art History I (3 Credit Hours) This course covers the chronological development of different forms of art, such as sculpture, painting, and architecture. Emphasis is placed on history from the ancient period through the Renaissance. Upon completion, students should be able to communicate a knowledge of time period and chronological sequence including a knowledge of themes, styles and of the impact of society on the arts.

ART 204 Art History II (3 Credit Hours) This course covers a study of the chronological development of different forms of art, such as sculpture, painting and architecture. Emphasis is placed on history from the Baroque to the present. Upon completion, students should be able to communicate a knowledge of time period and chronological sequence including a knowledge of themes, styles and of the impact of society on the arts.

ART 231 Watercolor Painting I (3 Credit Hours) This course introduces materials and techniques appropriate to painting on paper with water-based medium. Emphasis is placed on developing the technical skills and the expressive qualities of watercolor painting. Upon completion, students should be able to demonstrate a basic proficiency in handling the techniques of watercolor and how it can be used for personal expression. Prerequisite: ART 113 or Permission of the Instructor

ART 232 Watercolor Painting II (3 Credit Hours) This course advances the skills and techniques of painting on paper using water-based medium. Emphasis is placed on exploring the creative uses of watercolor and developing professional skills. Upon completion, students should demonstrate and compile a body of original paintings that reflect a personal awareness of the media's potential. Prerequisite: ART 231

ART 233 Painting I (3 Credit Hours) This course is designed to introduce the student to fundamental painting processes and materials. Topics include art fundamentals, color theory, and composition. Upon completion, students should be able to demonstrate the fundamentals of art and discuss various approaches to the media and the creative processes associated with painting. Prerequisite: ART 113 or Permission of the Instructor

ART 234 Painting II (3 Credit Hours) This course is designed to develop the student's knowledge of the materials and procedures of painting beyond the introductory level. Emphasis is placed on the creative and technical problems associated with communicating through composition and style. Upon completion, students should be able to demonstrate the application of the fundamentals of painting and the creative process to the communication of ideas. Prerequisite: ART 233

ART 251 Lettering I (3 Credit Hours) This course introduces script and constructed lettering. Topics include types of lettering, materials, techniques, styles, layout and composition. Upon completion, students should be able to demonstrate lettering procedures and skills that reflect appropriate uses.

ART 252 Lettering II (3 Credit Hours) This course advances the students' lettering skills in script and constructed letter forms. Emphasis is placed on technical skills and creativity in using the constructed letter. Upon completion, students should demonstrate through assigned projects the personal, creative, and competent use

of lettering styles. Prerequisite: ART 251

BIO 103 Principles of Biology I (4 Credit Hours) This is an introductory course for science and non-science majors. It covers physical, chemical, and biological principles common to all organisms. These principles are explained through a study of cell structure and function, cellular reproduction, basic biochemistry, cell energetics, the process of photosynthesis, and Mendelian and molecular genetics. Also included are the scientific method, basic principles of evolution, and an overview of the diversity of life with emphasis on viruses, prokaryotes, and protist. A 120 minute laboratory is required.

BIO 104 Principles of Biology II (4 Credit Hours) This course is an introduction to the basic ecological and evolutionary relationships of plants and animals and a survey of plant and animal diversity including classification, morphology, physiology, and reproduction. A 180 minute laboratory is required.

BIO 201 Human Anatomy and Physiology I (4 Credit Hours) This course covers the structure and function of the human body. Included is an orientation of the human body, basic principles of chemistry, a study of cells and tissues, metabolism, joints, the integumentary, skeletal, muscular, and nervous system, and the senses. Dissection, histological studies, physiology are featured in the laboratory experience. A 120-minute laboratory is required. Prerequisite: BIO 103

BIO 202 Human Anatomy and Physiology II (4 Credit Hours) This course covers the structure and function of the human body. Included is a study of basic nutrition, basic principles of water, electrolyte, and acid-base balance, the endocrine, respiratory, digestive, excretory, cardiovascular, lymphatic and reproductive systems. Dissection, histological studies, and physiology are featured in the laboratory experience. A 120-minute laboratory is required. Prerequisite: BIO 103 and "C" in BIO 201

BUS 100 Introduction to Business (3 Credit Hours) This is a survey course designed to acquaint the student with American business as a dynamic process in a global setting. Topics include the private enterprise system, forms of business ownership, marketing, factors of production, personnel, labor, finance, and taxation.

BUS 186 Elements of Supervision (3 Credit Hours) This course is an introduction to the fundamentals of supervision. Topics include the functions of management, responsibilities of the supervisor, management-employee relations, organizational structure, project management, and employee training and rating.

BUS 241 Principles of Accounting I (3 Credit Hours) This course is designed to provide a basic theory of accounting principles and practices used by service and merchandising enterprises. Emphasis is placed on financial accounting, including the accounting cycle, and financial statement preparation analysis. Prerequisite: MTH 100 or ACT Math Score of 22 or above (or SAT equivalent).

BUS 242 Principles of Accounting II (3 Credit Hours) This course is a continuation of BUS 241. In addition to a study of financial accounting, this course also places emphasis upon managerial accounting, with coverage of corporations, statement analysis introductory cost accounting, and use of information for planning, control, and decision making. Prerequisite: BUS 241

BUS 263 The Legal and Social Environment of Business (3 Credit Hours) This course provides an overview of the legal and social environment for business operations with emphasis on contemporary issues and their subsequent impact on business. Topics include the Constitution, the Bill of Rights, the legislative process, civil and criminal law, administrative agencies, trade regulations, consumer protection, contracts, employment and personal property.

BUS 271 Business Statistics I (3 Credit Hours) This is an introductory study of basic statistical concepts applied to economic and business problems. Topics include the collection, classification, and presentation of data, statistical description and analysis of data, measures of central tendency and dispersion, elementary probability, sampling, estimation and introduction to hypothesis testing. Prerequisite: MTH 100 or ACT Math Score of 22 or above (or SAT equivalent).

BUS 272 Business Statistics II (3 Credit Hours) This course is a continuation of BUS 271. Topics include sampling theory, statistical inference, regression and correlation, chi square, analysis of variance, time series index numbers, and decision theory. Prerequisite: BUS 271

BUS 275 Principles of Business Management (3 Credit Hours) This course provides a basic study of the principles of management. Topics include planning, organizing, staffing, directing and controlling with emphasis on practical business applications. Prerequisite: BUS 186

CHM 104 Introduction to Inorganic Chemistry (4 credit hours) This is a survey course of general chemistry for students who do not intend to major in science or engineering and may not be substituted for CHM 111. Lecture will emphasize the facts, principles, and theories of general chemistry including math operations, matter and energy, atomic structure, symbols and formulas, nomenclature, the periodic table, bonding concepts, equations, reactions, stoichiometry, gas laws, phases of matter, solutions, pH, and equilibrium reactions. Laboratory is required. Prerequisite: MTH 098 with a grade of C or higher; or Equivalent Math Placement Score

CHM 105 Introduction to Organic Chemistry (4 credit hours) This is a survey course of organic chemistry and biochemistry for students who do not intend to major in science or engineering. Topics will include basic nomenclature, classification of organic compounds, typical organic reactions, reactions involved in life processes, function of biomolecules, and the handling and disposal of organic compounds. Laboratory is required. Prerequisite: CHM 104

CHM 111 College Chemistry I (4 Credit Hours) This is the first course in a two-semester sequence designed for the science or engineering major who is expected to have a strong background in mathematics. Topics in this course include measurement, nomenclature, stoichiometry, atomic structure, equations and reactions, basic concepts of thermochemistry, chemical and physical properties, bonding, molecular structure, gas laws, kinetic-molecular theory, condensed matter, solutions, colloids, and some descriptive chemistry topics. Laboratory is required. Prerequisite: ACT Math Score of 22 or above (or SAT equivalent).

CHM 112 College Chemistry II (4 Credit Hours) This is the second course in a two-semester sequence designed primarily for the

science and engineering student who is expected to have a strong background in mathematics. Topics in this course include chemical kinetics, chemical equilibria, acids and bases, ionic equilibria of weak electrolytes, solubility product principle, chemical thermodynamics, electrochemistry, oxidation-reduction, nuclear chemistry, an introduction to organic chemistry and biochemistry, atmospheric chemistry, and selected topics in descriptive chemistry including the metals, nonmetals, semi-metals, coordination compounds, transition compounds, and post-transition compounds. Laboratory is required. Prerequisite: CHM 111

CHM 221 Organic Chemistry I (4 Credit Hours) This is the first course in a two-semester sequence. Topics in this course include nomenclature, structure, physical and chemical properties, synthesis, and typical reactions for aliphatic, alicyclic, and aromatic compounds with special emphasis on reaction mechanisms, spectroscopy, and stereochemistry. Laboratory is required and will include the synthesis and confirmation of representative organic compounds with emphasis on basic techniques. Prerequisite: CHM 112

CHM 222 Organic Chemistry II (4 Credit Hours) This is the second course in a two-semester sequence. Topics in this course include nomenclature, structure, physical and chemical properties, synthesis, and typical reactions for aliphatic, alicyclic, aromatic, and biological compounds, polymers and their derivatives, with special emphasis on reaction mechanisms, spectroscopy, and stereochemistry. Laboratory is required and will include the synthesis and confirmation of representative organic compounds with emphasis on basic techniques. Prerequisite: CHM 221

CIS 146 Microcomputer Applications (3 Credit Hours) This course is an introduction to the most common microcomputer software applications. These software packages should include typical features of applications, such as word processing, spreadsheets, database management, and presentation software. Upon completion, students will be able to utilize selected features of these packages.

CRJ 100 Introduction to the Criminal Justice System (3 Credit Hours) This course surveys the entire criminal justice process from law enforcement to the administration of justice through corrections. It discusses the history and philosophy of the system and introduces various career opportunities. Prerequisite: ENG 093 with a grade of C or higher; or ACT English Score of 20 or above (or SAT equivalent).

CRJ 130 Introduction to Law and Judicial Process (3 Credit Hours) This course provides an introduction to the basic elements of substantive and procedural law, and the stages in the process. It includes an overview of state and federal court structure. Prerequisite: ENG 093 with a grade of C or higher; or ACT English Score of 20 or above (or SAT equivalent).

CRJ 140 Criminal Law and Procedure (3 Credit Hours) This course examines both substantive and procedural law. The legal elements of various crimes are discussed, with emphasis placed on the contents of the Alabama Code. Areas of criminal procedure essential to the criminal justice profession are also covered. Prerequisite: ENG 093 with a grade of C or higher; or ACT English Score of 20 or above (or SAT equivalent).

CRJ 146 Criminal Evidence (3 Credit Hours) This course considers the origins of the law of evidence and current rules of evidence. Types of evidence, their definitions and uses are covered, as well as the

functions of the court regarding evidence. Prerequisite: ENG 093 with a grade of C or higher; or ACT English Score of 20 or above (or SAT equivalent).

CRJ 147 Constitutional Law (3 Credit Hours) This course involves constitutional law as it applies to criminal justice. It includes recent Supreme Court decisions affecting criminal justice professionals, such as right to counsel, search and seizure, due process and civil rights. Prerequisite: ENG 093 with a grade of C or higher; or ACT English Score of 20 or above (or SAT equivalent).

