

# MARION MILITARY INSTITUTE





# MARION MILITARY INSTITUTE

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## **Academic Catalog 2010-2011**

*The provisions of this catalog are subject to modification, revocation, and/or additions as deemed necessary by the administration and faculty.*

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**David J. Mollahan, USMC (Ret)**  
**President**  
**Marion Military Institute**



Colonel David J. Mollahan, U.S. Marine Corps (retired) became the 16th President of Marion Military Institute on 1 August 2009. He had been serving at the U.S. Naval Academy as Division Director, Humanities and Social Sciences Division, and as the senior Marine Corps Representative until 1 July 2009 when he retired, completing a 30-year Marine Corps career.

He was commissioned in June 1979 upon graduation from Oregon State University, where he earned a Bachelor of Science degree in Nuclear Engineering Technology. He later earned a Master of Military Studies degree from Marine Corps Command and Staff College where he graduated as a Distinguished Graduate. Colonel Mollahan also attended the Marine Corps Amphibious Warfare School, the Joint Forces Staff College, and the Massachusetts Institute of Technology (MIT) Security Studies Program as the Commandant of the Marine Corps Fellow.

Colonel Mollahan's military career has included multiple land and sea-based deployments to Okinawa, Korea, the Mediterranean Sea, the Indian Ocean and the Persian Gulf. He has participated in contingency and combat operations in Liberia, Somalia, the Adriatic Sea, Kosovo, and Iraq. His assignments have included Commanding Officer, Marine Medium Helicopter Squadron 263 (reinforced); Deputy Chief of Staff, U.S. Joint Forces Command; Chief of Staff, 2d Marine Aircraft Wing; and Commanding Officer, Marine Aircraft Group 26 (reinforced).

His personal decorations include the Defense Superior Service Medal, Legion of Merit with Gold Star, Bronze Star Medal, Meritorious Service Medal, Air Medal with Bronze Numeral 4, Navy Commendation Medal, Combat Action Ribbon, (8) Sea Service Deployment Ribbons, the Humanitarian Service Medal, and various other unit awards and decorations. He has also accumulated over 4100 mishap free flight hours as a Marine naval aviator, including over 250 combat flight hours.

Colonel Mollahan and his wife Ingrid have two sons; LT Sean Mollahan, USN, U.S. Naval Academy '02, a P-3 Orion Naval Flight Officer; and 1stLt Kellen Mollahan, USMC, U.S. Naval Academy '05, a MV-22 Osprey aviator.

## A Message from the Vice President for Academics

Dear Prospective Students,

We are happy that you are considering attending Marion Military Institute to receive your associate's degree. Our Institute, established in 1842, has a strong heritage and reputation for preparing young men and women for further study at senior institutions and then subsequently, for fulfilling careers. Likewise, we work to instill in our students a strong sense of self-discipline and responsible citizenship.

We offer an associate in science program, which prepares our students for transfer to a four-year college or university of their choice. We offer a strong curriculum taught by credentialed faculty who care about our students and their educational progress. At Marion Military Institute, we pride ourselves on knowing each of our students by name and working to ensure that our students have a positive and beneficial educational experience. Our small class size and caring environment have a positive and lasting impact on our students.

We hope that you enroll with us and experience our excellent educational offerings and student-oriented environment.



*Susan G. Stevenson*  
*Academic Dean & Vice President*

Sincerely,

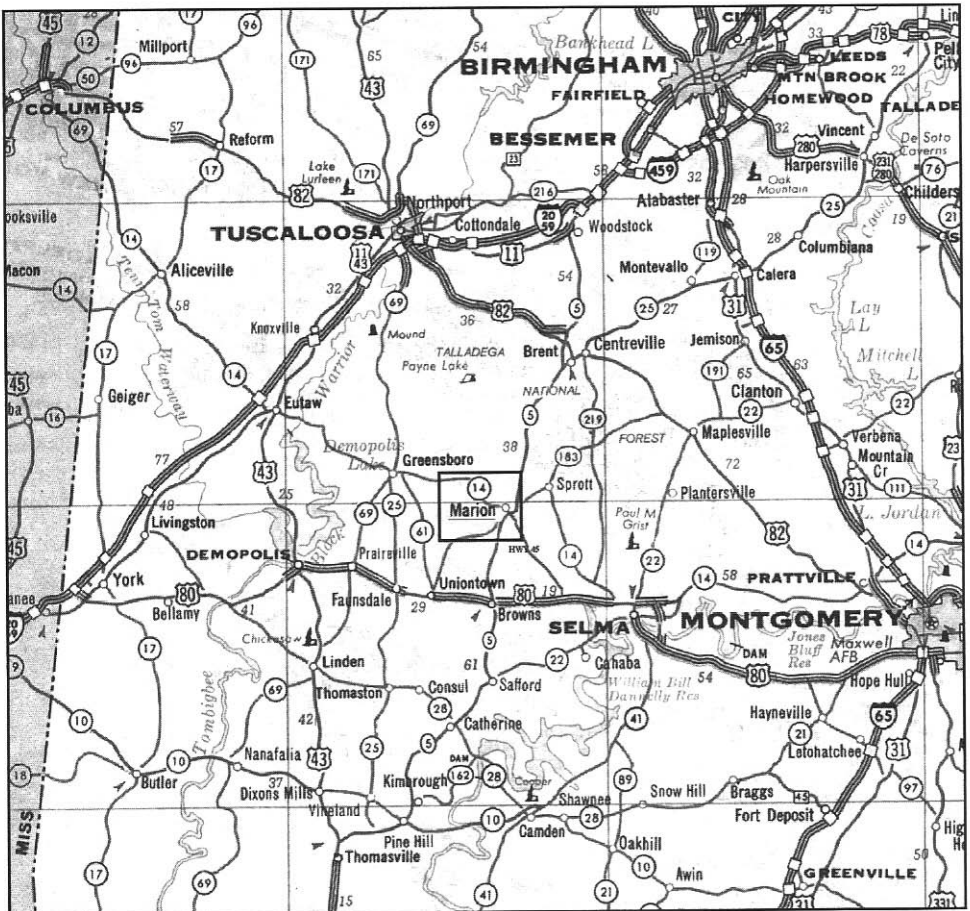
A handwritten signature in cursive script that reads "Susan G. Stevenson". The ink is dark and the signature is fluid and legible.

Susan G. Stevenson  
Academic Dean & Vice President

# ABOUT MARION MILITARY INSTITUTE

## LOCATION

Marion Military Institute is located in Marion, Alabama. Marion is a small town located in the west-central section of Alabama, an equal distance from Birmingham and Montgomery. The institute is located about an hour's drive south of Tuscaloosa.



# CAMPUS

The campus encompasses 148 acres including a lighted athletic field, baseball diamond, softball field, nine-hole golf course, and six tennis courts in addition to academic buildings, dormitories, and a cafeteria. A multi-purpose athletic center houses a large stage for drama and other performances, a twenty-five meter indoor swimming pool, a racquetball courts, a weight room, a wrestling center, and a collegiate basketball court. The centerpiece of the campus is its historic chapel featuring six historic, stained glass windows.

The college student lounge is located adjacent to the golf course and features wide-screen televisions and a snack area. A golf pro shop is located on the first floor of the student lounge. In the center of campus, the students also have access to a snack bar, barber shop, mail room, uniform shop, and Bookstore.

## HISTORY

Marion Military Institute is one of five military junior colleges in the United States. The Institute traces its origin back to 1842 when Howard College was founded in Marion, Alabama. In 1887, the Baptist State Convention moved the college to Birmingham. The president of Howard College, Colonel James T. Murphy, remained behind to become the founder of Marion Military Institute. The property was transferred to a self-perpetuating Board of Trustees, and a charter for a nonprofit educational institution was granted by the State of Alabama. In 2006, Marion Military Institute became a member of the Alabama two-year college system, and hence, became state-supported.



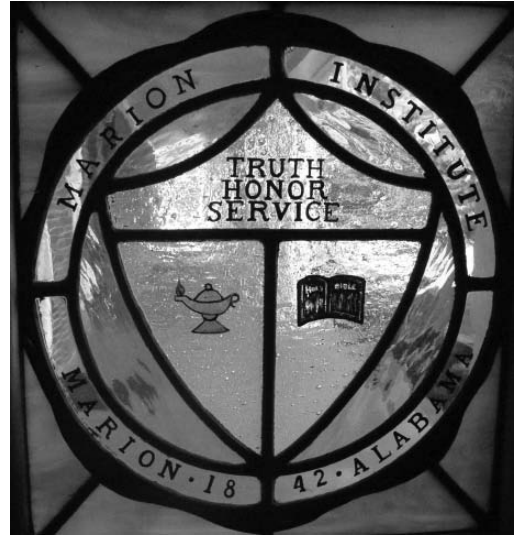
Since 1887, MMI has been a military school. At the turn of the century, considerable effort was devoted to patterning the school after prominent English schools. In fact, literature of the period details the effort to make Marion the “Eton of the South.” The first World War interrupted this plan, and Marion developed as a military high school and junior college. Although Army Junior and Senior ROTC has been an integral part of the Institute, emphasis on academics remains the essence of the school. At Marion Military Institute, learning takes place in an ordered atmosphere, in which discipline is the core and foundation.

Preparation for the nation’s service academies has been a specialized part of the Marion Military Institute program since 1910. The General Bruce K. Holloway Service Academy Program utilizes MMI’s sound academic curriculum and outstanding ROTC program to provide extraordinary preparation for students seeking appointments to the service academies. The fact that more than 200 generals and admirals began their military education here ably attests to the effectiveness of the program.



# Vision

Marion Military Institute will continue to transform itself through initiatives which will create comprehensive excellence, innovative leadership, and strategic alliances. MMI will broaden the range of rigorous and relevant academic programs; recruit quality cadets, faculty, and staff; increase enrollment; and expand its commitment to superior infrastructure, including modern technology. This transformative process will enhance MMI's nationally recognized position as a unique, premier two-year college preeminent in military training and dedicated to the success of all cadets.



# Mission



Marion Military Institute, a two-year public institution, educates and trains the Corps of Cadets in order that each graduate is prepared for success at four-year institutions, including the service academies, with emphasis on providing intellectual, moral-ethical, physical-athletic, and leadership development experiences in a military environment.

## Accreditation

Marion Military Institute (MMI) is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees. The Commission on Colleges of the Southern Association of Colleges and Schools is the recognized regional accrediting body in the eleven U.S. Southern States (Alabama, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, Texas and Virginia) and in Latin America for those institutions of higher education that award associate, baccalaureate, master's or doctoral degrees.

Documents describing the MMI's accreditation can be reviewed upon request at the Office of Institutional Research located in the Administration Building on Wilkerson Drive. Direct inquiries to the Southern Association of Colleges and Schools (SACS) concerning Marion Military Institute's accreditation should be forwarded to:

Southern Association of Colleges and Schools  
1866 Southern Lane  
Decatur, Georgia 30033-4097  
Telephone number: 404-679-4501  
<http://www.sacs.org/>



## Programs

All cadets are required to enroll in either basic or senior ROTC. Credit for prior military training at accredited institutions or military service may be granted by the Academic Dean and the Professor of Military Science.

## **Early Commissioning Program (ECP)**

The Early Commissioning Program provides the opportunity for cadets to receive a commission as an Army officer two years earlier than their peers at four-year colleges or universities. To be eligible for this unique, accelerated program, a cadet must qualify for the program and commit to a basic term of service in the U.S. Army in either an active duty or reserve forces duty status. Cadets qualify for the ECP in one of the following ways: completion of the Army ROTC Leaders' Training Course in the summer prior to admission; prior military service with at least completion of the basic training component or the equivalent; or at least 3 years of JROTC and approval of the Professor of Military Science. An advanced ROTC cadet must successfully pass a standard army physical (medical examination) and have no previous record of arrests or convictions.

Upon successful completion of the Advanced ROTC courses and the Early Commissioning Program, the cadet will be commissioned as a second lieutenant in the Army. Upon achieving a baccalaureate degree, a second lieutenant may compete for continuous active duty or enter active duty for training and remain with the National Guard or Army Reserve.

## **The General Bruce K. Holloway Service Academy Program (SAP)**

Each year, young men and women attend Marion Military Institute to prepare for admission to the service academies. The General Bruce K. Holloway Service Academy Program, established in 1907 and the oldest such program in the United States, offers a year of solid academic preparation, military training, leadership, and physical development.

All cadets enrolled in the Service Academy Program are assigned to regular academic classes. Additionally, special courses in mathematics, English, vocabulary development, and testing orientation are offered. Special attention is also given to physical conditioning.

All SAP candidates must be morally, physically, medically, and academically sound. All candidates must, as a minimum, meet all ROTC standards. It is very desirable that candidates show participation in high school sports, other high school activities, and indicate their willingness and ability to participate in the overall MMI program. The only exceptions to these criteria may be those candidates sponsored by a specific service academy. The College has established additional admission requirements for these specific programs.

1. For admission to the Early Commissioning Program, the applicant must have a minimum of a 19 composite on the ACT (equivalent on the SAT) and a minimum high school grade point average of 2.00.
2. For admission to the Basic Cadet Program, the applicant must have a minimum of a 16 composite on the ACT (equivalent on the SAT) and a strong high school record of academic achievement in core courses.
3. For admission to the sponsored Service Academy Preparatory Program, the sponsored applicant must have a score on the SAT of 1100 or more (ACT composite of 24 or more) with both a math and verbal score of 540 or more, and at least a 2.5 high school grade point average. The only exceptions to these criteria may be those made by the sponsoring Academy or those candidates deemed eligible for the program by the Director of the Service Academy Preparatory Program.

## **Air Force ROTC (AFROTC)**

MMI cadets may pursue a commission as an Air Force officer through the Air Force ROTC program. Cadets can complete two years at MMI before transferring to a senior college or university to complete the commissioning program for the United States Air Force.

## **Marine Corps Platoon Leaders Course (PLC)**

The Platoon Leaders Course (PLC) is a program designed to provide college freshmen, sophomores, and juniors with the opportunity to earn a Marine officer's commission. Upon completion of summer training, applicants may begin receiving a monthly stipend. Upon completion of a bachelor's degree at a four-year university, applicants are commissioned as Second Lieutenants in the United States Marine Corps.

## **Basic Cadet**

The Basic Cadet Program at MMI is designed specifically for those students who wish to enroll at MMI without incurring a military service obligation. Basic cadets realize a military environment offers them something extra. This added bonus is an opportunity to live a disciplined lifestyle while gaining practical experience in leadership and organizational management. Cadets learn within the framework of a military academy environment while preparing for civilian careers. Basic cadets enroll in military science I and II.

# GENERAL ACADEMIC POLICIES

## Classification of Students

A cadet enrolled for 12 or more semester hours of credit is classified as full-time. In order to make satisfactory progress toward the associate's degree, however, it is recommended that cadets carry at least 15 to 16 hours of credit each semester. Any cadet who wishes to take more than 19 hours of credit must receive approval to register from both his/her academic advisor and the Academic Dean.



## Placement Testing

Marion Military Institute assesses each incoming college cadet in English, mathematics, and reading. The purposes of the assessment are to determine readiness for college-level courses and to establish initial placement in appropriate college-level or college-preparatory courses. Cadets who test below college-level readiness in English, mathematics, and/or reading will be required to take developmental courses prior to enrolling in the college-level core curriculum courses.

## Registration for Courses and Changes in the Cadet Schedule

Currently enrolled cadets have the opportunity to register first. They may expect to register just prior to the end of the preceding semester. Cadets may make changes in their class schedule by adding and/or dropping classes through the first five days of each semester. The dropped classes are not recorded on the cadet's transcript.

After the first week of class and through the date specified in the academic calendar, a cadet may withdraw from individual courses. While enrolled, however, a cadet must at all times maintain a full class load which is defined as twelve credit hours. Audited courses and courses from which a student withdraws are subject to the same fees as regular courses. Cadets may withdraw from the entire semester through the last day of class, as published in the academic calendar. At the point of withdrawal the cadet will receive a grade of W for the course(s).