ECO 231 Principles of Macroeconomics (3 Credit Hours) This course is an introduction to macroeconomic theory, analysis, and policy applications. Topics include the following: scarcity, demand and supply, national income analysis, major economic theories concerning monetary and fiscal policies as stabilization measures, the banking system, and other economic issues or problems including international trade. Prerequisite: MTH 100

ECO 232 Principles of Microeconomics (3 Credit Hours) This course is an introduction of the microeconomic theory, analysis, and applications. Topics include scarcity; the theories of consumer behavior, production and cost, markets, output and resource pricing, and international aspects of microeconomics. Prerequisite: MTH 100

ENG 080 English Laboratory (1 Credit Hour) This course, which may be repeated as needed, provides students with a laboratory environment where they can receive help from qualified instructors on English assignments at the developmental level. Emphasis is placed on one-to-one guidance to supplement instruction in English courses. A student's success in this course is measured by success in those other English courses in which the student is enrolled. Prerequisite: As required by program. / Co-requisite of ENG 093

ENG 092 Basic English I (3 Credit Hours) This course is a review of basic writing skills and basic grammar. Emphasis is placed on the composing process of sentences and paragraphs in standard American written English. Students will demonstrate these skills chiefly through the writing of well-developed, multi-sentence paragraphs. This class does not meet the English General Education Requirement.

ENG 093 Basic English II (4 Credit Hours) This course is a review of composition skills and grammar. Emphasis is placed on coherence and the use of a variety of sentence structures in the composing process and on standard American written English usage. Students will demonstrate these skills chiefly through the writing of paragraph blocks and short essays. The class meets 4 periods per week for one semester. This class does not meet the English General Education Requirement. Prerequisite: ENG 092 with a grade of C or higher; or Equivalent Placement Score. / Co-requisite of ENG 080

ENG 101 Freshman Composition I (3 Credit Hours) English Composition I provides instruction and practice in the writing of six (6) extended compositions and the development of analytical and critical reading skills and basic reference and documentation skills in the composition process. English Composition I may include instruction and practice in library usage. Prerequisite: ENG 093 with a grade of C or higher or ACT English Score of 20 or above (or SAT equivalent); or Equivalent English Placement Score.

ENG 102 Freshman Composition II (3 Credit Hours) English

Composition II provides instruction and practice in the writing of six (6) formal, analytical essays, at least one of which is a research project using outside sources and/or references effectively and legally. Additionally, English Composition II provides instruction in the development of analytical and critical reading skills in the composition process. English Composition II may include instruction and practice in library usage. Prerequisite: ENG 101 with a grade of C or higher.

ENG 251 American Literature I (3 Credit Hours) This course is a survey of American literature from its inception to the middle of the nineteenth century. Emphasis is placed on representative works and writers of this period and on the literary, cultural, historical, and philosophical forces that shaped these works and that are reflected in them. Upon completion and in written compositions, students will be able to interpret the aesthetic and thematic aspects of these works, relate the works to their historical and literary contexts, and understand relevant criticism and research. Prerequisite: ENG 102

ENG 252 American Literature II (3 Credit Hours) This course is a survey of American literature from the middle of the nineteenth century to the present. Emphasis is placed on representative works and writers of this period and on the literary, cultural, historical, and philosophical forces that shaped these works and that are reflected in them. Upon completion and in written compositions, students will be able to interpret the aesthetic and thematic aspects of these works, relate the works to their historical and literary contexts, and understand relevant criticism and research. Prerequisite: ENG 102

ENG 271 World Literature I (3 Credit Hours) This course is a study of selected literary masterpieces from Homer to the Renaissance. Emphasis is placed on representative works and writers of this period and on the literary, cultural, historical, and philosophical forces that shaped these works and that are reflected in them. Upon completion and in written compositions, students will be able to interpret the aesthetic and thematic aspects of these works, relate the works to their historical and literary contexts, and understand relevant criticism and research. Prerequisite: ENG 102

ENG 272 World Literature II (3 Credit Hours) This course is a study of selected literary masterpieces from Renaissance to the present. Emphasis is placed on major representative works and writers of this period and on the literary, cultural, historical, and philosophical forces that shaped these works and that are reflected in them. Upon completion and in written compositions, students will be able to interpret the aesthetic and thematic aspects of these works, relate the works to their historical and literary contexts, and understand relevant criticism and research. Prerequisite: ENG 102

HEC 140 Principles of Nutrition (3 Credit Hours) This course introduces students to the principles of nutrition and the role and functions of nutrients in man's food. Basic information concerning food selection and nutrition as a factor in health, ecology, and economy is included. Implications of nutrition for children may be stressed.

HED 231 First Aid (3 Credit Hours) This course provides instruction to the immediate, temporary care which should be given to the victims of accidents and sudden illness. It also includes standard and advanced requirements of the American Red Cross, and/or the American Heart Association. CPR training also is included.

HIS 121 World History I (3 Credit Hours) This course surveys social, intellectual, economic, and political developments which have

molded the modern world. Focus is on both non-western and western civilizations from the prehistoric to the early modern era. Prerequisite: ENG 093 with a grade of C or higher; or ACT English Score of 20 or above (or SAT equivalent); or Equivalent English Placement Score.

HIS 122 World History II (3 Credit Hours) This course is a continuation of HIS 121; it covers world history, both western and non-western, from the early modern era to the present. Prerequisite: ENG 093 with a grade of C or higher; or ACT English Score of 20 or above (or SAT equivalent); or Equivalent English Placement Score.

HIS 201 United States History I (3 Credit Hours) This course surveys United States history during colonial, Revolutionary, early national and antebellum periods. It concludes with the Civil War and Reconstruction. A Research Paper using library resources is required. Prerequisite: ENG 093 with a grade of C or higher; or ACT English Score of 20 or above (or SAT equivalent); or Equivalent English Placement Score.

HIS 202 United States History II (3 Credit Hours) This course is a continuation of HIS 201; it surveys United States history from the Reconstruction era to the present. A Research Paper using primary sources is required. Prerequisite: ENG 093 with a grade of C or higher; or ACT English Score of 20 or above (or SAT equivalent); or Equivalent English Placement Score.

HIS 210 U.S. Military History (3 Credit Hours) This course, required for MSC IV cadets, is a survey of United States army history from colonial to modern times. It provides an understanding of the evolution of warfare with an emphasis on leadership, tactics, and technology.

HUM 101 Introduction to Humanities I (3 Credit Hours) This is the first course in a two-semester sequence which offers the student an introduction to the humanities using selections from art, music, literature, history, and philosophy which relates to a unifying theme.

HUM 102 Introduction to Humanities II (3 Credit Hours) This course is a continuation of HUM 101. Prerequisite: HUM 101

LBS 101 Information in the Electronic Age (1 Credit Hour) An introductory course in the fundamentals of research. This course provides instruction and practice in the use of library and information sources. Emphasis is placed on locating, evaluating, and effectively using information in both traditional formats and newer information technologies.

LDR 101 Introduction to Leadership: Theory, context and Practice (3 Credit Hours) This course analyses current and historical leadership styles, theories, and concepts with a focus on how leaders emerge and assume responsibility within a framework of social responsibility.

LDR 201 Values and Ethics for Strategic Leaders (3 Credit Hours) Values and Ethics for Strategic Leaders analyses the values and ethics for strategic leadership. Students will explore dimensions of leadership values and ethics in the context of theoretical and contemporary global issues facing the strategic leader. Prerequisite: LDR 101; ENG 101

MSC 106 and MSC 108 Military Science I (1 Credit Hour Each) This

course serves as an introduction to drill and ceremonies, inspections, customs and traditions of the service. Additionally the following topics are also covered in the class: principles of war; role of the army, army reserve and the national guard; organization and branches of the army; physical readiness program; written and oral communications; navigation using a map and compass; basic first aid; marksmanship; water survival; and rappelling.

MSC 120 and MSC 122 Military Science II (1 Credit Hour Each) A study of preventive medicine and first aid, marksmanship, water survival, rappelling, written and oral communications, leadership and related military topics. Leadership laboratory and physical fitness training is required.

MSC 110 Physical Training (1 Credit Hour) This course involves instruction on the Army Physical Fitness Program and is equivalent to a college level PE course.

MSC 201 and MSC 202 Military Science III (3 Credit Hours Each) This course provides preparation for service in the United States Army as commissioned officers. Specific skills are taught in preparation for Army ROTC Advanced Camp where cadets are evaluated on their leadership skills in a tough six-week period of rigorous officer training. Topics includes basic leadership skills, drill and ceremonies, map reading/ land navigation, marksmanship, rappelling, radio and wire communications, basic small unit tactics, water survival, and weekend field training exercises. Leadership laboratory and physical fitness training is required. Prerequisite: Enrollment in the Early Commissioning Program.

- **Early Commissioning Program:** Entry into this program requires that cadets commit to a basic term of service in the United States Army in either an active Duty or reserve forces duty status. Cadets can be qualified for the Early Commissioning Program in one of the following ways: attendance at the six-week Army ROTC Basic Camp in the summer prior to admission; prior military service with at least completion of basic training or the equivalent; or at least 3 years of JROTC and approval of the Professor of Military Science. This course is identical to MS 301 and 302 courses taught at four-year universities.
- **Advanced ROTC** cadets receive travel allowances and pay for attending the Basic and Advanced Camps. Advanced ROTC cadets attend Advanced Camp following their freshman year of college. All cadets in the Advanced ROTC program receive uniform allowances and a monthly subsistence allowance for a maximum of ten months each year.

MSC 241 and MSC 242 Military Science IV (3 Credit Hours Each) This course continues preparation for service as an officer in the United States Army. Topics include written and oral communication, counseling and related leadership tasks, training management, general military subjects, ethics and professionalism, military justice, marksmanship, water survival, rappelling, and field training exercises. Leadership laboratory and physical fitness training are required. This course is identical to MS 401 and 402 courses taught at four-year universities. Prerequisite: Enrollment in the Early Commissioning Program and successful completion of Military Science III.

MTH 080 Mathematics Laboratory (1 Credit Hour) This course is designed to offer supplemental help to students in mathematics. Students work in a laboratory situation under qualified instructors.

This course may be repeated as needed. Emphasis is on arithmetic and algebra as determined by the individual need of the students. Prerequisite: As required by program. / Co-requisite of MTH 098

MTH 090 Basic Mathematics (3 Credit Hours) This is a developmental course reviewing arithmetical principles and integers and computations designed to help the student's mathematical proficiency. This course does not meet the Mathematics General Education Requirement.

MTH 098 Elementary Algebra (3 Credit Hours) This course is a review of the fundamental arithmetic and algebra operations. The topics include the numbers of ordinary arithmetic and their properties; integers and rational numbers; the solving of equations; polynomials and factoring; and an introduction to systems of equations and graphs. This course does not meet the Mathematics General Education Requirement. Prerequisite: MTH 090 with a grade of C or higher; or Equivalent Placement Score. /Co-requisite of MTH 080

MTH 100 Intermediate Algebra (3 Credit Hours) This course provides a study of algebraic techniques such as linear equations and inequalities, quadratic equations, systems of equations, and operations with exponents and radicals. Functions and relations are introduced and graphed with special emphasis on linear and quadratic functions. This course does not meet the Mathematics General Education Requirement. Prerequisite: MTH 098 with a grade of C or higher; or Equivalent Placement Score.

MTH 110 Finite Math (3 Credit Hours) This course is intended to give an overview of topics in finite mathematics together with their applications, and is taken primarily by students who are not majoring in science, engineering, commerce, or mathematics (i.e., students who are not required to take Calculus). This course will draw on and significantly enhance the student's arithmetic and algebraic skills. The course includes sets, counting, permutations, combinations, basic probability (including Baye's Theorem), and introduction to statistics (including work with Binomial Distributions and Normal Distributions), matrices and their applications to Markov chains and decision theory. Additional topics may include symbolic logic, linear models, linear programming, the simplex method and applications. Prerequisite: MTH 100 with a grade of C or higher; or Math ACT Score of 21 or above (or SAT equivalent); or Equivalent Placement Score.

MTH 112 Algebra for Calculus (3 Credit Hours) This course emphasizes the algebra of functions - including polynomial, rational, exponential, and logarithmic functions. The course also covers systems of equations and inequalities, quadratic inequalities, and the binomial theorem. Additional topics may include matrices, Cramer's Rule, and mathematical induction. Prerequisite: MTH 100 with a grade of C or higher; or Math ACT Score of 21 or above (or SAT equivalent); or Equivalent Placement Score.

MTH 113 Trigonometry for Calculus (3 Credit Hours) This course includes the study of trigonometric (circular functions) and inverse trigonometric functions, and includes extensive work with trigonometric identities and trigonometric equations. The course also covers vectors, complex numbers, DeMoivre's Theorem, and polar coordinates. Additional topics may include conic sections, sequences, and using matrices to solve linear systems. Prerequisite: MTH 112 with a grade of C or higher.

MTH 115 Precalculus Algebra and Trigonometry (4 Credit Hours)

This course is a one-semester combination of Precalculus Algebra and Precalculus Trigonometry and covers the following topics: the algebra of functions (including polynomial, rational, exponential, and logarithmic functions), systems of equations and inequalities, quadratic inequalities, and the binomial theorem, as well as the study of trigonometric (circular functions) and inverse trigonometric functions, and includes extensive work with trigonometric identities and trigonometric equations, vectors, complex numbers, DeMoivre's Theorem, and polar coordinates. Prerequisite: Math ACT Score of 26 or above (or SAT equivalent).

MTH 125 Calculus I (4 Credit Hours)

This is the first of three courses in the basic calculus sequence taken primarily by students in science, engineering, and mathematics. Topics include the limit of a function; the derivative of algebraic, trigonometric, exponential, and logarithmic functions; and the definite integral and its basic applications to area problems. Applications of the derivative are covered in detail, including approximations of error using differentials, maximum and minimum problems, and curve sketching using calculus. Prerequisite: MTH 113 or MTH 115 with a grade of C or higher; or Math ACT Score of 28 or above (or SAT equivalent).

MTH 126 Calculus II (4 Credit Hours)

This is the second of three courses in the basic calculus sequence. Topics include vectors in the plane and in space, lines and planes in space, applications of integration (such as volume, arc length, work and average value), techniques of integration, infinite series, polar coordinates, and parametric equations. Prerequisite: MTH 125 with a grade of C or higher.

MTH 227 Calculus III (4 Credit Hours)

This is the third of three courses in the basic calculus sequence. Topics include vector functions, functions of two or more variables, partial derivatives (including applications), quadric surfaces, multiple integration, and vector calculus (including Green's Theorem, Curl and Divergence, surface integrals, and Stokes' Theorem. Prerequisite: MTH 126 with a grade of C or higher.

MUL 180 – 181; 280 – 281 Chorus I, II, III, IV (1 Credit Hour Each)

This course provides an opportunity for students to participate in the MMI Chorus. Emphasis is placed on rehearsing and performing literature appropriate to the mission and goals of the group. Upon completion, students should be able to effectively participate in performances presented by the ensemble.

MUL 198 – 199; 298 – 299; Marching Band I, II, III, IV (1 Credit Hour Each)

This course provides an opportunity for students to participate in the MMI Marching Band. Emphasis is placed on rehearsing and performing literature appropriate to the mission and goals of the group. Upon completion, students should be able to effectively participate in performances presented by the ensemble.

MUS 101 Music Appreciation (3 Credit Hours)

This course is designed for non-music majors and requires no previous musical experience. It is a survey course that incorporates several modes of instruction including lecture, guided listening, and similar experiences involving music. The course will cover a minimum of three (3) stylistic periods, provide a multi-cultural perspective, and include both vocal and instrumental genres. Upon completion, students should be able to demonstrate a knowledge of music fundamentals, the aesthetic/stylistic characteristics of historical periods, and an aural perception of style and structure in music.

ORI 101 Orientation to College (1 Credit Hour)

This introductory course is designed for first-year cadets at MMI. Among the topics that will be covered are campus resources, study skills, academic honesty and personal responsibility.

PED 100 Fundamentals of Fitness (3 Credit Hours)

This lecture course includes the basic principles of physical education and physical fitness. It explores psychological and physiological effects of exercise and physical fitness, including effects on the human skeleton, muscle development, respiration, and coordination. It is viewed as an introduction to such laboratory courses as slimnastics, weight training, and conditioning. The course may also include fitness evaluation, development of individual fitness programs, and participation in fitness activities.

PED 103 Weight Training (Beginning) (1 Credit Hour)

This course introduces the basics of weight training. Emphasis is placed on developing muscular strength, muscular endurance, and muscle tone. Upon completion, students should be able to establish and implement a personal weight training program.

PED 104 Weight Training (Intermediate) (1 Credit Hour)

This course covers advanced levels of weight training. Emphasis is placed on meeting individual training goals and addressing weight training needs and interests. Upon completion, students should be able to establish and implement an individualized advanced weight training program.

PED 105 Personal Fitness (1 Credit Hour)

This course is designed to provide the student with information allowing him/her to participate in a personally developed fitness program. Topics include cardiovascular, strength, muscular endurance, flexibility and body composition.

PED 106 Aerobics (1 Credit Hour)

This course introduces a program of cardiovascular fitness involving continuous, rhythmic exercise. Emphasis is placed on developing cardiovascular efficiency, strength, and flexibility and on safety precautions. Upon completion, students should be able to select and implement a rhythmic aerobic exercise program.

PED 148 Lifeguard Training (3 Credit Hours)

This course provides the individual with special training in handling emergencies, water-search and rescue operations, health and sanitation inspections and types and uses of equipment. It also includes Standard First Aid, and Red Cross or American Heart Association CPR requirements. Prerequisite: Permission of instructor.

PED 153 Karate (Beginning) (1 Credit Hour)

This course introduces the martial arts using the Japanese Shotokan form. Topics include proper conditioning exercise, book control, proper terminology, historical foundations, and etiquette relating to karate. Upon completion, students should be able to perform line drill techniques and Kata for various ranks.

PED 154 Karate (Intermediate) (1 Credit Hour)

This course is a continuation of beginning Karate. Topics include proper conditioning exercise, book control, proper terminology, historical foundations, and etiquette relating to karate. Upon completion, students should be able to perform line drill techniques and Kata for various ranks. Prerequisite: PED 153

PED 248 Varsity Basketball I (1 Credit Hour)

This course covers

advanced fundamentals of basketball. Emphasis is placed on skill development, knowledge of the rules, and basic game strategy. Upon completion, students should be able to participate in competitive basketball. Prerequisite: Permission of Instructor.

PED 249 Varsity Basketball II (1 Credit Hour) This course covers advanced fundamentals of basketball. Emphasis is placed on skill development, knowledge of the rules, and basic game strategy. This course builds upon previous instruction and provides additional opportunities to develop skills. Upon completion, students should be able to participate in competitive basketball. Prerequisite: Permission of Instructor.

PED 250 Varsity Basketball III (1 Credit Hour) This course covers advanced fundamentals of basketball. Emphasis is placed on skill development, knowledge of the rules, and basic game strategy. This course builds upon previous instruction and provides additional opportunities to develop skills. Upon completion, students should be able to participate in competitive basketball. Prerequisite: Permission of Instructor.

PED 251 Varsity Basketball IV (1 Credit Hour) This course covers advanced fundamentals of basketball. Emphasis is placed on skill development, knowledge of the rules, and basic game strategy. This course builds upon previous instruction and provides additional opportunities to develop skills. Upon completion, students should be able to participate in competitive basketball. Prerequisite: Permission of Instructor.

PED 252 Varsity Baseball I (1 Credit Hour) This course covers advanced baseball techniques. Emphasis is placed on refining skills and developing more advanced strategies and techniques. Upon completion, students should be able to play baseball at a competitive level. Prerequisite: Permission of Instructor.

PED 261 Varsity Baseball II (1 Credit Hour) This course covers advanced baseball techniques. Emphasis is placed on refining skills and developing more advanced strategies and techniques. This course builds upon previous instruction and provides additional opportunities to develop skills. Upon completion, students should be able to play baseball at a competitive level. Prerequisite: Permission of Instructor.

PED 262 Varsity Baseball III (1 Credit Hour) This course covers advanced baseball techniques. Emphasis is placed on refining skills and developing more advanced strategies and techniques. This course builds upon previous instruction and provides additional opportunities to develop skills. Upon completion, students should be able to play baseball at a competitive level. Prerequisite: Permission of Instructor.

PED 263 Varsity Baseball IV (1 Credit Hour) This course covers advanced baseball techniques. Emphasis is placed on refining skills and developing more advanced strategies and techniques. This course builds upon previous instruction and provides additional opportunities to develop skills. Upon completion, students should be able to play baseball at a competitive level. Prerequisite: Permission of Instructor.

PED 254 Varsity Softball I (1 Credit Hour) This course introduces the fundamental skills and rules of softball. Emphasis is placed on proper techniques and strategies for playing softball. Upon completion, students should be able to play competitive softball. Prerequisite:

Permission of Instructor.

PED 271 Varsity Softball II (1 Credit Hour) This course introduces the fundamental skills and rules of softball. Emphasis is placed on proper techniques and strategies for playing softball. This course builds upon previous instruction and provides additional opportunities to develop skills. Upon completion, students should be able to play competitive softball. Prerequisite: Permission of Instructor.

PED 272 Varsity Softball III (1 Credit Hour) This course introduces the fundamental skills and rules of softball. Emphasis is placed on proper techniques and strategies for playing softball. This course builds upon previous instruction and provides additional opportunities to develop skills. Upon completion, students should be able to play competitive softball. Prerequisite: Permission of Instructor.

PED 273 Varsity Softball IV (1 Credit Hour) This course introduces the fundamental skills and rules of softball. Emphasis is placed on proper techniques and strategies for playing softball. This course builds upon previous instruction and provides additional opportunities to develop skills. Upon completion, students should be able to play competitive softball. Prerequisite: Permission of Instructor.

PED 255 Varsity Tennis I (1 Credit Hour) This course emphasizes the refinement of playing skills. Topics include continuing the development of fundamentals, learning advanced serves, and strokes and pace and strategies in singles and doubles play. Upon completion, students should be able to play competitive tennis. Prerequisite: Permission of Instructor.

PED 274 Varsity Tennis II (1 Credit Hour) This course emphasizes the refinement of playing skills. Topics include continuing the development of fundamentals, learning advanced serves, and strokes and pace and strategies in singles and doubles play. This course builds upon previous instruction and provides additional opportunities to develop skills. Upon completion, students should be able to play competitive tennis. Prerequisite: Permission of Instructor.

PED 275 Varsity Tennis III (1 Credit Hour) This course emphasizes the refinement of playing skills. Topics include continuing the development of fundamentals, learning advanced serves, and strokes and pace and strategies in singles and doubles play. This course builds upon previous instruction and provides additional opportunities to develop skills. Upon completion, students should be able to play competitive tennis. Prerequisite: Permission of Instructor.

PED 276 Varsity Tennis IV (1 Credit Hour) This course emphasizes the refinement of playing skills. Topics include continuing the development of fundamentals, learning advanced serves, and strokes and pace and strategies in singles and doubles play. This course builds upon previous instruction and provides additional opportunities to develop skills. Upon completion, students should be able to play competitive tennis. Prerequisite: Permission of Instructor.