## Repeating A Course

With certain exceptions, a cadet may repeat any course(s) in which he/she was previously enrolled. Each attempt that results in an official grade (A, B, C, D, F, W) will be recorded on the cadet's transcript, and each attempt resulting in an official grade will be used in the calculation of the grade point average. When the cadet applies for graduation, however, only the last grade awarded will be included in the calculation of the grade point average for graduation purposes. No course in which the last grade received was an "F", "W", or "I" may be counted toward graduation.



## Class Attendance

Cadets are expected to attend every class meeting. Attendance is considered a contract with obligated appointments and specific expectations of attendance. In the event that a cadet must miss class due to a school-sponsored activity, the cadet is advised to meet with the instructor prior to the absence to arrange completion of missed work.

Nonattendance does not constitute a withdrawal from class or from the college. Marion Military Institute has procedures in place that must be followed in the event that a student must leave the college during the semester. Ceasing to attend and not following these procedures will result in a grade of "F" for the cadet's courses.

## Grading System

A grade is awarded in each credit course. The grade is based on the student's demonstrated proficiency as determined by the faculty member teaching the course. The following grading system is used at Marion Military Institute.

<u>Grade</u>	<u>Description</u>	<u>Quality Points</u>
A	Excellent	4
B	Good	3
C	Average	2
D	Poor	1
F	Failure	0

Other markings which may appear on the grade report or transcript are as follows.

I – Incomplete. A mark used only for students who cannot complete coursework because of extreme hardship. The incomplete must be made up

no later than the end of the following semester or the incomplete turns into the grade of F.

The incomplete grade indicates that a student was passing a course at the end of the semester but was unable to complete the course due to extenuating circumstances. The assignment of the “I” grade may be awarded after consultation between the student and the instructor. If it is determined that an incomplete should be assigned, the instructor will complete the “I” Grade Assignment Form and both the instructor and the student will sign the form. The form will then be forwarded to the appropriate Department Chair for approval. Information on the form will include a description of the work to be completed and the date for completion. The date for completion may not exceed the published last day class for the following semester, excluding summer. Failure to complete the “I” grade agreement within the specified time period will result in the assignment of a grade of “F” for the course. A course with a grade of “I” will not count as enrolled hours in a subsequent term.

AU – Audit. Course taken for no credit. Credit hours will not be averaged into the grade point average. Must be declared by the end of the registration period and may not be changed thereafter.

W – Official withdrawal from a course within the designated time period or withdrawal from the institution within a time period designated by the institution. Credit hours will not be averaged into the grade point average.

## **President’s and Dean’s Lists**

At the end of each semester, cadets who are enrolled in at least twelve credit hours of college-level coursework and who earn a 4.0 grade point average are named to the President’s List. Cadets enrolled in at least twelve credit hours of college-level coursework who earn between a 3.5 and 3.99 grade point average are named to the Dean’s List.

## **Final Grade Appeal Procedure**

When a cadet believes there are circumstances that warrant the appeal of the final grade received in a course, the student may appeal the grade. The appeal process must begin within 15 calendar days of the beginning of the subsequent semester.

### **Grounds for Appeal**

- Errors of omission. The cadet contends that a certain test, homework, or class project was submitted at the designated time but not graded.
- Errors in averaging. The cadet contends that an error occurred in the mathematical calculations of graded material.
- Errors in course practices. The cadet contends that there was significant disparity between the course syllabus and the manner in which the course was conducted.

## Procedures for Appeal

1. The cadet must consult with the instructor of the class to ensure that no calculation or administrative error has occurred.
2. If no satisfactory agreement is reached with the instructor, the cadet may submit a written appeal to the appropriate Department Chairperson. The Chairperson will investigate the appeal, render a decision, and submit a written report of the findings to the student, instructor, and the Vice President of Academics.
3. If the appeal is denied by the Department Chairperson, the cadet may forward the written appeal to the Academic Dean. The Dean will review the appeal, render a decision, and submit a written report of the findings to the cadet.
4. If the cadet is not in agreement with the decision of the Dean, he or she may request a hearing before an Appeals Committee. The committee members will review the appeal to insure that it meets one of the three allowable grounds for appeal and explains clearly how it meets the grounds for appeal. If the committee determines that the appeal has merit for further investigation, a hearing will be scheduled.
5. The Appeals Committee will forward a recommendation to the Academic Dean, who will review the subcommittee's recommendation.
6. The Academic Dean will issue a written opinion relative to the subcommittee's report and forward the opinion to the President.
7. The President's decision will be final.

## Academic Standards of Progress

A cadet who fails during any term to attain a cumulative grade point average at or above the level indicated below for the hours attempted (inclusive of any developmental courses) will be placed on academic probation for the subsequent term.

<u>Hours Attempted</u>	<u>Minimum GPA</u>
12-21	1.50
22-32	1.75
33 or more	2.00

## Intervention for Student Success

When a cadet does not meet the required retention standard, institution officials may provide intervention for the cadet by taking steps including but not limited to, imposing maximum course loads, requiring regular meetings with the academic advisor, and/or prescribing other specific courses.



## Application of Standards of Progress

1. When the Cumulative GPA is at or above the GPA required for the total number of credit hours attempted at the institution, the student's status is CLEAR.
2. When a cadet's Cumulative GPA is below the GPA required for the number of credit hours attempted at the institution, the cadet is placed on Academic Probation.
3. When the Cumulative GPA of a cadet who is on Academic Probation remains below the GPA required for the total number of credit hours attempted at the institution but the semester GPA is 2.0 or above, the cadet remains on Academic Probation.
4. When the Cumulative GPA of a cadet who is on Academic Probation remains below the GPA required for the total number of credit hours attempted at the institution and the semester GPA is below 2.0, the cadet is suspended for one semester. The transcript will read **SUSPENDED – ONE SEMESTER**.
5. The cadet who is suspended for one semester may appeal. If, after appeal, the cadet is readmitted without serving the one semester suspension, the transcript will read **SUSPENDED – ONE SEMESTER / READMITTED UPON APPEAL**. The cadet who is readmitted upon appeal re-enters the institution on Academic Probation.
6. A cadet who is on Academic Probation after being suspended for one semester (whether the cadet has served the suspension or has been readmitted upon appeal) without having since achieved Clear academic status and whose Cumulative GPA falls below the level required for the total number attempted at the institution but whose semester GPA is 2.0 or above will remain on Academic Probation until the cadet achieves the required GPA for the total number of hours attempted.
7. A cadet returning from a one-term or one-year suspension and, while on academic probation, fails to obtain the required GPA for the number of hours attempted and fails to maintain a term GPA of 2.0, will be placed on a one-year suspension.
8. The cadet may appeal a one-term or one-year suspension.
9. The permanent cadet record will reflect the cadet's status (except when the status is clear). When appropriate, the record will reflect **ACADEMIC PROBATION, ACADEMIC SUSPENSION - ONE TERM, ACADEMIC SUSPENSION – ONE YEAR, ACADEMIC PROBATION – ONE YEAR, ONE TERM SUSPENSION – READMITTED ON APPEAL, OR ONE YEAR SUSPENSION – READMITTED ON APPEAL**.



## **Academic Probation**

Cadets placed on academic probation must meet the following criteria at the end of their next term of enrollment.

- Attain a cumulative grade point average meeting the minimum retention standards, or
- Attain a 2.0 grade point average for that term.

For a cadet who is on academic probation, failure to meet one of the above-referenced criteria will result in academic suspension of the cadet for one term. The summer term does not count as a semester of suspension. A cadet whose cumulative grade point average remains below the minimum retention standard but whose term grade point average continues to be 2.0 or higher will be permitted to continue enrollment but will remain on academic probation. When a cadet is placed on academic probation or readmitted after suspension, college officials may provide academic intervention for the cadet by imposing maximum course loads, requiring regular meetings with the academic advisor, or imposing other appropriate measures to assist the cadet in returning to proper academic standing.

## **Process for Appeal of Suspension**

A cadet who has been academically dismissed from Marion Military Institute may request an appeal through the MMI Appeals Committee. If the cadet contends there were extenuating circumstances (e.g., documented medical or psychological problems, court or military duty, etc.) that contributed to the academic dismissal, an appeal for reinstatement may be considered by the committee.

The appeal must be filed with the Vice President for Academics. If the Appeals Committee grants the reinstatement, the conditions imposed by the committee will be clearly stated. The conditions may include a reduced course load and regular meetings with an academic advisor.

## **Student Educational Records**

Marion Military Institute maintains an official academic record in the Office of the Registrar for each cadet. This permanent academic record includes all completed coursework, grades, and grade point averages. Access to academic records is provided in accordance with the Family Educational Rights and Privacy Act as amended in 1974. Procedures for cadet access and other access to the academic record are published annually in the *Cadet Handbook*. The Institute reserves the right not to release a transcript if the cadet has outstanding financial obligations to the College.

The Institute may release “Directory Information” as defined by Marion Military Institute under the authority of the Act, unless the cadet informs the Office of

the Registrar that such information should not be released without the cadet's prior consent. Directory information, as defined by MMI, includes a cadet's name, addresses (campus, home, mailing, email) and telephone numbers, class level, previous institutions attended, awards, honors (including Dean's List and President's List), degrees conferred (including dates), dates of attendance, names of parents, past and present participation in officially recognized sports and activities, physical factors (e.g., height and weight of athletes), and date and place of birth. A request to withhold Directory Information must be filed with the MMI Office of the Registrar by the third week of the first semester that such information is not to be released.

## Graduation and Degree Requirements

Marion Military Institute awards the associate in arts (AA) and the associate in science (AS) degrees. To be eligible to receive a degree from Marion Military Institute, cadets must adhere to the following requirements.

- Complete a minimum of 64 college-level semester credits required for the associate degree.
- Earn at least a 2.0 cumulative grade point average.
- Fulfill all courses required for the degree as outlined in the *Marion Military Institute College Catalog*. Cadets are required to be in residence for their sophomore year and to **participate in commencement exercises to receive their diploma**.
- Complete and file an Application for Graduation prior to the end of the fall semester just before the anticipated final semester.
- Resolve all MMI obligations, financial or otherwise, and return all library and college materials.
- Complete at least 25 percent of semester credit hours at Marion Military Institute.

### **Other guidelines pertaining to graduation are as follows.**

- Cadets will be permitted to graduate by meeting the requirements of the catalog under which they entered, providing graduation is within four years of initial enrollment. After the four year period, cadets may be required to meet the requirements stated in the current catalog.
- Cadets must complete an assessment battery as required to measure general education achievement in various areas for the purpose of evaluation of academic programs. No minimum score or level of achievement on the battery is required for purposes of obtaining a degree.

# Graduation Honors

College cadets receiving associate degrees with final cumulative grade point averages of 3.9 to 4.0 will be awarded Summa Cum Laude while those with final cumulative grade point averages of 3.75 to 3.89 will be awarded Magna Cum Laude. Graduates with final cumulative grade point averages of 3.5 to 3.74 will be awarded Cum Laude.



# CADET ACTIVITIES AND SERVICES



## Cadet Life

Marion Military Institute offers cadets an opportunity to discover and maximize their potential. The founders of Marion Military Institute believed that within the framework of a strong academic environment lay the possibilities for developing creative, resourceful, and well-adjusted adults.

A similar educational philosophy still prevails today at Marion Military Institute. With desire and effort, cadets can develop and extend qualities necessary to succeed in all of their endeavors. Qualities such as initiative, leadership, responsibility, and self-discipline are the characteristics that enable that success. Cadets will achieve a solid foundation for various public or private careers. MMI cadets develop a sense of pride and satisfaction that comes from personal achievement.

## Honor Code

The Cadet Honor Code states that “a cadet will not lie, cheat, or steal.” Marion Military Institute is built on a foundation of honor and integrity and expects that its cadets will adhere to those principles. The Honor System was established in 1958 for the purpose of strengthening the character of MMI cadets. This high standard of honor is the responsibility of each cadet who accepts the obligation and is strictly enforced by the Honor Council.



## Paul B. Anderson Honor and Respect Program

A period of time is set during the semester for moral and ethical discussion and introspection. Cadets meet in small groups with a faculty member who serves as facilitator for the group. Topics discussed throughout the year include truthfulness, fairness, respect for diversity, gender equality, and responsibility. These discussions develop critical thinking skills, increase cadet sensitivities to one another, and create an environment of mutual respect.

## Distinguished Speaker Program

A portion of the time that is set aside for the Paul B. Anderson Honor and Respect Program is devoted to addresses to the Cadet Corps by distinguished guest speakers. The presenters include U. S. Senators and Representatives, Ambassadors, senior military officers, presidents and chief executive officers of corporations, historians, and leaders in the profession of law, medicine, and education. Many speakers are MMI alumni and provide valuable insight into the attributes of successful men and women.

## Cadet Organizations



Marion Military Institute encourages students to become involved in various campus organizations. These organizations provide cadets with additional opportunities for leadership, service, and participation in social activities.



## The Normandy Society

The Normandy Society is a military history club that was formed in 1994 to honor those who participated in what some call the definitive campaign of World War II. The Society is open to all cadets, but full membership and election to office require satisfactory grades and citizenship. Meetings are held on Wednesday nights to study military history campaigns and events. Classic war movies, weapons displays, and field trips are frequent activities.



## **Phi Theta Kappa**

Phi Theta Kappa is the official honor society for students enrolled in two-year colleges. It is the largest honor society in American higher education with more than 1.5 million members and 1,200 chapters. To be eligible for membership, students must have completed a minimum of twelve hours of college level course work and have a grade point average of 3.5 or higher. One of the most important benefits of membership is the eligibility for scholarship monies upon transfer to a four-year college or university.

## **Scabbard and Blade**

Scabbard and Blade is a national joint service organization that was started in 1904 and has over 230 companies nationwide. A Company 21<sup>st</sup> Regiment of Scabbard and Blade at Marion Military Institute is not only an honor society but also a service-oriented organization. Members volunteer with the YMCA Camp at Grist State Park, Sowing Seeds of Hope, and Habitat for Humanity, as well as overseeing the military ball for the Corps of Cadets.

## **Swamp Fox**

The Swamp Fox organization originated at Marion Military Institute in 1963. The group took its name from the Revolutionary War hero, Francis Marion, who was the original “Swamp Fox.” The members of Swamp Fox will, at all times, be the most physically fit, disciplined, and tactically proficient small unit at MMI. The goal of the organization is to induct cadets of only the highest character that exemplify the Army values, the Ranger work ethic, and a standard of continual pursuit of excellence.

## **White Knights**



The White Knights were established in 1950 to promote precision drill, discipline, brotherhood, and trust among its members. Tryouts for the White Knights are held at the beginning of each semester and consist of twenty-one days of intense training in military drill techniques. Members must maintain at least a 2.5 grade point average.

## Fine Arts Organizations

Cadets are encouraged to join the Marion Military Institute band, chorus, and theater workshops. Formal public concerts, school assemblies, military reviews, and parades are part of the band's yearly schedule. Additionally, the band regularly participates in the Mardi Gras Festival in New Orleans.



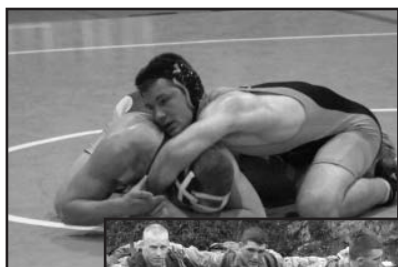
MMI provides an opportunity for all cadets to participate in the school chorus. The chorus performs for various school activities and is a part of many of the school's theatrical performances.

The Drama Society provides avenues for MMI cadets to explore monologues, sketches, and plays. Recent performances have included *Twelve Angry Men*, *Charley's Aunt*, and *Fiddler on the Roof*.

## Flying Tigers Flight Club

The Flying Tigers is a student organization of Marion Military Institute and associate membership is open to any aviation enthusiast. Activities include trips to local-area air shows, control towers and military aviation bases. The Flying Tigers also host the annual springtime Vaiden Field Fly-In that draws a variety of aircraft from vintage war birds to experimental civil aviation planes.

## Athletics



Marion Military Institute competes in the Alabama Community College Conference (ACCC) as a Division I member of the National Junior College Athletic Association (NJCAA). MMI sports sanctioned under these associations include baseball, men's basketball, softball, and men's and women's tennis. The MMI wrestling program competes in the National Collegiate Wrestling Association (NCWA).