PED 261 Varsity Wrestling (1 Credit Hour) This course covers advanced wrestling techniques. Emphasis is placed on refining skills and developing more advanced strategies and techniques. Upon completion, cadets should be able to wrestle at a competitive level.

Prerequisite: Permission of Instructor.

PHL 106 Introduction to Philosophy (3 Credit Hours) This course is an introduction to the basic concepts of philosophy. The literary and conceptual approach of the course is balanced with emphasis on approaches to ethical decision making. The student should have an understanding of major philosophical ideas in an historical survey from the early Greeks to the modern era. Prerequisite: ENG 101

PHL 206 Ethics and Society (3 Credit Hours) This course involves the study of ethical issues which confront individuals in the course of their daily lives. The focus is on the fundamental questions of right and wrong, of human rights, and of conflicting obligations. The student should be able to understand and be prepared to make decisions in life regarding ethical issues. Prerequisite: ENG 101

PHL 299 Special Topics in Philosophy (Variable Credit) Directed Study. A course featuring an in-depth examination of selected topics in philosophy. Prerequisite: Permission of instructor.

PHS 111 Physical Science (4 Credit Hours) This course provides the non-technical student with an introduction to the basic principles of geology, oceanography, meteorology, and Astronomy. Laboratory is required.

PHS 112 Physical Science II (4 Credit Hours) This course provides the nontechnical student with an introduction to the basic principle of chemistry and physics. Laboratory is required.

PHS 230 Introduction to Meteorology (4 Credit Hours) This course is an introductory survey of meteorology emphasizing the hydrologic cycle, cloud formation, weather maps, forecasting, and wind systems. Local weather systems will be given detailed study. Laboratory is required.

PHY 201 General Physics I – Trig Based (4 Credit Hours) This course is designed to cover general physics at a level that assures previous exposure to college algebra, basic trigonometry. Specific topics include mechanics, properties of matter and energy, thermodynamics, and periodic motion. A laboratory is required. Prerequisite: Math ACT Score of 20 or above (or SAT equivalent); or Equivalent Placement Score.

PHY 202 General Physics II – Trig Based (4 Credit Hours) This course is designed to cover general physics using college algebra and basic trigonometry. Specific topics include wave motion, sound, light optics, electrostatics, circuits, magnetism, and modern physics. Laboratory is required. Prerequisite: PHY 201.

PHY 213 General Physics with Calculus I (4 Credit Hours) This course provides a calculus-based treatment of the principle subdivisions of classical physics: mechanics and energy, including thermodynamics. Laboratory is required. Prerequisite: Math ACT Score of 28 or above (or SAT equivalent).

PHY 214 General Physics with Calculus II (4 Credit Hours) This course provides a calculus-based study in classical physics. Topics included are: simple harmonic motion, waves, sound, light, optics, electricity and magnetism. Laboratory is required. Prerequisite: PHY 213.

POL 200 Introduction to Political Science (3 Credit Hours) This course is an introduction to the field of political science through

examination of the fundamental principles, concepts, and methods of the discipline, and the basic political processes and institutions of organized political systems. Topics include approaches to political science, research methodology, the state, government, law, ideology, organized political influences, governmental bureaucracy, problems in political democracy, and international politics. Upon completion, students should be able to identify, describe, define, analyze, and explain relationships among the basic principles and concepts of political science and political processes and institutions of contemporary political systems. Prerequisite: ENG 093 with a grade of C or higher.

POL 211 American National Government (3 Credit Hours) This course surveys the background, constitutional principles, organization, and operation of the American political system. Topics include the U. S. Constitution, federalism, civil liberties, civil rights, political parties, interest groups, political campaigns, voting behavior, elections, the presidency, bureaucracy, Congress, and the justice system. Upon completion, students should be able to identify and explain relationships among the basic elements of American government and function as more informed participants of the American political system. Prerequisite: ENG 093 with a grade of C or higher.

POL 236 Survey of International Relations (3 Credit Hours) This course is a survey of the basic forces affecting international relations. Topics include bases of national power, balance of power, causes of war, the international political economy, international law, international organization, and possible futures of international relations. Upon completion, students should be able to identify and discuss relevant terms and concepts, and identify, analyze, evaluate, and discuss the primary factors influencing the international relations of selected states. Prerequisite: ENG 101

PSY 200 General Psychology (3 Credit Hours) This course is a survey of behavior with emphasis upon psychological processes. This course includes the biological bases for behavior, thinking, emotion, motivation, and the nature and development of personality.

PSY 210 Human Growth and Development (3 Credit Hours) This course is the study of the psychological, social, and physical factors that affect human behavior from conception to death. Prerequisite: PSY 200.

RDG 080 Reading Laboratory (1 Credit Hour) This course, which may be repeated as needed, provides students with a laboratory environment where they can receive help from qualified instructors on reading assignments at the developmental level. Emphasis is placed on one-to-one guidance to supplement instruction in reading courses. A student's success in this course is measured by success in those other reading courses in which the student is enrolled. Co-requisite of RDG 085

RDG 085 Developmental Reading III (3 Credit Hours) This course is designed to assist students whose placement test scores indicate difficulty with decoding skills, comprehension, vocabulary, and study skills. Students scoring below 65 (COMPASS) on the reading subtest must take this course within the first two semesters of enrollment as a co-requisite to college level courses. To complete RDG 085, students must finish the course with a minimum grade of "C" or 70%. / Co-requisite of RDG 080

RDG 114 Critical Reading for College (3 Credit Hours) This course is

designed to enhance critical reading skills. Topics include vocabulary enrichment, reading flexibility, metacognitive strategies, and advanced comprehension skills, including analysis and evaluation. Upon completion, students should be able to demonstrate comprehension and analysis and respond effectively to material across disciplines.

REL 100 History of World Religions (3 Credit Hours) This course introduces the student to the major world religions, their history and development. The course discusses the worldviews underlying each religion. The impact of world religions on American life and culture receives special emphasis. The course highlights the role of religion in the modern Middle Eastern conflicts.

REL 151 Survey of the Old Testament (3 Credit Hours) This course is an introduction to the content of the Old Testament with emphasis on the historical context and contemporary theological and cultural significance of the Old Testament. The student should have an understanding of the significance of the Old Testament writings upon completion of this course.

REL 152 Survey of the New Testament (3 Credit Hours) This course is a survey of the books of the New Testament with special attention focused on the historical and geographical setting. The student should have an understanding of the books of the New Testament and the cultural and historical events associated with these writings.

SAP 101 ACT/SAT Prep for English (1 Credit Hour) This course is a tutorial course, designed to assist cadets in boosting ACT/SAT scores in English.

SAP 102 ACT/SAT Prep for Mathematics (1 Credit Hour) This course is a tutorial course, designed to assist cadets in boosting ACT/SAT scores in mathematics.

SOC 200 Introduction to Sociology (3 Credit Hours) This course is an introduction to the vocabulary, concepts, and theory of sociological perspectives of human behavior.

SOC 210 Social Problems (3 Credit Hours) This course examines the social and cultural aspects, influences, incidences, and characteristics of current social problems in light of sociological theory and research. Prerequisite: SOC 200

SPA 101 Introductory Spanish I (4 Credit Hours) This course provides an introduction to Spanish. Topics include the development of basic communication skills and the acquisition of basic knowledge of the cultures of Spanish-speaking areas.

SPA 102 Introductory Spanish II (4 Credit Hours) This continuation course includes the development of basic communication skills and the acquisition of basic knowledge of the cultures of Spanish-speaking areas. Prerequisite: SPA 101.

SPA 201 Intermediate Spanish I (3 Credit Hours) This course includes a review and further development of communication skills. Topics include readings of literary, historical, and/or cultural texts. Prerequisite: SPA 102.

SPA 202 Intermediate Spanish II (3 Credit Hours) This continuation course includes a review and further development of communication skills. Topics include readings of literary, historical,

and/or cultural texts. Prerequisite: SPA 201.

SPH 107 Fundamentals of Public Speaking (3 Credit Hours) This course explores principles of audience and environment analysis as well as the actual planning, rehearsing and presenting of formal speeches to specific audiences. Historical foundations, communication theories and student performances are emphasized.

THR 113 Theater Workshop I (1 Credit Hour) This is the first in a course sequence which provide practical experience in the production and performance of a dramatic presentation with assignments in scenery, lighting, props, choreography, sound, costumes, make-up, publicity, acting, directing, and other aspects of theater production.

THR 114 Theater Workshop II (1 Credit Hour) This is the second in a course sequence which provide practical experience in the production and performance of a dramatic presentation with assignments in scenery, lighting, props, choreography, sound, costumes, make-up, publicity, acting, directing, and other aspects of theater production.

THR 115 Theater Workshop III (1 Credit Hour) This is the third in a course sequence which provide practical experience in the production and performance of a dramatic presentation with assignments in scenery, lighting, props, choreography, sound, costumes, make-up, publicity, acting, directing, and other aspects of theater production.

THR 213 Theater Workshop IV (1 Credit Hour) This is the fourth in a course sequence which provide practical experience in the production and performance of a dramatic presentation with assignments in scenery, lighting, props, choreography, sound, costumes, make-up, publicity, acting, directing, and other aspects of theater production.





MARION MILITARY INSTITUTE

MMI Cost, Financial Aid & Scholarship Programs

- Charges for Boarding College Cadets
- Refund Policy
- Financial Assistance
- Satisfactory Academic Progress Policy
- Institutional Scholarships
- ARMY ROTC Scholarships
- Marion Military Institute Foundation Scholarships

Marion Military Institute is a member of the Alabama two-year college system, and its tuition and fees are established in accordance with their guidelines. The Institute reserves the right to change, modify, or alter fees, charges, expenses, and costs of any kind without notice as approved by the Department of Postsecondary Education and the Alabama State Board of Education. Tuition and activity fees include cost of instruction, admission to athletic events, guest lectures, haircuts, and use of the athletic facilities.

Charges for Boarding College Cadets

Tuition and Fees

These are yearly charges for boarding college cadets.

	Alabama Resident	Non-Resident
Tuition	\$6000	\$12000
Technology Fee	\$378	\$378
Facility Fee	\$378	\$378
ACS Reserve Fee	\$42	\$42
Accident Insurance	\$130	\$130
Uniform Fee	\$1,850	\$1,850
TOTAL TUITION AND FEES	\$8,778	\$14,778
Room and Board	\$3,950	\$3,950
Books	\$1,200	\$1,200
TOTAL COSTS	\$13,928	\$19,928

Uniform fee is payable the first semester enrolled.

Fees are based on a 21 hour course load and will vary.

Tuition and/or fees can change with approval by the State Board of Education. Book costs are estimated and will vary based on course load.

Costs for college cadets entering in the fall semester are payable as follows:

	Alabama Resident	Non-Resident
Tuition	\$3,000	\$6,000
Technology Fee	\$189	\$189
Facility Fee	\$189	\$189
ACS Reserve Fee	\$21	\$21
Accident Insurance	\$65	\$65
Uniform Fee	\$1,850	\$1,850
Total Tuition/fees	\$5,314	\$8,314
Room and Board	\$1,975	\$1,975
Books	\$600	\$600
Due First Day of Class	\$7,889	\$10,899

Delinquent Accounts

1. If payment is not made by the midpoint of the term (after the first billing by the institution), a late payment charge of \$25 will be added to the outstanding balance for each additional monthly billing up to a maximum of \$100 in late payment charges.

2. In the event of an unpaid balance at the midpoint of the term, the student will be evicted from housing and all meal tickets canceled. If the balance is still unpaid at the end of the term, grade reports, college credits, transcripts or diplomas will not be issued or released. A student with a delinquent account shall not be allowed to enroll in subsequent terms until all delinquent balances are paid in full.
3. The institution will refer the student's delinquent account to a collection agency for failure to meet financial obligations of any kind to the institution, including the payment of additional late payment charges, attorneys' fees, and any other costs and charges necessary for the collection of any late payment.

Refund Policy

Planning and contracting for services are done for the entire year. Hiring of faculty and staff is based on the entire year. When cadets leave early, these expenses are still present. Marion Military Institute's refund policy is clearly outlined as follows:

1. Refund for Complete Withdrawal
 - 1.1. A student who officially or unofficially withdraws from all classes before the first day of class will be refunded the total tuition and other institutional charges.
 - 1.2. A student who officially or unofficially withdraws on or after the first day of class but prior to the end of the third week of classes will be refunded according to the withdrawal date as follows:
 - 1.2.1. Withdrawal during first week: 75% of tuition and other institutional charges
 - 1.2.2. Withdrawal during second week: 50% of tuition and other institutional charges
 - 1.2.3. Withdrawal during third week: 25% of tuition and other institutional charges
 - 1.2.4. Withdrawal after third week: No refund
 - 1.2.5. For calculating refunds, a "week" is defined as seven calendar days.
2. Administrative Fee

An administrative fee not to exceed 5% of tuition and other institutional charges or \$100, whichever is smaller, shall be assessed for each withdrawal within the period beginning the first day of classes and ending at the end of the third week of classes.
3. Books and Supplies

A student who withdraws and who has purchased returnable books, and /or supplies from the institution and returns the items in new/unused condition by the end of the third week of the semester/term will be refunded the full purchase price. Books and/ or supplies returned in used condition by the end of the third week of the semester/ term will be refunded 50% of purchase price.
4. Room and Board

Students who officially request a meal ticket refund and/or withdraw from a residence hall before the official first day of

classes or during the first three weeks of the term will receive a refund calculated as outlined in 1.2 above.

5. Refund for Partial Withdrawal

Students who do not completely withdraw from the institution but drop a class during the regular drop/add period will be refunded the difference in tuition paid and the tuition rate applicable to the reduced number of hours, including fees appropriate to the classes dropped. There is no refund due to a student who partially withdraws after the official drop/add period.

6. Refund in Compliance with Federal Regulations

All Alabama Community College System institutions shall comply with federal regulations relative to refund of tuition and other institutional charges for first time, first-term Title IV recipients.

7. Refund for Alabama National Guard and Reservists Called to Active Duty

Students who are active members of the Alabama National Guard or Reserves or who are active duty military who are called to active duty in the time of national crisis shall receive a full tuition refund at the time of withdrawal, if such student is unable to complete the term due to active duty orders or assignment to another location. If a National Guard student is receiving Title IV funding, a recalculation must be performed as required by Federal Title IV regulations, which could result in less than a 100% refund.

8. Exception to Policy

The President has the authority to make exceptions to the refund policy in the event of the death of a student or of a family member requiring the student to leave the institution.

9. Refund policies are governed by the Alabama State Board of Education.

The above policies are based on State Board Policy 803.02: Refunds, and are effective June 1, 2009, for implementation beginning in the Fall 2009 term. Guidelines for implementation of this policy are established by the Chancellor.

Financial Assistance

It is the philosophy of Marion Military Institute that the primary responsibility for financing a college education must be assumed by the student, but the Institute believes that no student should be denied the opportunity of acquiring an education because of financial barriers. Consequently, Marion Military Institute is authorized to administer Federal Title IV, State, Institutional, and Outside financial aid programs. Cadets seeking any type of aid must apply for federal financial aid by completing the Free Application for Federal Student Aid (FAFSA) via website www.fafsa.ed.gov to establish financial need and to determine eligibility for federal, state, and institutional funds. Students are required to file the (FAFSA) yearly via the web and should apply as soon as possible after January 1. To supplement the efforts of students and parents to meet educational costs, the Office of Financial Aid strives to assist each student by creating a financial aid package to include Federal Pell Grant, Federal Supplemental Educational Opportunity Grant, Federal Work-Study, Direct Loans, State Grant funds, Veteran Administration Benefits, Scholarships, and Tuition Waiver.

Eligibility Requirements

MMI eligibility for most financial assistance programs requires that a student:

1. File a free application for Federal Student Aid (FAFSA)
2. Demonstrate financial need;
3. Have a high school diploma or GED
4. Be a U.S. citizen or permanent resident;
5. Be enrolled as a regular full-time student in an eligible degree program;
6. Maintain Satisfactory Academic Progress. Students must have a 2.0 GPA for loan eligibility.
7. Not be in default on any federal loan nor owe a refund on any federal grant or state grant program at any institution; and
8. Agree to use any Federal Student Aid received solely for educational purposes.

Application Procedures

To apply for financial assistance, all applicants must follow the procedures listed below:

1. Apply for admission and have high school transcripts or GED, and ALL college transcripts on file.
2. File a free application for Federal Student Aid via the website www.fafsa.ed.gov and add MMI school code 001026.
3. Within 24-72 hours the Financial Aid Office will receive and verify the Student Aid Report (SAR)
4. The Financial Aid Office may require you to submit additional documentation after your Student Aid Report has been received. Documentation MMI may require:
 - 4.1. Student/spouse most recent U.S. Income Tax Return
 - 4.2. Parents most recent U.S. Income Tax Return
 - 4.3. Non-Taxable Income
 - 4.4. Verification Worksheet
5. Once documentation is received the Office of Financial Aid will complete the following procedures:
 - 5.1. Review all verification information submitted to the Financial Aid
 - 5.2. Any conflicting information will be corrected and re-submitted to FAFSA to generate a correct Estimated Family contribution (EFC)
 - 5.3. The student/parents will be notified of any changes in awards.

Financial Aid Program Descriptions

1. Federal Pell Grant
The Pell Grant Program is the basis for financial assistance to which aid from other federal and non-federal sources may be added. The amount of Pell Grant that a cadet may receive for the 2011-12 academic year ranges from \$555 to \$5,550. Eligibility is determined by completing a FAFSA online.
2. Federal Supplemental Educational Opportunity Grant (FSEOG)
The Federal Supplemental Educational Opportunity Grant (FSEOG) Program is for undergraduates with exceptional financial need. Pell Grant recipients with the lowest expected family contributions (EFCs) will be considered first for a FSEOG.

MMI understands and complies with the 25 percent non-federal share requirement, unless waived and 75 percent federal dollars will be contributed to the FSEOG program. MMI's priority order in awarding FSEOG recipients is the following:

- 2.1. First selection group: Pell eligibility and the lowest EFCs
- 2.2. Second selection group: Non-Pell eligible students with the lowest EFCs
- 2.3. The maximum FSEOG award for MMI recipients is \$200.00 each semester.

3. Federal Work-Study Program (FWS)

The purpose of the MMI Federal Work-Study Program is to award part-time employment opportunities to cadets with demonstrated financial need. Cadets work on and off campus while attending college, work 10 hours per week, and are paid comparative wages based on the federal minimum wage law.

Free Application for Federal Student Aid (FAFSA) is required as well as a MMI institutional FWS application must be completed. The Federal Work Study and Federal Student Aid Applications can be obtained through the MMI website at www.marionmilitary.edu.

4. Direct Subsidized/Unsubsidized Loans

Direct loans allow cadets to meet some of the educational expenses by borrowing money from lenders at favorable rates (6% as of July 1, 2008). Loans are awarded only after all other aid is exhausted and cannot exceed the cost of attendance. Loans must be repaid! Repayment may be deferred up to six months after the cadet graduates, leaves school or drops below six credit hours. If awarded a Subsidized Direct Loan, the federal government will pay the interest while the cadet is enrolled at least half-time (six credit hours and during deferment. Eligible cadets may receive an unsubsidized loan regardless of family income if within federal budget guidelines. Interest does accrue while the borrower is enrolled, and there are a number of repayment options available. Cadets must do the following to be eligible and receive a Direct Loan: (1) Gain admittance to MMI, (2) complete a FAFSA.

5. Federal Parent Loan for Undergraduate Students (PLUS)

PLUS loans are guaranteed through the Federal Family Educational Loan Program (FFELP) and make loan-term loans available to cadets and parents to pay educational costs. Although it is not mandatory, a FAFSA should be filed to determine need for a PLUS loan. Parents are eligible to apply for a credit worthiness loan on behalf of dependent undergraduate students. If a parent is denied a PLUS loan, a student may be eligible to borrow additional funds under the Unsubsidized Stafford Loan Program.

6. State and Institutional Scholarship/Tuition Waiver Programs

Marion Military Institute offers numerous state and institutional, scholarships including Need-Based, Service Academy Program, Athletic and Performing Arts. Contact the office of Financial Aid for scholarship applications. The priority deadline for submission is February 1. All scholarship application must be received in the office of Financial Aid by March 1. Additional information can be obtained as follows:

	Contact	Email Address
For SAP Appointments	LTC Carlos G. Lewis, Director of Service Academy Program	glewis@marionmilitary.edu
For Athletic Tryout Dates	Michelle Ivey, Director of Athletics	mivey@marionmilitary.edu
For Performing Arts Auditions	Ms. Deborra Street, Band Director	dstreet@marionmilitary.edu
For employee and dependent tuition discounts and/or waivers	Ms. Jacqueline Wilson, Director of Financial Aid	jwilson@marionmilitary.edu

7. MMI Foundation Scholarships

The Marion Military Institute Foundation offers scholarships to qualified students attending or planning to attend the Institute. Each scholarship has its own eligibility requirements but awards are usually based on academic qualifications, leadership potential, community service, and financial need.

For more information, visit

www.marionmilitary.edu/admissions/financial-scholarships.da.

Please note that the completion of a FAFSA is not required for foundation scholarships unless the student is applying for a need-based scholarship.

Disbursement Procedures

The following procedures are outlines so that students will be aware of the time of check disbursement, governing policies, and approved procedures that will be adhered to by the office of Financial Aid.

1. Pell Grant: Students who have established Pell Grant eligibility (submitted valid Student Aid Report and all required documentation ten (10) days prior to registration), have registered, and are attending class will receive the balance of their Pell Awards on the fourteenth day of classes each semester. By signing this agreement, tuition, fees, room/board for on-campus housing (if applicable), and uniform fees may be deducted from your Pell Grant award prior to and during registration and late registration. Also, by signing this agreement, required books and supplies may be charged to your Pell Grant award only after you have attended at least one class session for each registered class. Students who do not attend class are not eligible to receive any federal funding.

On the fourteenth (14th) day of classes, a check for the remaining balance of your Pell Grant award will be available in the Business Office. You must show a photo I.D. to obtain your check.

Students who establish their Pell grant eligibility (submit a valid Student Aid Report and all required documentation) after the beginning of the semester will receive the balance of his or her

eligible Pell Grant and/or Direct Loan on established designated days to be determined in agreement with the Office of Financial Aid and the Business office. These dates will be published at the beginning of each semester in the Office of Financial Aid. After the initial disbursement, checks will be processed monthly. To receive a Pell Grant disbursement, students must be enrolled, attending classes in compliance with the satisfactory academic progress policies, and must not have any holds on the student account at the time of disbursement.