## Room Assignments and Care of Quarters

Cadets are housed in on-campus dormitories. Two cadets are assigned to each room, and room assignments are coordinated through the Commandant's Office. All

dormitories are supervised by tactical officers. Cadets are required to keep their rooms and dormitories ready for inspection. These inspections are conducted by staff, as well as by senior cadets.

## Use of Automobiles

College cadets may have a personal vehicle on campus. Cadets must provide proof of insurance and registration, and the vehicles must be parked in school parking areas. Requirements for the use of personal vehicles are detailed in the *Cadet Handbook*.

## Medical Care

MMI provides a staffed health center. Care for ordinary illnesses that can be provided by MMI staff at the Health Center and that do not require a physician's services or prescription medication is supplied at no cost to the cadet. There is a minimal charge for overnight stays in the Health Center. Cadets are responsible for expenses resulting from physician services, prescriptions, and hospital stays. Cadets who need medication must comply with school policy concerning the distribution of medicine. Each cadet must be covered by the school's accident insurance group policy. Premiums are included in the school's fee schedule.





*“There is no need to suppose that human beings differ very much from one another, but it is true that the ones who come out on top are the ones who have been trained in the hardest school.” – Thucydides*



## **Admissions Information**

Candidates for admission and their families are encouraged to visit the campus and tour the campus facilities. Appointments should be made by phoning the MMI Admissions Office at 1-800-MMI-1842.

### **Admission To An Associate Degree Program of First-time College Students**

An applicant who has not previously attended a duly-accredited postsecondary institution will be designated a first-time college student/native student. For unconditional admission and to be classified as “degree-eligible,” applicants must have on file at the institution a completed application for admission and meet at least one of the following criteria.

1. An official transcript showing graduation with the Alabama High School Diploma, as defined by the Alabama State Board of Education, the high school diploma of another state equivalent to the Alabama High School Diploma, or an equivalent diploma issued by a non-public, regionally and/or state-accredited high school. Applicants who hold a certificate or any other award issued in lieu of a diploma are ineligible for admission.
2. An official transcript showing graduation from high school with a high school diploma equivalent to the Alabama High School Diploma, as defined by the Alabama State Board of Education, issued by a non-public high school and proof of passage of the Alabama Public High School Graduation Examination; or
3. An official transcript showing graduation from high school with a high school diploma equivalent to the Alabama High School Diploma, as defined by the Alabama State Board of Education, issued by a non-public high school and evidence of a composite ACT score of at least 16 or an SAT score of at least 790 on the combined critical reading and mathematics sections of the SAT test;
4. An official transcript showing graduation from high school with a high school diploma equivalent to the Alabama Occupational Diploma, as defined by the Alabama State Board of Education, the high school diploma of another state equivalent to the Alabama Occupational Diploma, or an equivalent diploma issued by a non-public high school, and evidence of a composite ACT score of at least 16 or an SAT score of at least 790 on the combined critical reading and mathematics sections of the SAT test;
5. The student holds an official GED certificate issued by the appropriate state education agency.

The College has established additional admission requirements for specific programs.

1. For admission to the Early Commissioning Program, the applicant must have a minimum of a 19 composite on the ACT (equivalent on the SAT) and a minimum high school grade point average of 2.00.
2. For admission to the Basic Cadet Program, the applicant must have a minimum of a 16 composite on the ACT (equivalent on the SAT) and a strong high school record of academic achievement in core courses.
3. For admission to the Service Academy Preparatory Program, the applicant must have a score on the SAT of 1100 or more (ACT composite of 24 or more) with both a math and verbal score of 540 or more, and at least a 2.5 high school grade point average. The only exceptions to these criteria may be those made by the sponsoring Academy or those candidates deemed eligible for the program by the Director of the Service Academy Preparatory Program.

Conditional admission of a first-time student may be granted to an applicant if the college has not received proof that the student has satisfied one of the admission requirements identified in the Unconditional Admissions section. If all required admissions records have not been received by the institution prior to issuance of first semester grades, the grades will be reported on the transcript, but the transcript will read “Continued enrollment denied pending receipt of admissions records.” This notation will be removed from the transcript only upon receipt of all required admissions records. The student shall not be allowed to enroll for a second semester unless all required admission records have been received by the institution prior to registration for the second semester.

## **Admission To An Associate Degree Program of Transfer Students**

An applicant who has previously attended another duly-accredited postsecondary institution will be considered a transfer student. Duly-accredited refers to accreditation provided by one of the six regional accrediting bodies recognized by the U.S. Department of Education.

To be eligible for unconditional admission and classified as degree-eligible, a transfer student must have submitted to the institution an application for admission and official transcripts from all duly-accredited postsecondary institutions attended and any other documents required for first-time students. A transfer student who does not have on file official transcripts from all postsecondary institutions attended and any additional documents required by the institution may be granted conditional admission. No transfer student shall be allowed to enroll for a second semester unless all required admissions records have been received by the institution prior to registration for the second semester.

If all required admissions records have not been received by the institution prior to issuance of first semester grades, the grades will be reported on the transcript, but the transcript will read “Continued enrollment denied pending receipt of admissions records.” This notation will be removed from the transcript only upon receipt of all required admissions records.

### **Admission Procedures**

All students seeking admission to the collegiate programs at Marion Military Institute must comply with the following procedures.

- Primary forms of documentation include: an unexpired Alabama Driver’s License or instruction permit; unexpired Alabama identification card; unexpired U.S. Passport; unexpired U.S. Permanent Resident Card; Resident Alien Card – Pre 1977; Unexpired Driver’s License or instruction permit from another state or possession that verifies lawful presence, dated 2000 and beyond; U.S. Alien Registration Receipt Card (Form I-151) prior to 1978; or BIA or tribal identification card with photo.
- Secondary forms of identification include the following, in addition to the required photo identification card such as a school ID (with photo) or an employee ID (with photo): U.S. Certificate of Naturalization; Social Security Card (without restrictions); certified copy of a U.S. Birth Certificate or a U.S. State Department Certificate of Birth Abroad; U.S. Certificate of Citizenship; U.S. Military ID Card (active duty, reserve, retired); U.S. Armed Forces Driver’s License; U.S. Department of Veterans’ Affairs card; concealed weapons permit; medical/health insurance ID card (except Medicare card or a Mexican Matricula Consulate card); BIA

or tribal affidavit of birth or certificate of Indian blood; USCIS I 94 or I94A form; USCIS employment authorization document (I688A, I-688B, I-766); U.S. military DD-214; U.S. travel document (mint green cover) endorsed with Permit to Re-enter (Form I 327 or refugee travel document Form I-571); U.S. application for voluntary departure under the family unity program (Form I-797); U.S. temporary resident card (Form I-688); U.S. notice of approval to apply for permanent residence (Form I-171 or I-463); other documentation issued by U.S. Citizenship and Immigration Services or documentation presenting a status permitted under 8U.S. Code 1621 and 1641.

- Complete and submit an Application for Admission to include a \$30 application fee.
- Submit one primary form of documentation or two secondary forms of documentation, one of which must be a photo identification card. Submission of these documents must be either in person or through submission of a notarized copy through U.S. mail.
- Provide all official academic transcripts and official copies of ACT and/or SAT scores. Incoming freshmen are expected to have completed the following high school requirements: 4 credits of English; 4 credits of mathematics to include algebra I, II, and geometry; 4 credits of science to include biology and physical science; and 4 credits of social studies.
- Provide a copy of the applicant's social security card.
- Submit a copy of the applicant's birth certificate or proof of U.S. citizenship.
- Submit a copy of the applicant's immunization records. (Current immunizations must provide for protection against diphtheria, tetanus, pertussis, polio, rubella, and mumps; two (2) doses of measles vaccine are required and a current year TB test. A TD booster is required within the past ten years.)
- Submit proof of registration with Selective Service (males, ages 18 through 26)
- Submit \$200 room deposit.
- Meet medical criteria as described below.

In addition to meeting reasonable standards of good health, applicants must exhibit good conduct, a willingness to accept responsibilities for their actions, and respect for others. Applicants must also meet academic and physical competency standards as part of their admission, which may exclude persons with specific disabilities. They must have exhibited the capacity to adjust to and work effectively in a closely monitored, highly disciplined, and occasionally stressful environment.

All cadets are required to participate in certain physical activities (e.g., marching with a rifle in formation, participating in intramural athletics), all considered essential to the traditions of a military school and to the development of individual leadership skills and a sense of camaraderie as a member of the Corps of Cadets.

1. Physical standards considered disqualifying for admission:

- Active epilepsy;
- Diabetes requiring special diet and insulin therapy;
- Blindness;
- Deafness;
- Chronic renal disease;
- Chronic cardiac disease;
- Severe symptomatic asthma;
- Any severe neuromuscular or orthopedic disease or any other substantial physical limiting condition, which, in the opinion of the medical staff, would interfere with the cadet's performance and physical activity in accordance with Marion Military's requirements; and/or
- Inability to participate fully in required physical activities.

2. Behavioral/health standards considered disqualifying for admission:

- Any felony criminal conviction;
- Any other conviction where the cadet is still on probation or under the jurisdiction of the courts adjudication phase. This includes charges that have not been fully resolved because of pending court dates, directed educational programs or community service or mandatory counseling requirements;
- Any permanent dismissal from any school;
- Any attempted suicide;
- Manic-depressive disorder, evidence of emotional disturbance, bipolar disorder, regularly scheduled psychological counseling or any other severe psychological disorders or limiting condition which in the opinion of the medical staff would interfere with the cadet's ability to function satisfactorily at Marion Military Institute;
- Demonstrated inability to meet the existing academic requirements without significant accommodations that would alter the academic mission of the Institute;
- A drug addiction; and/or
- An alcohol addiction.

Admission decisions are made without regard to disabilities and in accordance with state and federal law and are nondiscriminatory.

## **Admission of International Students**

For admission to Marion Military Institute, an international applicant must provide the following.

- A VISA recognized and accepted by the United States Government.
- An official translated copy of the student's high school/college transcript.
- A minimum score ranging from 5.5 – 6.0 on the IELTS (International English Language Testing System) or a total score of 61 on the internet-based TOEFL, or a total score of 500 on the paper-based TOEFL. Note: the English as a Second Language exam may be waived for students from the following countries: Australia, Bahamas, Bermuda, Canada, England, Ireland, Jamaica, New Zealand, Scotland, Antigua and Barbuda, Barbados, Grenada, Belize, Dominica, Malawi, St. Lucia, St. Kitts and Nevis, Nigeria, Tanzania, The Gambia, Tobago and Trinidad, Zambia, and Virgin Islands.
- Signed, notarized statement verifying adequate financial support.
- Documentation demonstrating adequate health (inclusive of a repatriation benefit) and life insurance, which must be maintained during enrollment. The life insurance may be waived with documentation of adequate health insurance.

## **Advanced Standing**

Marion Military Institute recognizes and accepts college credit earned, with a grade of C or higher, through dual enrollment programs. Students must request a transcript be sent from the college conferring the credit to the MMI Registrar's Office. The transcript will be reviewed and appropriate credit assigned.

Marion Military Institute will review also credit earned, with a grade of 3 or higher, through the Advanced Placement Program of the College Board (AP). Students should request an official copy of their AP scores be sent to the MMI Registrar's Office.

## **Transfer Policy**

Marion Military Institute generally accepts liberal arts credits from regionally-accredited colleges and universities. The amount of transfer credit and advanced standing credit will be determined by the Dean. No credit will be accepted for junior or senior level courses taken at four-year institutions.

Transfer credit will be evaluated and recorded by the Registrar once all official transcripts are on file. Coursework transferred or accepted for credit must represent collegiate coursework relevant to the degree program, with course content and level of instruction resulting in student competencies at least equivalent to those of students



enrolled in the Institute's own degree programs.

Credit will be accepted for transferable courses in which the student has received a grade of "C" or higher. A transfer grade of "D" will only be acceptable when the transfer student's cumulative GPA is 2.0 or above. If the student has a cumulative grade point average of 2.0 or above, the student's "D" grade will be accepted the same as for native students. Grades for transfer courses are not calculated in the Marion Military Institute grade point average. The maximum credit accepted will not negate the requirement to complete the entire sophomore year in residence at Marion Military Institute and be enrolled as a full-time student during that year.

### **Academic Advisement**

Each student is assigned a faculty advisor upon enrollment at Marion Military Institute. The advisement process at MMI is considered an ongoing, interactive process between the advisor and the student, which facilitates the development and attainment of the student's educational goals.

Discussions between a student and advisor should take place on a regular basis but certainly before the preregistration period and before any change is made in the student's academic class schedule. Such topics of decision include selecting courses, dropping or auditing a class and understanding degree requirements.

Students bear full responsibility for any complications that arise because of their failure to follow established policies, procedures, course requirements and prerequisites, or the advice of counselors or academic advisors. The college does not consider lack of student awareness as sufficient reason to waive any requirement or make exception to any policy or practice.

# ACADEMIC PROGRAMS

## Programs of Study

Marion Military Institute offers transfer degree programs designed to meet the needs of students who plan to transfer to four-year institutions to pursue a baccalaureate degree. The college offers both the associate of arts and the associate of science degrees.

### Planning the Educational Program

It is the cadet's responsibility to select an educational program of study, plan the academic sequencing of courses, register, and successfully complete program requirements which lead to graduation. The academic advisors at Marion Military Institute are available to assist students in program planning and course selection. As preparation for academic advising, students who already know where they wish to transfer upon graduation should obtain a copy of that institution's program requirements to assist in planning their courses to be taken at Marion Military Institute.

### General Education Program

The Institute requires a core of general education courses as a part of each degree program. The purpose of the general education courses is to provide cadets with a strong foundation that will prepare them for study at four-year colleges and universities. The general education core at MMI constitutes fifty-one hours of the sixty-four hour degree requirement. The general education component is contained within the following subject areas.

Composition	6 hours
Humanities & Fine Arts	12 hours
Math & Natural Science	11 hours
History, Social & Behavioral Science	12 hours
Military Science	8 hours (12 for ECP)
Physical Education	2 hours
Total	51 hours

**ASSOCIATE DEGREE  
REQUIREMENTS**  
(64 hrs)

Area I      Written Composition I and II      6 credit hours  
                 **Must include ENG 101 and 102**

Area II      Humanities and Fine Arts      12 credit hours  
                 C      **Must complete at least 3 semester hours in  
                 Literature\***  
                      ENG 251; 252; or ENG 261; 262

                 C      **Must complete 3 semester hours in the Arts**  
                      ART 100, 113, 114, 203, 204, 233, 234, 251, 252;  
                      MUL 180, 181, 198, 199, 280, 281, 298, 299;  
                      MUS 101, THR 113, 114, 115, 213

**Remaining 3-6 credit hours to be selected from Humanities  
and/or Arts**

Humanities and Arts disciplines include: Art and Art History, Foreign  
Language, Music, Philosophy, Ethics, Religious Studies, Speech, and  
Theater

Area III      Mathematics and Natural Science  
                 11 credit hours

**Must complete 3 semester hours in Mathematics at the Finite  
Math, Precalculus or Calculus Levels**

MTH 110, MTH 112, MTH 113, MTH 125

**Must complete 8 semester hours in the same Natural Science**  
BIO 103, 104; CHM 111, 112; PHS 111, 112, PHY 201, 202;  
PHY 213, 214

Area IV      History, Social, and Behavioral Sciences      12 credit hours

**Must complete 3 semester hours in History\***  
HIS 121, 122, 201, 202, 210

**Must complete 9 credit hours to be selected from other Social and Behavioral Sciences:**

Business, Criminal Justice, Political Science, Psychology

Remaining 3 credit hours to be selected from any History, Social or Behavioral Science Discipline.

Area V Pre-Professional, Pre-Major, and Elective Courses 23 credit hours  
**Must include Military Science (4 to 12 credit hours)**

Early Commissioning Program – MSC 201, 202, 241, and 242 (12 credit hours)

Basic Cadets and SAP – MSC 101, 102, 103, and 104 (8 credit hours)

Air Force Basic Cadet and SAP – AFS 101, 102, 201, 202 (4 credit hours)

**Must include Physical Education (2 to 4 credit hours)**

Early Commissioning Program and SAP – MSC 110 (each semester) (4 total hours)

Basic Cadets – MSC 110 or PED 103, 104, 105, 153, 154, 251, 252, 254, 255, 260, 261 (2 total hours)

\* Note - A six-hour sequence must be completed in either literature or history.

# COURSE DESCRIPTIONS

**AFS 101 The Air Force Today** (1 Credit Hour) This freshman-level course is a survey of topics relating to the Air Force and national defense. Course discussion covers the purpose, structure, and career opportunities in the United States Air Force. The course provides an introduction to effective written communications. The AFS 101 Leadership Laboratory is a co-curricular activity that includes a study of Air Force customs and courtesies, drill and ceremonies, and military commands.

**AFS 102 The Air Force Today II** (1 Credit Hour) This course is an introduction to interpersonal communications that focuses on effective listening techniques, verbal and nonverbal communications. The instruction provides practical exercises and group projects designed to demonstrate barriers to effective communications and techniques to overcome barriers. The cadets will develop presentations focusing on oral communications. Strategy, technique, and delivery of effective oral presentations will be evaluated. Student practicum. The AFS 102 Leadership Laboratory is a co-curricular activity that includes a study of Air Force customs and courtesies, drill and ceremonies, and military commands.

**AFS 201 The Air Force Way I** (1 Credit Hour) This sophomore-level course is a historical survey of technological innovation in warfare. The course focuses on the emergence of air power and its significance in war and national security policy implementation. The AFS 201 Leadership Laboratory is a co-curricular activity that includes a study of Air Force customs and courtesies, drill and ceremonies, and military commands.

**AFS 202 The Air Force Way II** (1 Credit Hour) This course of instruction provides an analysis of leadership and followership traits in the context of a modern military force. The course includes discussion of ethical standards of military officers and Air Force core values. There is an introduction to total quality management. Advanced practical application of oral communications skills is included in the instruction as well as organization, research, delivery and audience analysis for briefings and presentations. Group leadership problems designed to enhance interpersonal communications are included in the program of instruction. The AFS 202 Leadership Laboratory is a co-curricular activity that includes a study of Air Force customs and courtesies, drill and ceremonies, and military commands.

**ART 100 Art Appreciation** (3 Credit Hours) This course is designed to help the student find personal meaning in works of art and develop a better understanding of the nature and validity of art. Emphasis is on the delivery of form and content in original artwork. Upon completion, students should understand the fundamentals of art and materials used and have a basic overview of the history of art.

**ART 113 Drawing I** (3 Credit Hours) This course provides the opportunity to develop perceptual and technical skills in a variety of media. Emphasis is placed on communication through experimenting with composition, subject matter and technique. Upon completion, students should demonstrate and apply the fundamentals of art to various creative drawing projects.

**ART 114 Drawing II** (3 Credit Hours) This course advances the students drawing skills in various art media. Emphasis is placed on communication through experimentation, composition, technique and personal expression. Upon completion, students should demonstrate creative drawing skills, the application of the fundamentals of art, and the communication of personal thoughts and feelings. Prerequisite: ART 113

**ART 203 Art History I** (3 Credit Hours) This course covers the chronological development of different forms of art, such as sculpture, painting, and architecture. Emphasis is placed on history from the ancient period through the Renaissance. Upon completion, students should be able to communicate a knowledge of time period and chronological sequence including a knowledge of themes, styles and of the impact of society on the arts.

**ART 204 Art History II** (3 Credit Hours) This course covers a study of the chronological development of different forms of art, such as sculpture, painting and architecture. Emphasis is placed on history from the Baroque to the present. Upon completion, students should be able to communicate a knowledge of time period and chronological sequence including a knowledge of themes, styles and of the impact of society on the arts.

**ART 231 Watercolor Painting I** (3 Credit Hours) This course introduces materials and techniques appropriate to painting on paper with water-based medium. Emphasis is placed on developing the technical skills and the expressive qualities of watercolor painting. Upon completion, students should be able to demonstrate a basic proficiency in handling the techniques of watercolor and how it can be used for personal expression. Prerequisite: ART 113 or Permission of the Instructor

**ART 232 Watercolor Painting II** (3 Credit Hours) This course advances the skills and techniques of painting on paper using water-based medium. Emphasis is placed on exploring the creative uses of watercolor and developing professional skills. Upon completion, students should demonstrate and compile a body of original paintings that reflect a personal awareness of the media's potential. Prerequisite: ART 231

**ART 233 Painting I** (3 Credit Hours) This course is designed to introduce the student to fundamental painting processes and materials. Topics include art fundamentals, color theory, and composition. Upon completion, students should be able to demonstrate the fundamentals of art and discuss various approaches to the media and the creative processes associated with painting. Prerequisite: ART 113 or Permission of the Instructor

**ART 234 Painting II** (3 Credit Hours) This course is designed to develop the student's knowledge of the materials and procedures of painting beyond the introductory level. Emphasis is placed on the creative and technical problems associated with communicating through composition and style. Upon completion, students should be able to demonstrate the application of the fundamentals of painting and the creative process to the communication of ideas. Prerequisite: ART 233

**ART 251 Lettering I** (3 Credit Hours) This course introduces script and constructed lettering. Topics include types of lettering, materials, techniques, styles, layout and composition. Upon completion, students should be able to demonstrate lettering procedures and skills that reflect appropriate uses.

**ART 252 Lettering II** (3 Credit Hours) This course advances the students' lettering skills in script and constructed letter forms. Emphasis is placed on technical skills and creativity in using the constructed letter. Upon completion, students should demonstrate through assigned projects the personal, creative, and competent use of lettering styles. Prerequisite: ART 251

**BIO 103 Principles of Biology I** (4 Credit Hours) This is an introductory course for science and non-science majors. It covers physical, chemical, and biological principles common to all organisms. These principles are explained through a study of cell structure and function, cellular reproduction, basic biochemistry, cell energetics, the process of photosynthesis, and Mendelian and molecular genetics. Also included are the scientific method, basic principles of evolution, and an overview of the diversity of life with emphasis on viruses, prokaryotes, and protist. A 120 minute laboratory is required.

**BIO 104 Principles of Biology II** (4 Credit Hours) This course is an introduction to the basic ecological and evolutionary relationships of plants and animals and a survey of plant and animal diversity including classification, morphology, physiology, and reproduction. A 180 minute laboratory is required.

**BUS 100 Introduction to Business** (3 Credit Hours) This is a survey course designed to acquaint the student with American business as a dynamic process in a global setting. Topics include the private enterprise system, forms of business ownership, marketing, factors of production, personnel, labor, finance, and taxation.

**BUS 241 Principles of Accounting I** (3 Credit Hours) This course is designed to provide a basic theory of accounting principles and practices used by service and merchandising enterprises. Emphasis is placed on financial accounting, including the accounting cycle, and financial statement preparation analysis.

**BUS 242 Principles of Accounting II** (3 Credit Hours) This course is a continuation of BUS 241. In addition to a study of financial accounting, this course also places emphasis upon managerial accounting, with coverage of corporations, statement analysis introductory cost accounting, and use of information for planning, control, and decision making. Prerequisite: BUS 241

**BUS 263 The Legal and Social Environment of Business** (3 Credit Hours) This course provides an overview of the legal and social environment for business operations with emphasis on contemporary issues and their subsequent impact on business. Topics include the Constitution, the Bill of Rights, the legislative process, civil and criminal law, administrative agencies, trade regulations, consumer protection, contracts, employment and personal property.

**BUS 271 Business Statistics I** (3 Credit Hours) This is an introductory study of basic statistical concepts applied to economic and business problems. Topics include the collection, classification, and presentation of data, statistical description and analysis of data, measures of central tendency and dispersion, elementary probability, sampling, estimation and introduction to hypothesis testing. Prerequisite: MTH 100; Math ACT of 20 or above; or Equivalent Math Placement Score

**BUS 272 Business Statistics II** (3 Credit Hours) This course is a continuation of BUS 271. Topics include sampling theory, statistical interference, regression and correlation, chi square, analysis of variance, time series index numbers, and decision theory. Prerequisite: BUS 271

**BUS 275 Principles of Business Management** (3 Credit Hours) This course provides a basic study of the principles of management. Topics include planning, organizing, staffing, directing and controlling with emphasis on practical business applications.

**CHM 104 Introduction to Inorganic Chemistry (4 Credit Hours)** This is a survey course of general chemistry for students who do not intend to major in science or engineering and may not be substituted for CHM 111. Lecture will emphasize the facts, principles, and theories of general chemistry including math operations, matter and energy, atomic structure, symbols and formulas, nomenclature, the periodic table, bonding concepts, equations, reactions, stoichiometry, gas laws, phases of matter, solutions, pH, and equilibrium reactions. Laboratory is required.

**CHM 105 Introduction to Organic Chemistry (4 Credit Hours)** This is a survey course of organic chemistry and biochemistry for students who do not intend to major in science or engineering. Topics will include basic nomenclature, classification of organic compounds, typical organic reactions, reactions involved in life processes, function of biomolecules, and the handling and disposal of organic compounds. Laboratory is required.



**CHM 111 College Chemistry I** (4 Credit Hours) This is the first course in a two-semester sequence designed for the science or engineering major who is expected to have a strong background in mathematics. Topics in this course include measurement, nomenclature, stoichiometry, atomic structure, equations and reactions, basic concepts of thermochemistry, chemical and physical properties, bonding, molecular structure, gas laws, kinetic-molecular theory, condensed matter, solutions, colloids, and some descriptive chemistry topics. Laboratory is required. Prerequisite: Math ACT score of 20 or equivalent; MTH 112; or Equivalent Math Placement Score

**CHM 112 College Chemistry II** (4 Credit Hours) This is the second course in a two-semester sequence designed primarily for the science and engineering student who is expected to have a strong background in mathematics. Topics in this course include chemical kinetics, chemical equilibria, acids and bases, ionic equilibria of weak electrolytes, solubility product principle, chemical thermodynamics, electrochemistry, oxidation-reduction, nuclear chemistry, an introduction to organic chemistry and biochemistry, atmospheric chemistry, and selected topics in descriptive chemistry including the metals, nonmetals, semi-metals, coordination compounds, transition compounds, and post-transition compounds. Laboratory is required. Prerequisite: CHM 111

**CHM 221 Organic Chemistry I** (4 Credit Hours) This is the first course in a two-semester sequence. Topics in this course include nomenclature, structure, physical and chemical properties, synthesis, and typical reactions for aliphatic, alicyclic, and aromatic compounds with special emphasis on reaction mechanisms, spectroscopy, and stereochemistry. Laboratory is required and will include the synthesis and confirmation of representative organic compounds with emphasis on basic techniques. Prerequisite: CHM 112

**CHM 222 Organic Chemistry II** (4 Credit Hours) This is the second course in a two-semester sequence. Topics in this course include nomenclature, structure, physical and chemical properties, synthesis, and typical reactions for aliphatic, alicyclic, aromatic, and biological compounds, polymers and their derivatives, with special emphasis on reaction mechanisms, spectroscopy, and stereochemistry. Laboratory is required and will include the synthesis and confirmation of representative organic compounds with emphasis on basic techniques. Prerequisite: CHM 221

**CIS 146 Microcomputer Applications** (3 Credit Hours) This course is an introduction to the most common microcomputer software applications. These software packages should include typical features of applications, such as word processing, spreadsheets, database management, and presentation software. Upon completion, students will be able to utilize selected features of these packages.

**CRJ 100 Introduction to the Criminal Justice System** (3 Credit Hours) This course surveys the entire criminal justice process from law enforcement to the administration of justice through corrections. It discusses the history and philosophy of the system and introduces various career opportunities.

**CRJ 130 Introduction to Law and Judicial Process** (3 Credit Hours) This course provides an introduction to the basic elements of substantive and procedural law, and the stages in the process. It includes an overview of state and federal court structure.

**CRJ 140 Criminal Law and Procedure** (3 Credit Hours) This course examines both substantive and procedural law. The legal elements of various crimes are discussed, with emphasis placed on the contents of the Alabama Code. Areas of criminal procedure essential to the criminal justice profession are also covered.

**CRJ 146 Criminal Evidence** (3 Credit Hours) This course considers the origins of the law of evidence and current rules of evidence. Types of evidence, their definitions and uses are covered, as well as the functions of the court regarding evidence.

**CRJ 147 Constitutional Law** (3 Credit Hours) This course involves constitutional law as it applies to criminal justice. It includes recent Supreme Court decisions affecting criminal justice professionals, such as right to counsel, search and seizure, due process and civil rights.

**ECO 231 Principles of Macroeconomics** (3 Credit Hours) This course is an introduction to macroeconomic theory, analysis, and policy applications. Topics include the following: scarcity, demand and supply, national income analysis, major economic theories concerning monetary and fiscal policies as stabilization measures, the banking system, and other economic issues or problems including international trade.

**ECO 232 Principles of Microeconomics** (3 Credit Hours) This course is an introduction of the microeconomic theory, analysis, and applications. Topics include scarcity; the theories of consumer behavior, production and cost, markets, output and resource pricing, and international aspects of microeconomics.

**ENG 092 Basic English I** (3 Credit Hours) This course is a review of basic writing skills and basic grammar. Emphasis is placed on the composing process of sentences and paragraphs in standard American written English. Students will demonstrate these skills chiefly through the writing of well-developed, multi-sentence paragraphs. This class does not meet the English General Education Requirement.

**ENG 093 Basic English II** (4 Credit Hours) This course is a review of composition skills and grammar. Emphasis is placed on coherence and the use of a variety of sentence structures in the composing process and on standard American written English usage. Students will demonstrate these skills chiefly through the writing of paragraph blocks and short essays. The class meets 4 periods per week for one semester. This class does not meet the English General Education Requirement. Prerequisite: A grade of C or higher in ENG 092 or Equivalent Placement Score.

**ENG 101 Freshman Composition I** (3 Credit Hours) English Composition I provides instruction and practice in the writing of extended compositions and the development of analytical and critical reading skills and basic reference and documentation skills in the composition process. English Composition I may include instruction and practice in library usage. Prerequisite: ACT English score of 20 or above or SAT equivalent; Equivalent English Placement Score; or completion of ENG 093 with grade of C or higher.

**ENG 102 Freshman Composition II** (3 Credit Hours) English Composition II provides instruction and practice in the writing of formal, analytical essays, at least one of which is a research project using outside sources and/or references effectively and legally. Additionally, English Composition II provides instruction in the development of analytical and critical reading skills in the composition process. English Composition II may include instruction and practice in library usage. Prerequisite: A grade of “C” or better in English 101.

**ENG 103 English SAT Review** (1 Credit Hour) This course meets weekly and is designed for cadets enrolled in the Service Academy Preparation program. Vocabulary and fundamental grammar are stressed as well as test-taking skills and strategies.

**ENG 251 American Literature I** (3 Credit Hours) This course is a survey of American literature from its inception to the middle of the nineteenth century. Emphasis is placed on representative works and writers of this period and on the literary, cultural, historical, and philosophical forces that shaped these works and that are reflected in them. Upon completion and in written compositions, students will be able to interpret the aesthetic and thematic aspects of these works, relate the works to their historical and literary contexts, and understand relevant criticism and research. Prerequisite: ENG 102

**ENG 252 American Literature II** (3 Credit Hours) This course is a survey of American literature from the middle of the nineteenth century to the present. Emphasis is placed on representative works and writers of this period and on the literary, cultural, historical, and philosophical forces that shaped these works and that are reflected in them. Upon completion and in written compositions, students will be able to interpret the aesthetic and thematic aspects of these works, relate the works to their historical and literary contexts, and understand relevant criticism and research. Prerequisite: ENG 102

**ENG 261 English Literature I** (3 Credit Hours) This course is a survey of English literature from its the Anglo-Saxon period to the Romantic Age. Emphasis is placed on representative works and writers of this period and on the literary, cultural, historical, and philosophical forces that shaped these works and that are reflected in them. Upon completion and in written compositions, students will be able to interpret the aesthetic and thematic aspects of these works, relate the works to their historical and literary contexts, and understand relevant criticism and research. Prerequisite: ENG 102

**ENG 262 English Literature II** (3 Credit Hours) This course is a survey of English literature from the Romantic Age to the present. Emphasis is placed on representative works and writers of this period and on the literary, cultural, historical, and philosophical forces that shaped these works and that are reflected in them. Upon completion and in written compositions, students will be able to interpret the aesthetic and thematic aspects of these works, relate the works to their historical and literary contexts, and understand relevant criticism and research.