2. Federal Direct Loan: Recipients may charge tuition, fees, books and supplies, room and board, and uniforms to their loan account. If the award is more than the account balance, a disbursement will be generated and issued to the student in the form of a check. If the award is less than the account balance, the student will be billed for the remaining amount of the account. First time borrowers cannot receive the first installment of a loan until they have been in attendance at MMI for 30 days. The second disbursement is made at the midterm point of the semester. Federal regulations require multiple disbursements for one semester loans. The second disbursement cannot be delivered until at least one half of the loan period has elapsed. This is true for the first semester and the last semester the student receives a loan. To receive a loan disbursement, a student must be enrolled and currently attending classes in compliance with the satisfactory academic progress policies at the time of disbursement.
3. Federal Work-Study: Work Study positions are assigned based on financial need, availability of positions and funding. Timesheets for the Work Study Program must be submitted to the Financial Aid Office on the last working day of the month. The timesheet must be signed by the worker/student and supervisor. The worker/student is responsible for the timesheet being submitted on time; failure to do so may result in a delay in payment. Payroll period begins the first of each month and ends on the last working day of the month. Work Study checks are available the following Friday after the last working day of the month.
4. Veteran's Benefits: Before dropping or adding a course or when withdrawing from the College, you must first notify the Office of Financial Aid. Each withdrawal or drop resulting in a reduction in course load must show the effective date and reason for change. A student who completes an application and brings in his/her required documentation at the beginning of the semester should expect a VA processing period of 90 to 120 days after certification. If the estimated time has elapsed and a check has not arrived, contact the MMI VA certifying official. If the funds are not received by the end of registration, the student is required to pay for his/her tuition, fees, and any other expense that was to be covered by VA benefits. MMI cannot waive tuition and fees in anticipation of the arrival of advance funds.
5. The law specifies how MMI must determine the amount of Title IV program assistance that you earn if you withdraw from school. The Title IV programs that are covered by this law are the following: Federal Pell Grants, Direct Loans, PLUS Loans, Federal Supplemental Educational Opportunity Grants (FSEOGs).

When you withdraw during your payment period or period of enrollment (Fall 2012 or Spring 2013) the amount of Title IV program assistance that you have earned up to that point is determined by a specific formula. If you received (or MMI or parent received on your behalf) less assistance than the amount that you earned, you may be able to receive those additional funds.

If you received more assistance than you earned, the excess funds must be returned by the school and/or you. The amount of assistance that you have earned is determined on a prorated basis.

For example, if you completed 30% of your payment period or period of enrollment, you earn 30% of the assistance you were originally scheduled to receive. Once you have completed more than 60% of the payment period or period of enrollment, you earn all the assistance that you were scheduled to receive for that period.

60% point for 2012-2013:

Fall Semester:	October 22, 2012
Spring Semester:	March 19, 2013

If you did not receive all of the funds that you earned, you may be due a post-withdrawal disbursement. If your post-withdrawal disbursement includes loan funds, MMI must get your permission before it can disburse them. You may choose to decline some or all of the loan funds so that you don't incur additional debt. MMI may automatically use all or a portion of your post withdrawal disbursement of grant funds for tuition, fees, and room and board charges (as contracted with the MMI).

6. MMI needs your permission to use the post-withdrawal grant disbursement for all other school charges. You will receive a post withdrawal disbursement letter inquiring how you want the remaining funds disbursed. However, it may be in your best interest to allow MMI to keep the funds to reduce your debt at MMI.

For New Students ONLY

There may be some Title IV funds that you were scheduled to receive that cannot be disbursed to you once you withdraw because of other eligibility requirements. For example, if you are a first-time, first-year undergraduate cadet and you have not completed the first 30 days of your program before you withdraw, you will not receive any Direct Loan funds that you would have received had you remained enrolled past the 30th day.

If you receive (or MMI or parent receives on your behalf) excess Title IV program funds that must be returned, MMI must return a portion of the excess equal to the lesser of:

- 6.1. MMI charges multiplied by the unearned percentage of your funds, or the entire amount of excess funds.
- 6.2. MMI must return this amount even if it didn't keep this amount of your Title IV program funds.

Satisfactory Academic Progress Policy

Recipients of Financial Aid (Pell Grant, College Work Study, Supplemental Grant, or a Direct Loan) must maintain at least a minimum standard of academic progress. Academic progress will be assessed at the time a cadet is awarded financial aid, and reviewed each academic year. Academic progress will be monitored for all terms of enrollment, whether or not financial aid was received. In accordance with federal guidelines, cadets receiving federal financial aid at MMI must meet the following requirements:

1. Time frame: Cadets receiving financial aid are subject to a maximum time frame in which they can receive financial assistance. The maximum time frame that a cadet can receive financial aid to complete a degree is 150% of the published program length measured in semester hours attempted. The average time allotted for an Associate degree program is 97 hours attempted. Cadets who transfer from other colleges will have all credit hours taken at other schools included in the 97 hour total.
2. Grade Point Average: Each cadet will be expected to meet or exceed the following GPA at the indicated points in his/her program of study:

Credit Hours	Minimum Cumulative GPA
12 – 21 semester hours	1.50
22 – 32 semester hours	1.75
33 + semester hours	2.00

3. Completion Rate: In order to maintain the minimum standard of academic progress toward the completion of their degrees, cadets must successfully complete 2/3 of all MMI credit hours attempted. (Hours attempted include repeated courses, dropped courses, withdrawals and incomplete courses.) This measure becomes effective when a cadet has completed 21 MMI credit hours. Withdrawals count as hours attempted but not earned.
4. Developmental Courses: A cadet may not enroll in the same developmental course more than three times and continue to receive financial assistance for that course. A federal financial aid recipient may not receive aid for more than 30 semester hours of developmental work. Also, effective beginning Fall Semester 2009, developmental hours taken will not be included when determining a cadet's grade point average, completion rate progress for financial aid or maximum time frame allotment.
5. Financial Aid Probation: A cadet who fails to meet one or more of the SAP requirements for the first time will be placed on Financial Aid Probation during the next term of enrollment at MMI. The cadet will still be eligible to receive financial aid while on probation.
6. Extension of Financial Aid Probation: Cadets on Financial Aid Probation who meet all of the SAP requirements for coursework attempted during their probationary term but is still not meeting one or more of the minimum SAP requirements may request in writing to the Director of Financial Aid an extension of their Financial Aid Probation.

If, at the end of the second probationary semester, the cadet is still not meeting one or more of the minimum SAP requirements, the cadet will be placed on Financial Aid Suspension and will become ineligible for federal and state financial aid.

7. Financial Aid Suspension: If, at the end of the probationary semester, the cadet does not meet all the SAP requirements for coursework attempted that semester but is still not meeting one or more of the minimum SAP requirements, the cadet will be placed on Financial Aid Suspension and will become ineligible for federal and state financial aid.
8. Review Process: Academic progress will be assessed at the time a cadet is awarded financial aid, and reviewed each academic year.
9. Regaining eligibility: In order to regain eligibility, a cadet must attend MMI at his/her own expense until the standards outlined in this policy are met.
10. Appeal Process: A cadet who loses his/her financial aid because of a failure to meet these academic progress requirements may appeal if there are extenuating circumstances. Appeals must be submitted in writing and will be reviewed by the Financial Aid Committee. Each cadet will be notified in writing as to the outcome of his/her appeal.

MMI Institutional Scholarships

Marion Military Institute provides multiple scholarship opportunities for qualified students attending or planning to attend Marion Military Institute. Each scholarship has its own eligibility requirements, but awards are usually based on academic qualifications, leadership potential, community service, and financial need. "Bundling" restrictions apply to most institutional scholarships and further details can be provided by the MMI Financial Aid Office.

In-State Cadetships / Out-of-State Cadetships

These two scholarship programs are used to fund participants in the Leadership Education Program (LEP) at MMI. Both in-state residents and out-of-state residents respectively may be eligible to receive an award in the amount of 25% of their tuition.

Athletic Scholarships

Athletic scholarships are awarded based on tryouts and/or demonstrated ability to compete on the intercollegiate level. Awards are available in Baseball, Men's Basketball, Softball, Men's Tennis and Women's Tennis and may be granted to new or current MMI students. Scholarships are awarded for one year and are renewable based on athletic performance and eligibility.

Service Academy Program (SAP) Scholarships

The SAP Scholarships are awarded to students whose record exemplifies academic diligence and demonstrated leadership. Scholarships are awarded for one year only and recipients must be enrolled in the SAP Program.

Band Scholarship

The MMI Band Scholarship will award 50% tuition. Letters of recommendation are required from previous Band Director or Choral Leader. MMI's Band Director will recommend the recipients to the scholarship committee.

Presidential Scholarship

This is an academic scholarship which rewards recipients 75% tuition. The scholarship is available to both in-state and out-of-state residents. Applicants must have a minimum 25 ACT Composite and/or 1140 SAT (Critical Reading and Math) with a 3.75 Cumulative GPA and have held top position(s) in extracurricular activities such as JROTC Battalion Commander, Eagle Scout/Gold Award Girl Scout, Honor Society president, Boys/Girls State, Drill/Rifle Team Commander, Valedictorian/Salutatorian, and/or The MacArthur Award. Five scholarships are available, but limited to incoming freshmen only.

Academic Dean Scholarship

This is an academic scholarship which rewards recipients 50% tuition. Available to both in-state and out-of-state residents, it requires a minimum 23 ACT Composite and /or 1070 SAT (Critical Reading and Math) with a 3.00 Cumulative GPA. Twenty scholarships are available, but limited to incoming freshmen only.

Leadership Scholarship

The Leadership Scholarship which award recipients 50% tuition (in-state or out-of-state) for two semesters, is open to incoming freshmen meeting the minimum academic requirements of a 19 ACT Composite and/or 910 SAT (Critical Reading and Math) with a 2.50 Cumulative GPA who have held top position(s) in an extracurricular activity (ex. SGA President or Vice President, JROTC Battalion Commander or Executive Officer, Beta Club President or Vice President, Sports Captains, Class Officers).

Knight Fox Scholarship

This scholarship was established to encourage participation in the annual Knight Fox Challenge where junior and senior high school students can experience both mental and physical challenges in the environment of a military atmosphere. All Knight Fox attendees will receive a minimum \$2000 Corps of Cadet Scholarship upon registration at MMI, and if qualified, be given first chance at over 60 available Army ROTC Scholarships.

Black Belt Scholarship

To be eligible for this Room and Board Scholarship a cadet must have permanent residence in one of the 18 counties in the Black Belt of Alabama, and have graduated from an Alabama Black Belt high school or obtained a GED.

White Knight Scholarship

The White Knight Precision Drill Team awards 50% tuition for two semesters to a drill-skilled incoming freshmen student. To be considered, students must submit a video or video link of drill skills being performed. Requires a minimum 17 ACT Composite and/or 850 SAT (Critical Reading and Math) and a high school grade point average of 2.0 (on a 4.0 scale). Open to in-state and out-of-state students.

Military High School

This 50% tuition scholarship is open to students who attended one of the eligible AMCSUS (Association of Military Colleges & Schools of the United States) military high schools for at least the junior and senior years of high school preceding attendance at MMI. Minimum academics required are a 17 ACT Composite and /or 850 (Critical Reading and Math) score, and a high school grade point average of 2.0 (on a 4.0 scale).

Army ROTC Scholarships

Applicants must meet the qualification requirements for acceptance into the Early Commissioning Program (ECP) and have a high school grade point average of 2.5 (on a 4.0 scale) to qualify to compete for an Army ROTC Scholarship.

Recipients of these ROTC scholarships will receive financial assistance for two years in their pursuit of an associate degree from Marion Military Institute and a commission in the U.S. Army. Individuals continue on to a baccalaureate degree without benefits. During the two-year duration of the scholarship the Army will pay college tuition and educational fees, or room and board, whichever is chosen by the student. Additionally, a flat rate of \$1,200 per year is provided to purchase textbooks.

Army ROTC scholarship winners also receive a monthly tax-free subsistence allowance for 20 months. The monthly amount will be tiered commensurate with the Military Science Class -- MS3 = \$450 per month; MS4 = \$500 per month. Cadets will be commissioned in the USAR or ARNG and assigned to a Troop Program Unit (TPU) (paragraph 2-16, AR 140-10) upon graduation from MMI provided all eligibility requirements are met. Interested candidates in more than \$20,000 per year in total benefits should contact the MMI ROTC Department.

Marion Military Institute Foundation Scholarships

The Marion Military Institute Foundation offers scholarships to qualified students attending or planning to attend Marion Military Institute. Each scholarship has its own eligibility requirements, but awards are usually based on academic qualifications, leadership potential, community service, and financial need.

Albert Cesarine, Sr. Memorial Scholarship

This scholarship was established by Mr. and Mrs. Albert T. Cesarine, III, of New Castle, Delaware in honor of their grandfather, Mr. Albert Cesarine, Sr. Funds from this scholarship are awarded annually to a full-time cadet from the state of Delaware or the Philadelphia, Pennsylvania, region who is enrolled in the ROTC program.

Alfred I. duPont Foundation, Inc. Academic Scholarship Fund

This scholarship is awarded each year to quality students from across Alabama and the Southeast who are in need of assistance. The Alfred I. duPont Foundation is a non-profit Florida corporation founded in 1936 by Jessie Ball duPont to honor her late husband, Alfred I. duPont, founder of the modern-day duPont Chemical Company and St. Joe Paper Company.

Chadbourne Foundation Scholarship

This scholarship was established by the Chadbourne Foundation of Pensacola, Florida and its trustees, Mr. and Mrs. Edward M. Chadbourne, Jr., Mr. and Mrs. Edward M. Chadbourne III, and Mr. and Mrs. F. Brian DeMaria. Mr. Chadbourne III is an alumnus of Marion Military Institute's class of 1978.

Charles and Houston Drennen Memorial Scholarship

This scholarship was established by Mrs. Louis J. Drennen and Mrs. Sue P. Drennen in memory of their late husbands, Charles and Houston Drennen of Birmingham, Alabama. The scholarship is awarded each year to a college student.

Class of 1935 Endowment Fund

This scholarship is awarded annually to students who possess demonstrated potential for academic success and leadership. Preference will be given to students who have financial need. The Fund was established in 1986 by members of the Marion Military Institute Class of 1935, who had just celebrated their 50th reunion.

David E. McCollum Aviation Endowed Scholarship Fund

This scholarship was established by Mr. and Mrs. Offa Shivers McCollum, Jr. of Highland, Maryland to honor their son David Ellis McCollum who died at the age of 47 in a test flight crash on April 2, 2011 in Roswell, New Mexico. David lived in Savannah, Georgia where he was a Flight Test Engineer at Gulfstream Aerospace Corporation. A native of Highland, Maryland, David graduated from the Marion Military Institute high school in 1981 and the junior college in 1983. He earned his BS degree in Engineering Science and Mechanics from Georgia Tech in 1988. This scholarship will be awarded each year to support flying lessons for MMI cadets interested in a career in aviation.

David J. Robinson Memorial Scholarship

This scholarship is awarded to a student whose record exemplifies academic diligence, athletic accomplishment and demonstrated leadership. This scholarship fund was established in memory of David J. Robinson, a college graduate of Marion Military Institute, Class of 1965.

Dr. Arthur F. Wilkerson, Jr. Scholarship

Funds from this scholarship are awarded to an accomplished and dedicated student. The scholarship was established in 1987 by his family in memory of Dr. Wilkerson, who graduated from Marion Military Institute in 1928.

Ernest A. Fite Army Aviation Endowed Scholarship

This scholarship was established by Colonel Ernest A. Fite USA (Ret), Class of 1965, from Florence, Alabama. The proceeds from this endowment are to be used for awarding one or more scholarship annually to MMI cadets. Priority of consideration shall be given to cadets who demonstrate financial need and/or demonstrate an interest in army aviation as an aviator and/or any other capacity.

The F. Dixon Brooke, Jr. Scholarship

This scholarship was established in 2006 by EBSCO Industries of Birmingham, Alabama to be awarded in the name of Mr. F. Dixon Brooke, Jr. Mr. Brooke is a 1968 alumnus of MMI and is President and CEO of EBSCO. The scholarship will fund five \$2,000 scholarships each year to junior college cadets based on merit and need.

Franklin Sizemore Adams Scholarship

This scholarship, established by Mr. and Mrs. Quincy F. Adams as a living memorial in honor and appreciation of their son, Franklin Sizemore Adams, an alumnus of Marion Military Institute, is awarded annually to a qualified college student. Preference is given to Alabama students from Clarke, Lamar, or Marengo counties.

Garland Sledge Rankin Memorial Scholarship

This scholarship was established in memory of Garland Sledge Rankin, a graduate of the MMI Preparatory School in 1974. It was created in 1975 by Mr. and Mrs. Amzi G. Rankin of Faunsdale, Alabama. The scholarship is available to college students from the Marengo County area.

George Blue Lee Memorial Scholarship

This scholarship is awarded to a student qualified for admission into the Early Commissioning Program. The student must be a diligent student with athletic ability and demonstrated leadership potential. The scholarship was established by Mr. and Mrs. Frank Earle of Blacksher, Alabama, in memory of their nephew, George Blue Lee, a graduate of Marion Military Institute. Mr. Lee gave his life in defense of his country in 1967.

George M. and Zoe A. Williams Memorial Scholarship

This scholarship is awarded to a deserving student who understands the importance of duty to themselves, others, and their country. The fund was established by Mr. and Mrs. Robert George Williams and Mr. and Mrs. Evan E. Filby in honor of George M. and Zoe A. Williams.

Hopson Owen Murfee Academic Scholarship Fund

This scholarship was established in honor of H. O. Murfee by his grandson, Mr. William E. Matthews IV. H. O. Murfee was the second president of Marion Military Institute. He was a Phi Beta Kappa honor graduate in physics from the University of Virginia where his roommate was Woodrow Wilson. This scholarship is awarded each year to a student whose record exemplifies academic diligence.

James A. Mitchell Memorial Scholarship

Funds from this scholarship are awarded annually to a college student. The scholarship was established by James A. Mitchell, an MMI alumnus, class of 1917, in memory of his father.

James Dennis Nettles, Jr., Memorial Scholarship

This academic scholarship was established in memory of James Dennis Nettles, Jr., a graduate of the Preparatory School, Class of 1970. The fund was established by his parents, Dr. and Mrs. James D. Nettles of Arlington, Alabama, and his friends. This scholarship will be awarded to college students who possess excellent leadership skills.

James Dudley Woodfin Memorial Scholarship

The funds from this scholarship are designated for a student from the Marion area planning to attend MMI who has demonstrated financial need. The scholarship was established in 1995 to honor the memory of Colonel Woodfin, an MMI graduate, Alumnus of the Year, and longtime faculty and staff member.

James Guy McCormick, Jr., Scholarship

This academic scholarship fund was established by Mrs. Carolyn S. McCormick of Demopolis, Alabama in memory of her husband, James Guy McCormick, Jr., Class of 1940. The funds from this scholarship are awarded annually.

James H. and Mary V. Benson Endowed Scholarship Fund

This scholarship was established by the MMI Board of Advisors in 2008 for James H. and Mary V. Benson in recognition of their outstanding service and dedication as the fifteenth president and first-lady of Marion Military Institute.

James H. and Cecile Gayle Scholarship Fund

This academic scholarship fund was established in 1966 by Mr. and Mrs. James H. Gayle of Marion, Alabama. The scholarship is awarded annually to a college student who is a resident of Alabama and who is qualified to participate in Marion Military Institute's academic, military, and athletic training program. The recipient of this scholarship must be willing to sign an oath of loyalty to the United States.

James T. Murfee Memorial Scholarship Fund

This scholarship was established to honor the founder and first president of the Institute and his family. The purpose of this fund is to award one or more annual scholarships to deserving cadets in the name of the school's founder Colonel James T. Murfee.

Jeane Parker Hallmark Scholarship

This scholarship was established by Luther (Luke) P. Hallmark, a 1977 MMI graduate, in memory of his mother, Mrs. Jeane Parker Hallmark. The scholarship is awarded to a student who participates in the athletic program.

Jemison and Day Family Scholarship Fund

This scholarship is awarded each year to a deserving student and was established by Jemison Investment Company, Inc., of Birmingham.

Joe C. Granade Endowed Scholarship Fund

This scholarship was established by Lucille W. Granade to honor her late husband, Mr. Joe C. Granade, a member of the Class of 1948. The purpose of this fund is to award one or more scholarship to cadets who demonstrate financial need.

Joel R. and Elizabeth E. Hillhouse Endowed Scholarship Fund

This scholarship was established by Joel R. and Elizabeth E. Hillhouse to promote the education of deserving cadets who are in need of financial assistance by providing funds for one or more scholarships annually.

John Charles Lindsay, Jr. Memorial Scholarship

This scholarship was established in memory of John Charles Lindsay, Jr., a graduate of the MMI Preparatory School, Class of 1972. The fund was created by his parents, Colonel and Mrs. John C. Lindsay of Orville, Alabama. Preference is given to students who excel in the study of mathematics and military training.

John Hunt Morgan Endowed Scholarship

This scholarship was established in 2005 by former members of the Morgan's Raiders in the name of General John Hunt Morgan to honor more than 58 years of service to Marion Military Institute by the Morgan's Raiders both as student leaders and as alumni. Priority for consideration shall be given full-time college cadets and also to returning scholarship recipients.

John Milton Hightower Scholarship

This academic scholarship was established in 1984 by Mrs. John M. Hightower of Sylacauga, Alabama, and her daughter, Mrs. Joseph C. P. Turner of Demopolis, Alabama, in memory of John Milton Hightower. Mr. Hightower was a graduate of the class of 1920.

LeCraw Leadership Scholarship

This scholarship was established in 1999 by Scott T. LeCraw, a Marion Military Institute graduate, Class of 1972, in memory of his mother, Mrs. Margaret LeCraw Towers. Funds from this scholarship are awarded annually to a student from the state of Georgia, who has a quality academic record, an interest in the military, and a proven record of leadership.

Lillian Moore Scholarship Fund

This scholarship was established by the late Lillian Moore of Marion, Alabama, in honor of her brother, R. Malcolm "Monk" Moore, who was Assistant Commandant at Marion Military Institute for many years. This scholarship is awarded each year to deserving cadets.

Mildred Prettyman Washburn Fund

This fund was established by James L. Washburn in memory of his wife, Mildred Prettyman Washburn. Income from this fund is awarded to a cadet who has demonstrated exemplary scholarship, leadership, and citizenship.

Mooty Brothers Endowed Scholarship Fund

This scholarship was established by June Louise Mooty Grube and Virginia Sittason to honor their brothers Harold, Doug, and Joe Mooty. The purpose of this scholarship is to award one or more scholarships annually to MMI cadets who demonstrate a financial need.

Offa Shivers McCollum Memorial Scholarship Endowment

This scholarship was established by Offa Shivers McCollum, Jr., in honor of his father, Lieutenant Colonel Offa Shivers McCollum. One or more scholarship will be awarded annually to MMI cadets. The use of income generated from this gift may include, but not be limited to, tuition, room and board, uniforms, books, and such other expenses deemed necessary to attend Marion Military Institute.

Paul W. Rutledge and Margaret S. Rutledge Scholarship

This scholarship was established in 1985 by Mrs. Margaret S. Rutledge in memory of Major General Paul W. Rutledge, United States Army. Preference for this award is given to students who aspire to be commissioned as an officer in the United States Army.