**FRN 101 Introductory French I** (4 Credit Hours) This course provides an introduction to French. Topics include the development of basic communication skills and the acquisition of basic knowledge of the cultures of French-speaking areas.

**FRN 102 Introductory French II** (4 Credit Hours) This continuation course includes the development of basic communication skills and the acquisition of basic knowledge of the cultures of French-speaking areas. Prerequisite: FRN 101.

**FRN 201 Intermediate French I** (3 Credit Hours) This course includes a review and further development of communication skills. Topics include readings of literary, historical, and/or cultural texts. Prerequisite: FRN 102.

**FRN 202 Intermediate French II** (3 Credit Hours) This continuation course includes a review and further development of communication skills. Topics include readings of literary, historical, and/or cultural texts. Prerequisite: FRN 201.

**HIS 121 World History I** (3 Credit Hours) This course surveys social, intellectual, economic, and political developments which have molded the modern world. Focus is on both non-western and western civilizations from the prehistoric to the early modern era.

**HIS 122 World History II** (3 Credit Hours) This course is a continuation of HIS 121; it covers world history, both western and non-western, from the early modern era to the present.

**HIS 201 United States History I** (3 Credit Hours) This course surveys United States history during colonial, Revolutionary, early national and antebellum periods. It concludes with the Civil War and Reconstruction. A Research Paper using library resources is required. Prerequisite: completion of or enrollment in ENG 101.

**HIS 202 United States History II** (3 Credit Hours) This course is a continuation of HIS 201; it surveys United States history from the Reconstruction era to the present. A Research Paper using primary sources is required. Prerequisite: completion of or enrollment in ENG 101.

**HIS 210 U.S. Military History** (3 Credit Hours) This course, required for MSC IV cadets, is a survey of United States army history from colonial to modern times. It provides an understanding of the evolution of warfare with an emphasis on leadership, tactics, and technology.

**LBS 101 Information in the Electronic Age** (1 Credit Hour) A introductory course in the fundamentals of research. This course provides instruction and practice in the use of library and information sources. Emphasis is placed on locating, evaluating, and effectively using information in both traditional formats and newer information technologies.

**MSC 101 and MSC 102 Military Science I** (2 Credit Hours Each) This course serves as an introduction to drill and ceremonies, inspections, customs and traditions of the service. Additionally the following topics are also covered in the class: principles of war; role of the army, army reserve and the national guard; organization and branches of the army; physical readiness program; written and oral communications; navigation using a map and compass; basic first aid; marksmanship; water survival; and rappelling. Leadership laboratory and physical fitness training is required.

**MSC 103 and MSC 104 Military Science II** (2 Credit Hours Each) A study of preventive medicine and first aid, marksmanship, water survival, rappelling, written and oral communications, leadership and related military topics. Leadership laboratory and physical fitness training is required. Prerequisite: MSC 102

**MSC 110 Physical Training** (1 Credit Hour) This course involves instruction on the Army Physical Fitness Program and is equivalent to a college level PE course.

**MSC 201 and MSC 202 Military Science III** (3 Credit Hours Each) This course provides preparation for service in the United States Army as commissioned officers. Specific skills are taught in preparation for Army ROTC Advanced Camp where cadets are evaluated on their leadership skills in a tough six-week period of rigorous officer training. Topics includes basic leadership skills, drill and ceremonies, map reading/land navigation, marksmanship, rappelling, radio and wire communications, basic small unit tactics, water survival, and weekend field training exercises. Leadership laboratory and physical fitness training is required. Prerequisite: Enrollment in the Early Commissioning Program.

- **Early Commissioning Program:** Entry into this program requires that cadets Commit to a basic term of service in the United States Army in either an active Duty or reserve forces duty status. Cadets can be qualified for the Early Commissioning Program in one of the following ways: attendance at the six-week Army ROTC Basic Camp in the summer prior to admission; prior military service with at least completion of basic training or the equivalent; or at least 3 years of JROTC and approval of the Professor of Military Science. This course is identical to MS 301 and 302 courses taught at four-year universities.
- **Advanced ROTC** cadets receive travel allowances and pay for attending the Basic and Advanced Camps. Advanced ROTC cadets

attend Advanced Camp following their freshman year of college. All cadets in the Advanced ROTC program receive uniform allowances and a monthly subsistence allowance for a maximum of ten months each year.

**MSC 251 and MSC 252 Military Science IV** (3 Credit Hours Each) This course continues preparation for service as an officer in the United States Army. Topics include written and oral communication, counseling and related leadership tasks, training management, general military subjects, ethics and professionalism, military justice, marksmanship, water survival, rappelling, and field training exercises. Leadership laboratory and physical fitness training are required. This course is identical to MS 401 and 402 courses taught at four-year universities. Prerequisite: Enrollment in the Early Commissioning Program and successful completion of Military Science III.

**MTH 090 Basic Mathematics** (3 Hours) This is a developmental course reviewing arithmetical principles and integers and computations designed to help the student's mathematical proficiency. This course does not meet the Mathematics General Education Requirement.

**MTH 098 Elementary Algebra** (4 Hours) This course is a review of the fundamental arithmetic and algebra operations. The topics include the numbers of ordinary arithmetic and their properties; integers and rational numbers; the solving of equations; polynomials and factoring; and an introduction to systems of equations and graphs. This course does not meet the Mathematics General Education Requirement. Prerequisite: A grade of C or higher in MTH 090 or Equivalent Placement Score.

**MTH 100 Intermediate Algebra** (3 Credit Hours) This course provides a study of algebraic techniques such as linear equations and inequalities, quadratic equations, systems of equations, and operations with exponents and radicals. Functions and relations are introduced and graphed with special emphasis on linear and quadratic functions. This course does not meet the Mathematics General Education Requirement. Prerequisite: A grade of C or higher in MTH 098 or Equivalent Placement Score.

**MTH 103 SAT Mathematics Review** (1 Credit Hour) This course is designed especially for the cadets preparing to attend a service academy. It includes a review of arithmetic, algebra and geometry and provides practice taking standardized, timed mathematics tests.

**MTH 110 Finite Math** (3 Credit Hours) This course is intended to give an overview of topics in finite mathematics together with their applications, and is taken primarily by students who are not majoring in science, engineering, commerce, or mathematics (i.e., students who are not required to take Calculus). This course will draw on

and significantly enhance the student's arithmetic and algebraic skills. The course includes sets, counting, permutations, combinations, basic probability (including Baye's Theorem), and introduction to statistics (including work with Binomial Distributions and Normal Distributions), matrices and their applications to Markov chains and decision theory. Additional topics may include symbolic logic, linear models, linear programming, the simplex method and applications. Prerequisite: "C" in MTH 100 or HS Algebra I, II and Geometry and Equivalent Placement Score.

**MTH 112 Algebra for Calculus** (3 Credit Hours) This course emphasizes the algebra of functions - including polynomial, rational, exponential, and logarithmic functions. The course also covers systems of equations and inequalities, quadratic inequalities, and the binomial theorem. Additional topics may include matrices, Cramer's Rule, and mathematical induction. Prerequisite: "C" in MTH 100 or HS Algebra I, II, and Geometry and Equivalent Placement Score.

**MTH 113 Trigonometry for Calculus** (3 Credit Hours) This course includes the study of trigonometric (circular functions) and inverse trigonometric functions, and includes extensive work with trigonometric identities and trigonometric equations. The course also covers vectors, complex numbers, DeMoivre's Theorem, and polar coordinates. Additional topics may include conic sections, sequences, and using matrices to solve linear systems. Prerequisite: "C" in MTH 112 or HS Algebra I, II, and Geometry and Equivalent Placement Score.

**MTH 125 Calculus I** (4 Credit Hours) This is the first of three courses in the basic calculus sequence taken primarily by students in science, engineering, and mathematics. Topics include the limit of a function; the derivative of algebraic, trigonometric, exponential, and logarithmic functions; and the definite integral and its basic applications to area problems. Applications of the derivative are covered in detail, including approximations of error using differentials, maximum and minimum problems, and curve sketching using calculus. Prerequisite: "C" in MTH 113 or HS Algebra I, II, and Geometry & Equivalent Placement Score.

**MTH 126 Calculus II** (4 Credit Hours) This is the second of three courses in the basic calculus sequence. Topics include vectors in the plane and in space, lines and planes in space, applications of integration (such as volume, arc length, work and average value), techniques of integration, infinite series, polar coordinates, and parametric equations. Prerequisite: "C" in MTH 125.

**MTH 227 Calculus III** (4 Credit Hours) This is the third of three courses in the basic calculus sequence. Topics include vector functions, functions of two or more variables, partial derivatives (including applications), quadric surfaces, multiple integration, and vector calculus (including Green's Theorem, Curl and Divergence, surface integrals, and Stokes' Theorem. Prerequisite: Grade of C or higher in MTH 126.

**MUL 180 – 181; 280 – 281 Chorus I, II, III, IV** (1 Credit Hour Each) This course provides an opportunity for students to participate in the MMI Chorus. Emphasis is placed on rehearsing and performing literature appropriate to the mission and goals of the group. Upon completion, students should be able to effectively participate in performances presented by the ensemble.

**MUL 198 – 199; 298 – 299; Marching Band I, II, III, IV** (1 Credit Hour Each) This course provides an opportunity for students to participate in the MMI Marching Band. Emphasis is placed on rehearsing and performing literature appropriate to the mission and goals of the group. Upon completion, students should be able to effectively participate in performances presented by the ensemble.

**MUS 101 Music Appreciation** (3 Credit Hours) This course is designed for non-music majors and requires no previous musical experience. It is a survey course that incorporates several modes of instruction including lecture, guided listening, and similar experiences involving music. The course will cover a minimum of three (3) stylistic periods, provide a multi-cultural perspective, and include both vocal and instrumental genres. Upon completion, students should be able to demonstrate a knowledge of music fundamentals, the aesthetic/stylistic characteristics of historical periods, and an aural perception of style and structure in music.

**ORI 101 Orientation to College** (1 Credit Hour) This introductory course is designed for first-year cadets at MMI. Among the topics that will be covered are campus resources, study skills, academic honesty and personal responsibility.

**PED 100 Fundamentals of Fitness** (3 Credit Hours) This lecture course includes the basic principles of physical education and physical fitness. It explores psychological and physiological effects of exercise and physical fitness, including effects on the human skeleton, muscle development, respiration, and coordination. It is viewed as an introduction to such laboratory courses as slimnastics, weight training, and conditioning. The course may also include fitness evaluation, development of individual fitness programs, and participation in fitness activities.

**PED 103 Weight Training** (Beginning) (1 Credit Hour) This course introduces the basics of weight training. Emphasis is placed on developing muscular strength, muscular endurance, and muscle tone. Upon completion, students should be able to establish and implement a personal weight training program.

**PED 104 Weight Training** (Intermediate) (1 Credit Hour) This course covers advanced levels of weight training. Emphasis is placed on meeting individual training goals and addressing weight training needs and interests. Upon completion, students should be able to establish and implement an individualized advanced weight training program.



**PED 105 Personal Fitness** (1 Credit Hour) This course is designed to provide the student with information allowing him/her to participate in a personally developed fitness program. Topics include cardiovascular, strength, muscular endurance, flexibility and body composition.

**PED 148 Lifeguard Training** (3 Credit Hours) This course provides the individual with special training in handling emergencies, water-search and rescue operations, health and sanitation inspections and types and uses of equipment. It also includes Standard First Aid, and Red Cross or American Heart Association CPR requirements. Prerequisite: Permission of instructor.

**PED 153 Karate (Beginning)** (1 Credit Hour) This course introduces the martial arts using the Japanese Shotokan form. Topics include proper conditioning exercise, book control, proper terminology, historical foundations, and etiquette relating to karate. Upon completion, students should be able to perform line drill techniques and Kata for various ranks.

**PED 154 Karate (Intermediate)** (1 Credit Hour) This course is a continuation of beginning Karate. Topics include proper conditioning exercise, book control, proper terminology, historical foundations, and etiquette relating to karate. Upon completion, students should be able to perform line drill techniques and Kata for various ranks. Prerequisite: PED 153

**PED 251 Varsity Basketball** (1 Credit Hour) This course covers advanced fundamentals of basketball. Emphasis is placed on skill development, knowledge of the rules, and basic game strategy. Upon completion, cadets should be able to participate in competitive basketball. Prerequisite: Permission of Instructor.

**PED 252 Varsity Baseball** (1 Credit Hour) This course covers advanced baseball techniques. Emphasis is placed on refining skills and developing more advanced strategies and techniques. Upon completion, cadets should be able to play baseball at a competitive level. Prerequisite: Permission of Instructor.

**PED 254 Varsity Softball** (1 Credit Hour) This course introduces the fundamental skills and rules of softball. Emphasis is placed on proper techniques and strategies for playing softball. Upon completion, students should be able to play competitive softball.

**PED 255 Varsity Tennis** (1 Credit Hour) This course emphasizes the refinement of playing skills. Topics include continuing the development of fundamentals, learning advanced serves, and strokes and pace and strategies in singles and doubles play. Upon completion, students should be able to play competitive tennis.

**PED 257 Varsity Cheerleading** (1 Credit Hour) This course covers advanced co-ed cheerleading techniques. Emphasis is placed on refining skills and improving all areas related to co-ed cheerleading including: knowledge of safety techniques, partner stunts, tumbling, basket tosses, pyramids, motions, physical conditioning, and mental preparation. Upon completion, students should be able to participate in a competitive program at the university level.

**PED 260 Varsity Soccer** (1 Credit Hour) This course covers advanced fundamentals of soccer. Emphasis is placed on skill development, knowledge of the rules, and basic game strategy. Upon completion, students should be able to participate in competitive soccer.

**PED 261 Varsity Wrestling** (1 Credit Hour) This course covers advanced wrestling techniques. Emphasis is placed on refining skills and developing more advanced strategies and techniques. Upon completion, cadets should be able to wrestle at a competitive level. Prerequisite: Permission of Instructor.

**PHL 106 Introduction to Philosophy** (3 Credit Hours) This course is an introduction to the basic concepts of philosophy. The literary and conceptual approach of the course is balanced with emphasis on approaches to ethical decision making. The student should have an understanding of major philosophical ideas in an historical survey from the early Greeks to the modern era.

**PHL 206 Ethics and Society** (3 Credit Hours) This course involves the study of ethical issues which confront individuals in the course of their daily lives. The focus is on the fundamental questions of right and wrong, of human rights, and of conflicting obligations. The student should be able to understand and be prepared to make decisions in life regarding ethical issues.

**PHS 111 Physical Science** (4 Credit Hours) This course provides the non-technical student with an introduction to the basic principles of geology, oceanography, meteorology, and Astronomy. Laboratory is required.

**PHS 112 Physical Science II** (4 Credit Hours) This course provides the non-technical student with an introduction to the basic principle of chemistry and physics. Laboratory is required.

**PHS 230 Introduction to Meteorology** (4 Credit Hours) This course is an introductory survey of meteorology emphasizing the hydrologic cycle, cloud formation, weather maps, forecasting, and wind systems. Local weather systems will be given detailed study. Laboratory is required.

**PHY 201 General Physics I – Trig Based** (4 Credit Hours) This course is designed to cover general physics at a level that assures previous exposure to college algebra, basic trigonometry. Specific topics include mechanics, properties of matter and energy, thermodynamics, and periodic motion. A laboratory is required. Prerequisite: MTH 113 or equivalent.

**PHY 202 General Physics II – Trig Based** (4 Credit Hours) This course is designed to cover general physics using college algebra and basic trigonometry. Specific topics include wave motion, sound, light optics, electrostatics, circuits, magnetism, and modern physics. Laboratory is required. Prerequisite: PHY 201.

**PHY 213 General Physics with Calculus I** (4 Credit Hours) This course provides a calculus-based treatment of the principle subdivisions of classical physics: mechanics and energy, including thermodynamics. Laboratory is required. Prerequisite: MTH 125.