Peyton Tutwiler III Scholarship

This scholarship was established by Mrs. Lucille P. Tutwiler to honor her husband, Peyton Tutwiler, III. Priority of consideration will be given to candidates from Mobile County, Alabama who express an interest in the field of engineering as a civilian or military officer.

R. Leigh Pegues Endowed Scholarship Fund

This scholarship was established by the Presidential Advisory Council (PAC) committee of Marion Military Institute to honor the memory of Mr. R. Leigh Pegues. The purpose of this fund is to award one or more scholarships annually to deserving cadets who demonstrate a financial need.

Robert Peter "Pete" Findlay Memorial Scholarship Fund

This scholarship was established by the Alumni Brigade in honor of Pete Findlay who served as Brigade Commander of the Cadet Corps in 1973. Funds from this scholarship are awarded annually to a cadet who has demonstrated high conduct and academic achievement.

Taylor D. (Red) Wilkins, Jr. Athletic Endowed Scholarship

This scholarship was established by the MMI Board of Trustees in 2002 to honor Mr. Taylor D. "Red" Wilkins, Jr., an alumnus of MMI, a prominent Alabama attorney and an inductee of the Alabama Sports Hall of Fame. Its purpose is to recognize the importance of athletics in achieving the physical development of cadets as required by the MMI mission to provide funding for annual scholarships in order to attract cadet athletes to Marion Military Institute who excel in a specific sport.

Walter P. Nichols Scholarship

This academic scholarship is awarded to a student with a strong academic background with preference given to students from Marion, Alabama.

William Speight Burton Scholarship Fund

This fund was established by Mr. William Speight Burton and is awarded each year to deserving cadets.



MARION MILITARY INSTITUTE

MMI Foundation and
Board of Trustees and Advisors

THE MMI FOUNDATION AND BOARD OF TRUSTEES AND ADVISORS

The Marion Military Institute (MMI) Foundation was organized and incorporated for the purpose of stimulating voluntary private support from alumni, parents, friends, corporations, foundations, and others for the benefit of Marion Military Institute. The Foundation is governed by a Board of Trustees. Under provisions of ACT 230-2006 of the Alabama Legislature, they also act as a Board of Advisors to provide advice and counsel to the President, the Chancellor of the Department of Post Secondary Education, and the Alabama State Board of Education. The MMI Foundation serves as the custodian for the MMI archives, artifacts, and the MMI endowment.

The MMI Foundation obtains, retains, and invests donations from private individuals and other entities to support the mission and priorities of MMI. The Foundation provides scholarships for cadets and necessary resources to improve and expand educational programs and facilities to a level not otherwise achievable with institutional funds.

Officers	
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MARION MILITARY INSTITUTE

MMI Governance, Administration, Staff & Faculty

- Alabama State Board of Education
- Alabama Department of Post Secondary Education
- Marion Military Institute
 - Office of the President
 - Academic Affairs
 - Enrollment and Admissions
 - Commandant's Office/Student Affairs
 - Financial Affairs
 - Institutional Advancement
 - Athletics
 - Buildings and Grounds
 - Human Resources
 - Military Science
 - Baer Memorial Library
 - Faculty
 - Alabama Military Hall of Honor

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Alabama Community College System**

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Administration, Staff and Faculty**



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David Tipmore	Academic Dean
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Wanda Calame	Registrar
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Joye Fitts	Administrative Assistant
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Donna Leemon	Director, Institutional Research
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LTC Gerry Lewis, USA (Ret)	Director, Service Academy Program
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Haley Harper	Receptionist/Administrative Asst.
LT Jeffrey Logan, ALNG	Admissions Counselor

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MSG Dudley Barton, USAR (Ret)	Chief of Security
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Doris Colburn	Administrative Assistant
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1SG Michael Dunfee	TAC Officer
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Sue Hazewinkel	Asst. Director, Health Services
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Christine Jackson	Evening Barracks Supervisor
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SFC Kent James, USA (Ret)	TAC Officer
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Beryl Johnson	Fitness Facility Attendant
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SGT John Lapsley, USAR (Ret)	Officer in Charge
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Emil Reeves	Coordinator, Transportation
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SGM Matthew Rebel Stewart (Ret)	Officer In Charge
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Fanninet Suttles	Fitness Facility Attendant
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William Tate	Fitness Facility supervisor
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Brandon Taylor	Director, Health Services
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Linda Winn	Barber
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William Buchanan	MMI Golf Pro Shop Manager	
Lisa Clay	Accounts Receivable/Payroll	
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A.J. Crittenden	Network Administrator/Technician	
Lori Holifield	Auxiliary Services Staff	
Jada Harrison	Accountant/Business	
Craig Hill	Crewmember, Golf Course	
Myra Jean Hopkins	Postmaster	
Eulas Kirtdoll	QM Staff	
Becky Long	Accounts Receivable	
Cindy Meisenheimer	Director, Auxiliary Services	
Gloria Morrison	Seamstress	
Mona Reeves	Coordinator, QM	
Danielle Smith	QM Staff	
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O'Neal Holmes	Campaign and Grants Officer	
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Terri Tucker	Scholarship Manager/Financial and Planned Giving Officer	
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Athletics		
Michelle Ivey - Director, Athletics		
Joe Guthrie	Asst. Director, Athletics/Head Softball Coach/History Instructor	
Kristi Basso	Asst. Softball Coach	
Dave Hazewinkel	Wrestling Coach	
Jim Hazewinkel	Wrestling Coach/Physical Education Instructor	
Jake Rowell	Asst. Baseball Coach	
Michael Steele	Athletic Trainer	
Tommy Suits	Head Basketball Coach	
Evelyn Vetzel	Administrative Asst. for Athletics	
Willie Watson	Asst. Basketball Coach	

Jacob Wells	Head Baseball Coach	
Trace Williams	Bus Transportation/Athletic	
Chuck Wright	Men's and Women's Tennis Coach/English Instructor	
Buildings and Grounds		
Dan Sumlin - Director, Facilities, Purchasing, and Procurement		
Brian Hale	Superintendent	
Jeremy Arrington	Crewmember	
Jeffrey Brown	Crewmember	
Phillip Clements	HVAC Technician and Asst. Superintendent	
Patricia Luker	Housekeeping/Environmental Services Supervisor	
Stacy Deavours	Carpenter	
Aldin Essex	Crewmember	
Carolyn Essex	Administrative Asst. to B&G Superintendent	
Darlene Harris	Housekeeping	
Craig Hill	Crewmember, Golf Course	
Joseph Horton	Crewmember	
Larry Jackson	Crewmember	
Nick Jones	Crewmember	
Shane Macomb	Carpenter's Assistant	
Ned Miree	Crewmember	
Eddie Pierce	Plumber	
Hugh Sanders	Foreman	
Jerry Steadman, Jr.	Crewmember, Golf Course	
Linda Tucker	Housekeeping	
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Lathosia Lumpkin	Assistant to the Director	
Military Science		
LTC Sean P. Ryan, USA - Professor, Military Science		
LTC Nicolas Britto	Asst. Professor, Military Science	
CPT Justin E. Baxter	Military Science Instructor	
SFC Joshua W. Carlin	Military Science NCO	
CPT Anthony Clemons	Military Science Instructor	
Mrs. Susan R. Cochran	Human Resource Assistant	
MSG David Collins	Military Science Instructor/Operations NCO	
CPT Russell Hicks	Recruiting Operations Officer	
CPT Jerran Hill	Asst. Professor, Military Science	
CPT Jason Hulsey	Instructor, Military Science /	
SFC Tim L. Hyden	Military Science Instructor/Operations NCO	

Mr. Freddy L. Long	Human Resource Assistant
MSG Michael Magnus	Senior Military Science Instructor
Mr. John Shipe	Supply Technician
1LT Gabriel Snell	Asst. Recruiting Operations Officer
Mrs. Qiana Turner	Human Resource Assistant
CPT Robert Wiley	Asst. Professor, Military Science

Baer Memorial Library	
Kelly Ann Griffiths - Director, Baer Memorial Library	
Joyce Allison	Assistant Librarian
Charlotte Oglesby	Assistant Librarian



Faculty	
COL Milton G. Avery, USAR (Ret) - Instructor, Business and Political Science	Beatriz Castro-Nail - Instructor, Spanish
B.S., Auburn University M.A., Central Michigan University M.S., Army War College J.D., Samford University	B.A., Universidad del Quindio, Columbia MATL, University of Southern Mississippi
COL Stanley Bamberg, ALARNG - Instructor, Philosophy and Religion	Brenda Cook - Director, Counseling
B.A., University of Montevallo M. Div., Reformed Theological Seminary Doctorandus, Free University of Amsterdam	B.S., Judson College M.S., Troy University
LTC David W. Bauer, USA (Ret.) - Instructor, History	Robert E. Cooper - Instructor, Mathematics
B.S., United States Military Academy M.A.T., University of Florida	B.S., United States Naval Academy M.S. University of Alabama Ed.S., University of Alabama Ph.D., University of Alabama
Jeffrey Beall - Instructor, English	Mark Doyle - Chair, Humanities Department; Instructor, English
B.S., University of Alabama M.F.A., Purdue University	B.S., Virginia Military Institute M.B.A., The College of William and Mary M.A., The College of Saint Rose Ph.D., Indiana University
LTC James R. Biles - Instructor, Biology	COL David (Mike) Edwards, USA (Ret)
B.S., Auburn University M.A. Ed., University of North Alabama	B.S., University of Montevallo M. Ed., University of Montevallo
Kirtley Brown - Instructor, Criminal Justice	Jimmy Ellenburg - Instructor, English
B.S., University of Alabama J.D., University of Alabama	B.S., University of Alabama M.A., University of Alabama

Joe Guthrie - Asst. Director Athletics; Head Softball Coach; Instructor, History	
	B.A. University of Alabama M.A., Jacksonville State University
Jim Hazewinkel - Wrestling Coach; Instructor, Physical Education	
	B.S., St. Cloud State University M.S., United States Sports Academy
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	B.S., Judson College M.Ed., University of Montevallo
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	B.S., Auburn University M.Ed., Troy University
Claude Lake - Adjunct Instructor, Computer Science	
	B.S., Lindenwood University M.S., Troy University
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	B.S. Southern Arkansas University M.S., Henderson State University Ed.D., University of Arkansas
Elvis Simmons – Adjunct Instructor, English	
	B.A. Georgetown College M.P.A. The American University
Leta Stephans – Adjunct Instructor, English	
	B.A. Mississippi State University B.S. Mississippi State University M.Ed, William Carey College

J.W. Sam Stevenson -Department Chair, Mathematics and Natural Science; Instructor, Chemistry	
	B.S., Northern Arizona University Ph.D., University of South Carolina
Deborra L. Street - Instructor, Band, Chorus, and Theater	
	B.M.E., Troy State University M.S., Troy State University Ed.S., Troy State University
Buffy Walters - Instructor, Art	
	B.A., Auburn University M.F.A., University of Alabama
David Tipmore - Academic Dean; Instructor, English	
	B.A., University of Michigan M.A., Florida International University
MAJ Brant Thomason - Instructor, History	
	B.S., University of Montevallo M.A., University of Alabama
Jean Wan - Instructor, Chemistry	
	B.A., Shanghai Jiao Tong University B.S., Shanghai Jiao Tong University M.S., North Carolina State University
Charles Wright - Tennis Coach; Instructor, English	
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Xiaoli Yang - Instructor, Mathematics	
	B.S., Yunnan Normal University, China M.S., East China Normal University Ph.D., University of Alabama



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MSG J. Randy Lee	Assistant Director