**PHY 214 General Physics with Calculus II** (4 Credit Hours) This course provides a calculus-based study in classical physics. Topics included are: simple harmonic motion, waves, sound, light, optics, electricity and magnetism. Laboratory is required. Prerequisite: PHY 213.

**POL 200 Introduction to Political Science** (3 Credit Hours) This course is an introduction to the field of political science through examination of the fundamental principles, concepts, and methods of the discipline, and the basic political processes and institutions of organized political systems. Topics include approaches to political science, research methodology, the state, government, law, ideology, organized political influences, governmental bureaucracy, problems in political democracy, and international politics. Upon completion, students should be able to identify, describe, define, analyze, and explain relationships among the basic principles and concepts of political science and political processes and institutions of contemporary political systems.

**POL 211 American National Government** (3 Credit Hours) This course surveys the background, constitutional principles, organization, and operation of the American political system. Topics include the U. S. Constitution, federalism, civil liberties, civil rights, political parties, interest groups, political campaigns, voting behavior, elections, the presidency, bureaucracy, Congress, and the justice system. Upon completion, students should be able to identify and explain relationships among the basic elements of American government and function as more informed participants of the American political system.

**POL 236 Survey of International Relations** (3 Credit Hours) This course is a survey of the basic forces affecting international relations. Topics include bases of national power, balance of power, causes of war, the international political economy, international law, international organization, and possible futures of international relations. Upon completion, students should be able to identify and discuss relevant terms and concepts, and identify, analyze, evaluate, and discuss the primary factors influencing the international relations of selected states.

**PSY 200 General Psychology** (3 Credit Hours) This course is a survey of behavior with emphasis upon psychological processes. This course includes the biological bases for behavior, thinking, emotion, motivation, and the nature and development of personality.

**PSY 210 Human Growth and Development** (3 Credit Hours) This course is the study of the psychological, social, and physical factors that affect human behavior from conception to death. Prerequisite Psy 200.

**RDG 114 Critical Reading for College** (3 Credit Hours) This course is designed to enhance critical reading skills. Topics include vocabulary enrichment, reading flexibility, metacognitive strategies, and advanced comprehension skills, including analysis and evaluation. Upon completion, students should be able to demonstrate comprehension and analysis and respond effectively to material across disciplines.

**REL 100 History of World Religions** (3 Credit Hours) This course introduces the student to the major world religions, their history and development. The course discusses the worldviews underlying each religion. The impact of world religions on American life and culture receives special emphasis. The course highlights the role of religion in the modern Middle Eastern conflicts.

**REL 106 Christian Doctrine** (3 Credit Hours) This course is a comparative study of church doctrines. The student should have an understanding of the various doctrines of the church.

**REL 151 Survey of the Old Testament** (3 Credit Hours) This course is an introduction to the content of the Old Testament with emphasis on the historical context and contemporary theological and cultural significance of the Old Testament. The student should have an understanding of the significance of the Old Testament writings upon completion of this course.

**REL 152 Survey of the New Testament** (3 Credit Hours) This course is a survey of the books of the New Testament with special attention focused on the historical and geographical setting. The student should have an understanding of the books of the New Testament and the cultural and historical events associated with these writings.

**SOC 200 Introduction to Sociology** (3 Credit Hours) This course is an introduction to the vocabulary, concepts, and theory of sociological perspectives of human behavior.

**SPA 101 Introductory Spanish I** (4 Credit Hours) This course provides an introduction to Spanish. Topics include the development of basic communication skills and the acquisition of basic knowledge of the cultures of Spanish-speaking areas.

**SPA 102 Introductory Spanish II** (4 Credit Hours) This continuation course includes the development of basic communication skills and the acquisition of basic knowledge of the cultures of Spanish-speaking areas. Prerequisite: SPA 101.

**SPA 201 Intermediate Spanish I** (3 Credit Hours) This course includes a review and further development of communication skills. Topics include readings of literary, historical, and/or cultural texts. Prerequisite: SPA 102.

**SPA 202 Intermediate Spanish II** (3 Credit Hours) This continuation course includes a review and further development of communication skills. Topics include readings of literary, historical, and/or cultural texts. Prerequisite: SPA 201.

**SPH 107 Fundamentals of Public Speaking** (3 Credit Hours) This course explores principles of audience and environment analysis as well as the actual planning, rehearsing and presenting of formal speeches to specific audiences. Historical foundations, communication theories and student performances are emphasized.

**THR 113 Theater Workshop I** (1 Credit Hour) This is the first in a course sequence which provide practical experience in the production and performance of a dramatic presentation with assignments in scenery, lighting, props, choreography, sound, costumes, make-up, publicity, acting, directing, and other aspects of theater production.

**THR 114 Theater Workshop II** (1 Credit Hour) This is the second in a course sequence which provide practical experience in the production and performance of a dramatic presentation with assignments in scenery, lighting, props, choreography, sound, costumes, make-up, publicity, acting, directing, and other aspects of theater production.

**THR 115 Theater Workshop III** (1 Credit Hour) This is the third in a course sequence which provide practical experience in the production and performance of a dramatic presentation with assignments in scenery, lighting, props, choreography, sound, costumes, make-up, publicity, acting, directing, and other aspects of theater production.

**THR 213 Theater Workshop IV** (1 Credit Hour) This is the fourth in a course sequence which provide practical experience in the production and performance of a dramatic presentation with assignments in scenery, lighting, props, choreography, sound, costumes, make-up, publicity, acting, directing, and other aspects of theater production.

# **COSTS, FINANCIAL AID AND SCHOLARSHIP PROGRAMS**

Marion Military Institute is a member of the Alabama two-year college system, and its tuition and fees are established in accordance with their guidelines. The Institute reserves the right to change, modify, or alter fees, charges, expenses, and costs of any kind without notice as approved by the Department of Postsecondary Education and the Alabama State Board of Education. Tuition and activity fees include cost of instruction, admission to athletic events, guest lectures, haircuts, and use of the athletic facilities. A \$25 per semester fee will be charged to cadets taking courses involving laboratory work, such as biology, chemistry, and physics. Cadets enrolling in a studio art class will be charged a \$50 fee for each class which will cover the cost of all art supplies needed for the class.

## **Charges for Boarding College Cadets**

### **Tuition and Fees**

These are yearly charges for boarding college cadets.

	Alabama Resident	Non- Resident
Tuition	\$6,000	\$12,000
Technology Fee	\$270	\$270
Facility Fee	\$270	\$270
ACS Reserve Fee	\$30	\$30
Accident Insurance	\$150	\$150
Uniform Fee	\$1,850	\$1,850
<b>TOTAL TUITION AND FEES</b>	<b>\$8,570</b>	<b>\$14,570</b>
Room and Board	\$3,450	\$3,450
Books	\$1,200	\$1,200
<b>TOTAL COSTS</b>	<b>\$13,220</b>	<b>\$19,220</b>

Uniform fee is payable the first semester enrolled.

Fees are based on a 15 hour course load and will vary.

Tuition and/or fees can change with approval by the State Board of Education.

Book costs are estimated and will vary based on course load.

Costs for college cadets entering in the fall semester are payable as follows:

	Alabama Resident	Non-Resident
Tuition	\$3000	\$6,000
Technology Fees	\$135	\$135
Facility Fees	\$135	\$135
ACS Reserve Fee	\$15	\$15
Accident Insurance	\$65	\$65
Uniform Fee	\$1850	\$1850
Total Tuition/fees	\$5,210	\$8,210
Room and Board	\$1,725	\$1,725
Books	\$600	\$600
Due Aug. 18 <sup>th</sup>	\$7535	\$10,535
Due Oct 14 <sup>th</sup>	\$5460	\$8,460

Costs for cadets entering in the spring semester are payable as follows.

	Alabama Resident	Non- Resident
Due 15 Days Prior to Matriculation	\$7,335	\$10,335

*Fees may vary based on course load*

### **Delinquent Accounts**

1. If payment is not made by the midpoint of the term (after the first billing by the institution), a late payment charge of \$25 will be added to the outstanding balance for each additional monthly billing up to a maximum of \$100 in late payment charges.
  
2. In the event of an unpaid balance at the midpoint of the term, the student will be evicted from housing and all meal tickets canceled. If the balance is still unpaid at the end of the term, grade reports, college credits, transcripts or diplomas will not be issued or released. A student with a delinquent account shall not be allowed to enroll in subsequent terms until all delinquent balances are paid in full.
  
3. The institution has the right to refer the student's delinquent account to a collection agency for failure to meet financial obligations of any kind to the

institution, including the payment of additional late payment charges, attorneys' fees, and any other costs and charges necessary for the collection of any late payment.

## **Refund Policy**

Planning and contracting for services are done for the entire year. Hiring of faculty and staff is based on the entire year. When cadets leave early, these expenses are still present. Marion Military Institute's refund policy is clearly outlined as follows:

### **1. Refund for Complete Withdrawal**

1.1 A student who officially or unofficially withdraws from all classes before the first day of class will be refunded the total tuition and other institutional charges.

1.2 A student who officially or unofficially withdraws on or after the first day of class but prior to the end of the third week of classes will be refunded according to the withdrawal date as follows:

- Withdrawal during first week: 75% of tuition and other institutional charges
- Withdrawal during second week: 50% of tuition and other institutional charges
- Withdrawal during third week: 25% of tuition and other institutional charges
- Withdrawal after third week: No refund
- For calculating refunds, a "week" is defined as seven calendar days.

### **2. Administrative Fee**

An administrative fee not to exceed 5% of tuition and other institutional charges or \$100, whichever is smaller, shall be assessed for each withdrawal within the period beginning the first day of classes and ending at the end of the third week of classes.

### **3. Books and Supplies**

A student who withdraws and who has purchased returnable books, and /or supplies from the institution and returns the items in new/unused condition by the end of the third week of the semester/term will be refunded the full purchase price. Books and/or supplies returned in used condition by the end of the third week of the semester/term will be refunded 50% of purchase price.

### **4. Room and Board**

Students who officially request a meal ticket refund and/or withdraw from a residence hall before the official first day of classes or during the first three weeks of the term will receive a refund calculated as outlined in 1.2 above.

### **5. Refund for Partial Withdrawal**

Students who do not completely withdraw from the institution but drop a class during the regular drop/add period will be refunded the difference in tuition paid and the tuition rate applicable to the reduced number of hours, including fees appropriate to the classes dropped. There is no refund due to a student who partially withdraws after the official drop/add period.



## **6. Refund in Compliance with Federal Regulations**

All Alabama Community College System institutions shall comply with federal regulations relative to refund of tuition and other institutional charges for first time, first-term Title IV recipients.

## **7. Refund for Alabama National Guard and Reservists Called to Active Duty**

Students who are active members of the Alabama National Guard or Reserves or who are active duty military who are called to active duty in the time of national crisis shall receive a full tuition refund at the time of withdrawal, if such student is unable to complete the term due to active duty orders or assignment to another location. If a National Guard student is receiving Title IV funding, a recalculation must be performed as required by Federal Title IV regulations, which could result in less than a 100% refund.

## **8. Exception to Policy**

The President has the authority to make exceptions to the refund policy in the event of the death of a student or of a family member requiring the student to leave the institution.

## **9. Refund policies are governed by the Alabama State Board of Education.**

The above policies are based on State Board Policy 803.02: Refunds, and are effective June 1, 2009, for implementation beginning in the Fall 2009 term. Guidelines for implementation of this policy are established by the Chancellor.

# **Financial Assistance**

It is the philosophy of Marion Military Institute that the primary responsibility for financing a college education must be assumed by the student, but the Institute believes that no student should be denied the opportunity of acquiring an education because of financial barriers. Consequently, Marion Military Institute is authorized to administer Federal Title IV, State, Institutional, and Outside financial aid programs. Cadets seeking any type of aid must apply for federal financial aid by completing the Free Application for Federal Student Aid (FAFSA) via website [www.fafsa.ed.gov](http://www.fafsa.ed.gov) to establish financial need and to determine eligibility for federal, state, and institutional funds. Students are required to file the (FAFSA) yearly via the web and should apply as soon as possible after January 1. To supplement the efforts of students and parents to meet educational costs, the Office of Financial Aid strives to assist each student by creating a financial aid package to include Federal Pell Grant, Federal Academic Competitiveness Grant, Federal Supplemental Educational Opportunity Grant, Federal Work-Study, Federal Stafford Loans, State Grant funds, Veteran Administration Benefits, Scholarships, and Tuition Waiver.

## **Eligibility Requirements**

MMI eligibility for most financial assistance programs requires that a student:

1. File a free application for Federal Student Aid (FAFSA)
2. Demonstrate financial need;
3. Have a high school diploma or GED
4. Be a U.S. citizen or permanent resident;

5. Be enrolled as a regular full-time student in an eligible degree program;
6. Maintain Satisfactory Academic Progress. Students must have a 2.0 GPA for loan eligibility.
7. Not be in default on any federal loan nor owe a refund on any federal grant or state grant program at any institution; and
8. Agree to use any Federal Student Aid received solely for educational purposes.

## **Application Procedures**

To apply for financial assistance, all applicants must follow the procedures listed below:

1. Apply for admission and have high school transcripts or GED, and ALL college transcripts on file.
2. File a free application for Federal Student Aid via the website [www.fafsa.ed.gov](http://www.fafsa.ed.gov) and add MMI school code 001026.
3. Within 24-72 hours the Financial Aid Office will receive and verify the Student Aid Report (SAR)
4. The Financial Aid Office may require you to submit additional documentation after your Student Aid Report has been received. Documentation MMI may require:
  - Student/spouse 2009 U.S. Income Tax Return
  - Parents 2009 U.S. Income Tax Return
  - Non-Taxable Income
  - Verification Worksheet

Once documentation is received the Office of Financial Aid will complete the following procedures:

- Review verification worksheet and tax forms (if provided) with information reported on the FAFSA.
- If the information conflicts with documentations sent in by the cadet, the FAFSA application must be corrected and a new EFC will be generated.

The student will be notified of any changes made to the financial aid file within three (3) business days.

## **Disbursement Procedures**

The following procedures are outlines so that students will be aware of the time of check disbursement, governing policies, and approved procedures that will be adhered to by the office of Financial Aid.

- A. Pell Grant: Students who have established Pell Grant eligibility (submitted valid Student Aid Report and all required documentation ten (10) days prior to registration), have registered, and are attending class will receive the balance of their Pell Awards on the fourteenth day of classes each semester. By signing this agreement, tuition, fees, room/board for on-campus housing (if applicable), and uniform fees may be deducted from your Pell Grant

award prior to and during registration and late registration. Also, by signing this agreement, required books and supplies may be charged to your Pell Grant award only after you have attended at least one class session for each registered class. Students who do not attend class are not eligible to receive any federal funding.

On the fourteenth (14<sup>th</sup>) day of classes, a check for the remaining balance of your Pell Grant award will be available in the Business Office. You must show a photo I.D. to obtain your check.

Students who establish their Pell grant eligibility (submit a valid Student Aid Report and all required documentation) after the beginning of the semester will receive the balance of his or her eligible Pell Grant and/or Stafford Loan on established designated days to be determined in agreement with the Office of Financial Aid and the Business office. These dates will be published at the beginning of each semester in the Office of Financial Aid. After the initial disbursement, checks will be processed monthly. To receive a Pell Grant disbursement, students must be enrolled, attending classes in compliance with the satisfactory academic progress policies, and must not have any holds on the student account at the time of disbursement.

- B. Federal Direct Loan: Recipients may charge tuition, fees, books and supplies, room and board, and uniforms to their loan account. If the award is more than the account balance, a disbursement will be generated and issued to the student in the form of a check. If the award is less than the account balance, the student will be billed for the remaining amount of the account. First time borrowers cannot receive the first installment of a loan until they have been in attendance at MMI for 30 days. The second disbursement is made at the midterm point of the semester. Federal regulations require multiple disbursements for one semester loans. The second disbursement cannot be delivered until at least one half of the loan period has elapsed. This is true for the first semester and the last semester the student receives a loan. To receive a loan disbursement, a student must be enrolled and currently attending classes in compliance with the satisfactory academic progress policies at the time of disbursement.
  
- C. Federal Work-Study: Time sheets are to be signed by both student and supervisor and both are equally responsible for making sure time is submitted timely and properly. The payroll period begins each month on the 16<sup>th</sup> and ends on the 15<sup>th</sup> of the next. Timesheets are due in the Office of Financial Aid on the 20<sup>th</sup> day of each month unless otherwise notified. Timesheets turned in after this date will result in payment the following month. Checks are available on the last working day of the month.

- D. Veteran's Benefits: Before dropping or adding a course or when withdrawing from the College, you must first notify the Office of Financial Aid. Each withdrawal or drop resulting in a reduction in course load must show the effective date and reason for change. A student who completes an application at the beginning of the semester should expect a VA processing period of 90 to 120 days after the first day of the semester. If the estimated time has elapsed and a check has not arrived, contact the MMI VA certifying official. If the funds are not received by the end of registration, the student is required to pay for his/her tuition, fees, and any other expense that was to be covered by VA benefits. MMI cannot waive tuition and fees in anticipation of the arrival of advance funds.
- E. The law specifies how MMI must determine the amount of Title IV program assistance that you earn if you withdraw from school. The Title IV programs that are covered by this law are the following: Federal Pell Grants, Academic Competitiveness Grants, Stafford Loans, PLUS Loans, Federal Supplemental Educational Opportunity Grants (FSEOGs)

When you withdraw during your payment period or period of enrollment (Fall 2010 or Spring 2011) the amount of Title IV program assistance that you have earned up to that point is determined by a specific formula. If you received (or MMI or parent received on your behalf) less assistance than the amount that you earned, you may be able to receive those additional funds.

If you received more assistance than you earned, the excess funds must be returned by the school and/or you. The amount of assistance that you have earned is determined on a prorated basis.

For example, if you completed 30% of your payment period or period of enrollment, you earn 30% of the assistance you were originally scheduled to receive. Once you have completed more than 60% of the payment period or period of enrollment, you earn all the assistance that you were scheduled to receive for that period.

- 60% point for 2010-2011  
Fall Semester: November 4, 2010  
Spring Semester: March 25, 2011

If you did not receive all of the funds that you earned, you may be due a post-withdrawal disbursement. If your post-withdrawal disbursement includes loan funds, MMI must get your permission before it can disburse them. You may choose to decline some or all of the loan funds so that you don't incur additional debt. MMI may automatically use all or a portion of your post withdrawal disbursement of grant funds for tuition, fees, and room and board charges (as contracted with the MMI).

MMI needs your permission to use the post-withdrawal grant disbursement for all other school charges. You will receive a post withdrawal disbursement letter inquiring how you want the remaining funds disbursed. However, it may be in your best interest to allow MMI to keep the funds to reduce your debt at MMI.

#### For New Students ONLY

There may be some Title IV funds that you were scheduled to receive that cannot be disbursed to you once you withdraw because of other eligibility requirements.

*For example, if you are a first-time, first-year undergraduate cadet and you have not completed the first 30 days of your program before you withdraw, you will not receive any FFEL or Direct Loan funds that you would have received had you remained enrolled past the 30th day.*

If you receive (or MMI or parent receives on your behalf) excess Title IV program funds that must be returned, MMI must return a portion of the excess equal to the lesser of:

1. MMI charges multiplied by the unearned percentage of your funds, or the entire amount of excess funds.
2. MMI must return this amount even if it didn't keep this amount of your Title IV program funds.

### **Assistance Descriptions**

#### I. Federal Pell Grant

The Pell Grant Program is the basis for financial assistance to which aid from other federal and non-federal sources may be added. The amount of Pell Grant that a cadet may receive for the 2010-11 academic year ranges from \$976 to \$5,550. Eligibility is determined by completing a FAFSA online.

II. MMI understands and complies with the 25 percent non-federal share requirement, unless waived and 75 percent federal dollars will be contributed to the FSEOG program. MMI's priority order in awarding FSEOG recipients is the following:

- First selection group: Pell eligibility and the lowest EFCs
- Second selection group: Non-Pell eligible students with the lowest EFCs
- The maximum FSEOG award for MMI recipients is \$150.00 each semester.

#### III. Federal Academic Competitiveness Grant (ACG)

ACG supplements Pell Grant for students who meet the eligibility requirements. An eligible student may receive an Academic Competitiveness Grant (ACG) of \$750 for the first academic year of study and \$1300 for the second academic year of study.

To be eligible, a student must adhere to the following:

- Be a U.S. citizen
- Be a Federal Pell Grant Recipient
- Be enrolled full-time in a degree program
- Be enrolled in the first or second academic year of his or her program of study at a two-year or four-year degree-granting institution
- Have completed a rigorous secondary school program of study (after January 1, 2006, if a first-year student, and after January 1, 2005, if a second year student)
- If a first-year student, not have previously enrolled in an undergraduate program
- If a second-year student, have at least a cumulative 3.0 grade point average on a 4.0 scale for the first academic year

#### IV. Federal Work-Study Program (FWS)

The purpose of the MMI Federal Work-Study Program is to award part-time employment opportunities to cadets with demonstrated financial need. Cadets work on and off campus while attending college, work between 10 to 20 hours per week, and are paid comparative wages based on the federal minimum wage law.

Free application for Federal Student Aid is required as well as a MMI institutional FWS application must be completed. The Federal Work Study and Federal Student Aid Applications can be obtained through the MMI website at [www.marionmilitary.edu](http://www.marionmilitary.edu).

#### V. Federal Stafford Subsidized/Unsubsidized Loans

Federal Stafford loans allow cadets to meet some of the educational expenses by borrowing money from lenders at favorable rates (6% as of July 1, 2008). Loans are awarded only after all other aid is exhausted and cannot exceed the cost of attendance. Loans must be repaid! Repayment may be deferred up to six months after the cadet graduates, leaves school or drops below six credit hours. If awarded a Subsidized Stafford Loan, the federal government will pay the interest while the cadet is enrolled at least half-time (six credit hours and during deferment. Eligible cadets may receive an unsubsidized loan regardless of family income if within federal budget guidelines. Interest does accrue while the borrower is enrolled, and there are a number of repayment options available. Cadets must do the following to be eligible and receive a Stafford Student Loan: (1) Gain admittance to MMI, (2) complete a FAFSA

## VI. Federal Parent Loan for Undergraduate Students (PLUS)

PLUS loans are guaranteed through the Federal Family Educational Loan Program (FFELP) and make loan-term loans available to cadets and parents to pay educational costs. Although it is not mandatory, a FAFSA should be filed to determine need for a PLUS loan. Parents are eligible to apply for a credit worthiness loan on behalf of dependent undergraduate students. If a parent is denied a PLUS loan, a student may be eligible to borrow additional funds under the Unsubsidized Stafford Loan Program.

## VIII. State and Institutional Scholarship/Tuition Waiver Programs

Marion Military Institute offers numerous state, institutional, alumni and foundation scholarships including Need-Based, Service Academy Prep, Athletic and Performing Arts. Contact the office of Financial Aid for scholarship applications. The priority deadline for submission is February 1. All scholarship application must be received in the office of Financial Aid by March 1.

- For SAP appointments, contact LTC Lewis, SAP Director.
- For Athletic tryout dates, contact Dr. Michelle Ivey, Athletic Director.
- For Performing Arts auditions, contact Ms. Deborra Street, Band Director.
- For employee and dependent tuition discounts and/or waivers, contact the Director of Financial Aid

# Satisfactory Academic Progress Policy

## Grade Point Average Standards

Assistance (Pell Grant, College Work Study, Supplemental Grant, Academic Competitiveness Grant or Federal Family Education Loans) must maintain at least a minimum standard of academic progress. Academic progress will be assessed at the time a cadet is awarded financial aid, and reviewed each academic year. Academic progress will be monitored for all terms of enrollment, whether or not financial aid was received. In accordance with federal guidelines, cadets receiving federal financial aid at MMI must meet the following requirements:

1. Time frame: Cadets receiving financial aid are subject to a maximum time frame in which they can receive financial assistance. The maximum time frame that a cadet can receive financial aid to complete a degree is 150% of the published program length measured in semester hours attempted. The average time allotted for an Associate degree program is 97 hours attempted. Cadets who transfer from other colleges will have all credit hours taken at other schools included in the 97 hour total.
2. Grade Point Average: Each cadet will be expected to meet or exceed the following GPA at the indicated points in his/her program of study:

<u>Credit Hours</u>	<u>Minimum Cumulative GPA</u>
12 – 21 semester hours	1.50
22 – 32 semester hours	1.75
33 + semester hours	2.00

3. Completion Rate: In order to maintain the minimum standard of academic progress toward the completion of their degrees, cadets must successfully complete 2/3 of all MMI credit hours attempted. (Hours attempted include repeated courses, dropped courses, withdrawals and incomplete courses.) This measure becomes effective when a cadet has completed 21 MMI credit hours. Withdrawals count as hours attempted but not earned.
4. Developmental Courses: A cadet may not enroll in the same developmental course more than three times and continue to receive financial assistance for that course. A federal financial aid recipient may not receive aid for more than 30 semester hours of developmental work. Also, effective beginning Fall Semester 2009, developmental hours taken will not be included when determining a cadet's grade point average, completion rate progress for financial aid or maximum time frame allotment.
5. Financial Aid Probation: A cadet who fails to meet one or more of the SAP requirements for the first time will be placed on Financial Aid Probation during the next term of enrollment at MMI. The cadet will still be eligible to receive financial aid while on probation.



6. Extension of Financial Aid Probation: Cadets on Financial Aid Probation who meet all of the SAP requirements for coursework attempted during their probationary term but is still not meeting one or more of the minimum SAP requirements may request in writing to the Director of Financial Aid an extension of their Financial Aid Probation.

If, at the end of the second probationary semester, the cadet is still not meeting one or more of the minimum SAP requirements, the cadet will be placed on Financial Aid Suspension and will become ineligible for federal and state financial aid.

7. Financial Aid Suspension: If, at the end of the probationary semester, the cadet does not meet all the SAP requirements for coursework attempted that semester but is still not meeting one or more of the minimum SAP requirements, the cadet will be placed on Financial Aid Suspension and will become ineligible for federal and state financial aid.
8. Review Process: Academic progress will be assessed at the time a cadet is awarded financial aid, and reviewed each academic year.
9. Regaining eligibility: In order to regain eligibility, a cadet must attend MMI at his/her own expense until the standards outlined in this policy are met.
10. Appeal Process: A cadet who loses his/her financial aid because of a failure to meet these academic progress requirements may appeal if there are extenuating circumstances. Appeals must be submitted in writing and will be reviewed by the Financial Aid Committee. Each cadet will be notified in writing as to the outcome of his/her appeal.

## **Scholarships**

Scholarships, grants, and loans are available to qualified students attending or planning to attend Marion Military Institute. Each scholarship has its own eligibility requirements, but awards are usually based on academic qualifications, leadership potential, community service, and financial need.

### **Albert Cesarine, Sr. Memorial Scholarship**

This scholarship was established by Mr. and Mrs. Albert T. Cesarine, III, of New Castle, Delaware in honor of their grandfather, Mr. Albert Cesarine, Sr. Funds from this scholarship are awarded annually to a full-time college cadet from the state of Delaware or the Philadelphia, Pennsylvania, region who is enrolled in the ROTC program.

### **Alfred I. DuPont Foundation, Inc. Academic Scholarship Fund**

This scholarship is awarded each year to quality students from across Alabama and the Southeast who are in need of assistance. The Alfred I. DuPont Foundation is a non-profit Florida corporation founded in 1936 by Jessie Ball duPont to honor her late husband, Alfred I. DuPont, founder of the modern-day DuPont Chemical Company and St. Joe Paper Company.

### **Chadbourne Foundation Scholarship**

This scholarship is awarded each year to a college student. It was established by the Chadbourne Foundation and its trustees, Mr. and Mrs. Edward M. Chadbourne, Jr., Mr. and Mrs. Edward M. Chadbourne, III, and Mr. and Mrs. F. Brian DeMaria. Mr. Chadbourne, III, is an alumnus of Marion Military Institute's class of 1978.

### **Charles and Houston Drennan Memorial Scholarship**

This scholarship was established by Mrs. Louis J. Drennen and Mrs. Sue P. Drennen in memory of their late husbands, Charles and Houston Drennen. The scholarship is awarded each year to a college student.

### **Class of 1935 Endowment Fund**

This scholarship is awarded annually to students who possess demonstrated potential for academic success and leadership. Preference will be given to students who have financial need. The Fund was established in 1986 by members of the Marion Military Institute Class of 1935, who had just celebrated their 50<sup>th</sup> reunion.

### **David J. Robinson Memorial Scholarship**

This scholarship is awarded to a college student whose record exemplifies academic diligence, athletic accomplishment and demonstrated leadership. This scholarship fund was established in memory of David J. Robinson, a college graduate of Marion Military Institute, Class of 1965.

### **Dr. Arthur F. Wilkerson, Jr. Scholarship**

Funds from this scholarship are awarded to either a college or preparatory school student who is an accomplished and dedicated student. The scholarship was established in 1987 by his family in memory of Dr. Wilkerson, who graduated from Marion Military Institute in 1928.

### **Ernest A. Fite Army Aviation Endowed Scholarship**

This scholarship was established by Colonel Ernest A. Fite USA (Ret), Class of 1965, from Florence, Alabama. The proceeds from this endowment are to be used for awarding one or more scholarship annually to MMI cadets. Priority of consideration shall be given to cadets who demonstrate financial need and/or demonstrate an interest in army aviation as an aviator and/or any other capacity.

### **Franklin Sizemore Adams Scholarship**

This scholarship, established by Mr. and Mrs. Quincy F. Adams as a living memorial in honor and appreciation of their son, Franklin Sizemore Adams, an alumnus of Marion Military Institute, is awarded annually to a qualified college or preparatory school student. Preference is given to students from Clarke, Lamar, or Marengo counties.

### **Garland Sledge Rankin Memorial Scholarship**

This scholarship was established in memory of Garland Sledge Rankin, a graduate of the MMI Preparatory School in 1974. It was created in 1975 by Mr. and Mrs. Amzi G. Rankin. The scholarship is available to college or preparatory school students from the Marengo County area.

### **George Blue Lee Memorial Scholarship**

This scholarship is awarded to a student qualified for admission into the Early Commissioning Program. The student must be a diligent student with athletic ability and demonstrated leadership potential. The scholarship was established by Mr. and Mrs. Frank Earle in memory of their nephew, George Blue Lee, a graduate of Marion Military Institute. Mr. Lee gave his life in defense of his country in 1967.

### **George M. and Zoe A. Williams Memorial Scholarship**

This scholarship is awarded to a deserving student who understands the importance of duty to themselves, others, and their country. The fund was established by Mr. and Mrs. Robert George Williams and Mr. and Mrs. Evan E. Filby in honor of George M. and Zoe A. Williams.

### **Hopson Owen Murfee Academic Scholarship Fund**

This scholarship was established in honor of H.O. Murfee by his grandson, Mr. William E. Matthews, IV. H.O. Murfee was the second president of Marion Military Institute. He was a Phi Beta Kappa honor graduate in physics from the University of Virginia where his roommate was Woodrow Wilson. This scholarship is awarded each year to a student whose record exemplifies academic diligence.

### **James A. Mitchell Memorial Scholarship**

Funds from this scholarship are awarded annually to a college student. The scholarship was established by James A. Mitchell, an MMI alumnus, in memory of his father.

### **James Dennis Nettles, Jr., Memorial Scholarship**

This academic scholarship was established in memory of James Dennis Nettles, Jr., a graduate of the Preparatory School, Class of 1970. The fund was established by his parents, Dr. and Mrs. James D. Nettles, and his friends. College students who are eligible for this award must possess excellent leadership potential.

### **James Dudley Woodfin Memorial Scholarship**

The funds from this scholarship are designated for a student from the Marion area planning to attend MMI who has demonstrated financial need. The scholarship was established in 1995 to honor the memory of Col. Woodfin, an MMI graduate, Alumnus of the Year, and longtime faculty and staff member.

### **James Guy McCormick, Jr., Scholarship**

This academic scholarship fund was established by Mrs. Carolyn S. McCormick I in memory of her husband, James Guy McCormick, Jr., Class of 1940. The funds from this scholarship are awarded annually.

### **James H. and Mary V. Benson Endowed Scholarship Fund**

This scholarship was established by the MMI Board of Advisors in 2008 for James H. and Mary V. Benson in recognition of their outstanding service and dedication as the fifteenth president and first-lady of Marion Military Institute.

### **James H. and Cecile Gayle Scholarship Fund**

This academic scholarship fund was established in 1966 by Mr. and Mrs. James H. Gayle. The scholarship is awarded annually to a college student who is a resident of Alabama and who is qualified to participate in Marion Military Institute's academic, military, and athletic training program. The recipient of this scholarship must be willing to sign an oath of loyalty to the United States.

### **James T. Murfee Memorial Scholarship Fund**

This scholarship was established to honor the founder and first president of the Institute and his family. The purpose of this fund is to award one or more annual scholarships to deserving cadets in the name of the schools founder Col. James T. Murfee.

### **Jeane Parker Hallmark Scholarship**

This scholarship was established by Luther (Luke) P. Hallmark, a 1977 MMI graduate, in memory of his mother, Mrs. Jeane Parker Hallmark. The scholarship is awarded to a day student who participates in the preparatory school athletic program.

### **Jemison and Day Family Scholarship Fund**

This scholarship is awarded each year to a deserving student and was established by Jemison Investment Company, Inc., of Birmingham.

### **Joe C. Granade Endowed Scholarship Fund**

This scholarship was established by Lucille W. Granade to honor her late husband, Mr. Joe C. Granade, a member of the Class of 1948. The purpose of this fund is to award one or more scholarship to cadets who demonstrate financial need.

### **Joel R. and Elizabeth E. Hillhouse Endowed Scholarship Fund**

This scholarship was established by Joel R. and Elizabeth E. Hillhouse to promote the education of deserving cadets who are in need of financial assistance by providing funds for one or more scholarships annually.

### **John Charles Lindsay, Jr. Memorial Scholarship**

This scholarship was established in memory of John Charles Lindsay, Jr., a graduate of the MMI Preparatory School, Class of 1972. The fund was created by his parents, Colonel and Mrs. John C. Lindsay.

### **John Hunt Morgan Endowed Scholarship**

This scholarship was established in 2005 by former members of the Morgan's Raiders in the name of General John Hunt Morgan to honor more than 58 years of service to Marion Military Institute by the Morgan's Raiders both as student leaders and as alumni. Priority for consideration shall be given to inbound high school or full-time college cadets and also to returning scholarship recipients.

### **John Milton Hightower Scholarship**

This academic scholarship was established by Mrs. John M. Hightower and her daughter, Mrs. Joseph C. P. Turner, in memory of John Milton Hightower. Mr. Hightower was a graduate of the class of 1920.

### **LeCraw Leadership Scholarship**

This scholarship was established in 1999 by Scott T. LeCraw, a Marion Military Institute graduate, Class of 1972, in memory of his mother, Mrs. Margaret LeCraw Towers. Funds from this scholarship are awarded annually to a student from the state of Georgia, who has a quality academic record, an interest in the military, and a proven record of leadership.

### **Lillian Moore Scholarship Fund**

This scholarship was established by the late Lillian Moore of Marion, Alabama, in honor of her brother, R. Malcolm “Monk” Moore, who was Assistant Commandant at Marion Military Institute for many years. This scholarship is awarded each year to deserving cadets.

### **Mildred Prettyman Washburn Fund**

This fund was established by James L. Washburn in memory of his wife, Mildred Prettyman Washburn. Income from this fund is awarded to a cadet who has demonstrated exemplary scholarship, leadership, and citizenship.

### **Mooty Brothers Endowed Scholarship Fund**

This scholarship was established by June Louise Mooty Grube and Virginia Sittason to honor their brothers Harold, Doug, and Joe Mooty. The purpose of this scholarship is to award one or more scholarships annually to MMI cadets who demonstrate a financial need.

### **Offa Shivers McCollum Memorial Scholarship Endowment**

This scholarship was established by Offa Shivers McCollum, Jr., in honor of his father, Lieutenant Colonel Offa Shivers McCollum. One or more scholarship will be awarded annually to MMI cadets. The use of income generated from this gift may include, but not be limited to, tuition, room and board, uniforms, books, and such other expenses deemed necessary to attend Marion Military Institute.

### **Paul W. Rutledge and Margaret S. Rutledge Scholarship**

This scholarship was established in 1985 by Mrs. Margaret S. Rutledge in memory of Major General Paul W. Rutledge, United States Army. Preference for this award is given to students who aspire to be commissioned as an officer in the United States Army.

### **Peyton Tutwiler, III Scholarship**

This scholarship was established by Mrs. Lucille P. Tutwiler to honor her husband, Peyton Tutwiler, III. Priority of consideration will be given to candidates from Mobile County, Alabama who express an interest in the field of engineering as a civilian or military officer.

### **R. Leigh Peques Endowed Scholarship Fund**

This scholarship was established by the Presidential Advisory Council (PAC) committee of Marion Military Institute to honor the memory of Mr. R. Leigh Pegues. The purpose of this fund is to award one or more scholarships annually to deserving cadets who demonstrate a financial need.

### **Robert Peter “Pete” Findlay Memorial Scholarship Fund**

This scholarship was established by the Alumni Brigade in honor of Pete Findlay who served as Brigade Commander of the Cadet Corps in 1973. Funds from this scholarship are awarded annually to a cadet who has demonstrated high conduct and academic achievement.

### **Taylor D. (Red) Wilkins Athletic Endowed Scholarship**

This scholarship was established by the MMI Board of Trustees in 2002 to honor Mr. Taylor D. “Red” Wilkins, an alumnus of MMI, a prominent Alabama attorney and an inductee of the Alabama Sports Hall of Fame. Its purpose is to recognize the importance of athletics in achieving the physical development of cadets as required by the MMI mission to provide funding for annual scholarships in order to attract cadet athletes to Marion Military Institute who excel in a specific sport.

### **Walter P. Nichols Scholarship**

This academic scholarship is awarded to a student with a strong academic background with preference given to students from Marion, Alabama.

### **William Speight Burton Scholarship Fund**

This fund was established by Mr. William Speight Burton and is awarded each year to deserving cadets.

## **Notice of Availability of Institutional and Financial Information**

### **Consumer Information**

Institutions of Higher Education are required by legislation to provide consumer information to prospective as well as enrolled students. Marion Military Institute has developed a page on our website to provide the bulk of the required information in an easily assessable format. Following links on the page (URL’s are also shown below) will either provide the information in a pdf file, or take you to areas on the web where you can locate the information.

The types of information available include, but are not limited to completion/graduation and transfer rates; financial assistance available to students; crime statistics on campus; athletic program participation rates and financial support; information about students’ rights under FERPA; cost of attendance, and other institutional information.

Not all information is available on line, but may be distributed by other methods. If the information you seek is not posted, there is a name and email address for the person on campus who can direct you to the information you seek.

#### **Financial Assistance Information**

- Federal Student Financial Aid Opportunities: Federal Pell Grants, Federal Supplemental Educational Opportunity Grants, Academic Competiveness Grants, Federal Work–Study and Student Loans. How to apply. - <http://www.marionmilitary.edu/admissions/howtofinancialaid.da>
- MMI Financial Aid - <http://www.marionmilitary.edu/admissions/easyas1-2-3.da>
- Scholarship Opportunities - <http://www.marionmilitary.edu/admissions/financial-scholarships.da>

- Requirements for Withdrawal and Return of Federal Financial Aid
- Notice to All Students on Drug Law Violations and Ineligibility for Federal Financial Aid - <http://www.marionmilitary.edu/skins/userfiles/file/Notice%20of%20Drug%20Violation%20Penalties.pdf>
- Student Loan Information
  - Initial Loan Counseling for Student Borrowers - <https://studentloans.gov/myDirectLoan/index.action>
  - Exit counseling for Student Borrowers - [http://www.nsls.ed.gov/nsls\\_SA/](http://www.nsls.ed.gov/nsls_SA/)
  - Institutional Code of conduct for Education Loans - <http://www.marionmilitary.edu/admissions/financial-links.da>

**Contact for Financial Aid Information:**

Jacquita Smith, Director of Financial Aid, [jsmith@marionmilitary.edu](mailto:jsmith@marionmilitary.edu)

Student Record Privacy and Family Educational Rights and Privacy Act (FERPA)

- MMI Student Record Policy - <http://www.marionmilitary.edu/academics/academics-registrar.da>
  - Notification of Rights Under FERPA - <http://www.marionmilitary.edu/skins/userfiles/file/FERPA%20Rights%20Notification.pdf>
  - Notification of Directory Information - <http://www.marionmilitary.edu/skins/userfiles/file/Notice%20for%20Directory%20Information.pdf>
  - Request to Prevent Disclosure of Directory Information - <http://www.marionmilitary.edu/skins/userfiles/file/DO%20NOT%20RELEASE%20DIRECTORY%20INFORMATION%20form.pdf>
  - Learn more about FERPA - <http://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html>

**Contact for FERPA and Student Record Privacy Information:**

Dr. Frankie Oglesby, Assistant Dean, [foglesby@marionmilitary.edu](mailto:foglesby@marionmilitary.edu)  
or Wanda Calame, Registrar, [wcalame@marionmilitary.edu](mailto:wcalame@marionmilitary.edu)

General Institutional Information

- Price of Attendance - Tuition and Fees at MMI - <http://www.marionmilitary.edu/admissions/financial-tuition.da>
- Net Price Calculator
- Refund of Student Charges (includes tuition adjustment for complete withdrawal from institution)- <http://www.marionmilitary.edu/admissions/financial-refund-policy.da>
- Enrollment Programs
  - Service Academy Preparatory (SAP) Program - <http://www.marionmilitary.edu/programs/programs-sap.da>
  - Early Commissioning Program (ECP) - <http://www.marionmilitary.edu/programs/army-ecp.da>
  - Air Force ROTC Program - <http://www.marionmilitary.edu/programs/armyrotc.da>
  - Marine Corps Platoon Leader Commissioning (PLC) Program - <http://www.marionmilitary.edu/programs/plc.da>
  - Basic Cadet Program - <http://www.marionmilitary.edu/programs/rotc-basic-cadet.da>

**Contact for Cost of Attendance and General Enrollment Program Information:**

LTC Carlos G (Gerry) Lewis, Director of Enrollment Management, [glewis@marionmilitary.edu](mailto:glewis@marionmilitary.edu)

- Academic Program - <http://www.marionmilitary.edu/academics/index.da>
- Faculty - <http://www.marionmilitary.edu/academics/academics-faculty.da>
- Instructional Facilities - <http://www.marionmilitary.edu/about-mmi/facility-descriptions.da>
- Textbook Information - <http://www.marionmilitary.edu/about-mmi/bookstorestudentservices.da>

- Accreditation - <http://www.marionmilitary.edu/about-mmi/accreditation.da>
- Americans With Disabilities Act (ADA) & Non-Discrimination Classroom Policy – <http://www.marionmilitary.edu/skins/userfiles/file/Statement%20on%20Discrimination%20&%20ADA%20for%20web.pdf>

**Contact for Academic Program Information:**

Dr. Frankie Oglesby, Assistant Dean, [foglesby@marionmilitary.edu](mailto:foglesby@marionmilitary.edu) (334) 683-2353

- Transfer of Credit Policy and Articulation Agreements - <http://www.marionmilitary.edu/academics/academic-policies.da>
- STARS – Statewide Alabama Transfer & Articulation Agreements - <http://stars.troy.edu/>

**Contact for Transfer of Credit Information:**

David Ivey, Transfer Coordinator, [divey@marionmilitary.edu](mailto:divey@marionmilitary.edu)

- Equal Opportunity / Non-Discrimination Policy - <http://www.marionmilitary.edu/about-mmi/mmiemployment.da>

**Contact Information for Equal Opportunity/Non-Discrimination Policy Issues:**

Janice McGee, Director of Human Resources, [jmcgee@marionmilitary.edu](mailto:jmcgee@marionmilitary.edu)

Technology Use and Copyright Infringement

- Computer Acceptable Use Policy - <http://www.marionmilitary.edu/about-mmi/it.da>  
Copyright & Peer-to-Peer File Sharing

**Contact for Technology Use and Copyright Issues:**

Dan Sumlin, Director of Information and Technology, [dsumlin@marionmilitary.edu](mailto:dsumlin@marionmilitary.edu)

Intercollegiate Athletic Program

- Athletic Program Participation Rates and Financial Support Data (Equity in Athletics Disclosure Act) - <http://ope.ed.gov/athletics/>
- 2007-2008 EADA Coaching Staff Data- <http://www.marionmilitary.edu/skins/userfiles/file/2007-08%20EADA%20Coaching%20Staff%20Data.pdf>
- Student Right to Know Athletic Disclosures – Includes financial aid provided to athletes and graduation rates for student athletes receiving financial aid:
  - 2008-2009 - [http://www.marionmilitary.edu/skins/userfiles/file/Student%20Right%20to%20Know%20-July2008%20Athletic%20Disclosure\(1\).pdf](http://www.marionmilitary.edu/skins/userfiles/file/Student%20Right%20to%20Know%20-July2008%20Athletic%20Disclosure(1).pdf)
  - 2009-2010

Student Outcomes Information (Student Right-to-Know Act) and other Student Profile Information

- Student Retention Rate - <http://www.marionmilitary.edu/skins/userfiles/file/Marion%20Military%20Institute%20Retention%20Data%20for%20website.pdf>
- 2008-2009 Unduplicated Headcount; Graduation/Completion & Transfer Rates - [http://www.marionmilitary.edu/skins/userfiles/file/Student%20Right%20to%20Know%20Disclosure%20edits\(1\).pdf](http://www.marionmilitary.edu/skins/userfiles/file/Student%20Right%20to%20Know%20Disclosure%20edits(1).pdf)
- 2009-2010 Unduplicated Headcount; Graduation/Completion & Transfer Rates
- Student Diversity: Full Time and Part Time Undergraduate Enrollment by Ethnicity and Gender - <http://www.marionmilitary.edu/skins/userfiles/file/Student%20Diversity%20Fall%202009-10.pdf>
- Corps of Cadets Fall Demographics - [http://www.marionmilitary.edu/about-mmi/corpsofcadets\\_demographic.da](http://www.marionmilitary.edu/about-mmi/corpsofcadets_demographic.da)
- Source of First-time Freshmen - <http://www.marionmilitary.edu/about-mmi/sourceofcadets.da>
- Pell Grant Recipients by Ethnicity and Gender
  - 2008-2009 – <http://www.marionmilitary.edu/skins/userfiles/file/2008-09%20Pell%20Grants%20-%20Student%20Right%20to%20Know%20Disclosure.pdf>
  - 2009-2010



## **Contact for Student Outcomes and other IPEDS Information:**

Donna Leemon, Director of Institutional Research, [dleemon@marionmilitary.edu](mailto:dleemon@marionmilitary.edu)

### Information on Campus Security Policies and Crime Statistics

- Emergency Response Procedures - <http://www.marionmilitary.edu/about-mmi/about-mmi-security.da>
- Emergency Contacts – <http://www.marionmilitary.edu/skins/userfiles/file/Emergency%20Contact%20Information%20Flyer-%20March%202010.pdf>
- Department of Public Safety Annual Report (Clery Report) – <http://www.marionmilitary.edu/skins/userfiles/file/MARION%20MILITARY%20INSTITUTE-%20Annual%20Security%20Report-%20October-2009.pdf>
- How to Report Crimes on Campus - <http://www.marionmilitary.edu/about-mmi/about-mmi-security.da>
- Daily Crime Log - <http://www.marionmilitary.edu/about-mmi/about-mmi-security.da>

### **Contact Information for Campus Security**

MAJ Daniel Steiger, Assistant Commandant for Support, [dsteiger@marionmilitary.edu](mailto:dsteiger@marionmilitary.edu)

### Student/Cadet Life Issues

- Drug and Alcohol Policy - <http://www.marionmilitary.edu/campus-life/cadethealthcenter.da>
- Drug and Alcohol Awareness Program – MMI Cadet Manual, Section IV, page 87 - <http://www.marionmilitary.edu/2009-2010-Cadet-Manual.doc>
- Vaccination/Immunization Policies - Marion Military Institute and Student Health Services strongly recommend that every student and their family review the updated list of immunizations most appropriate for the university student. A good source of information can be found online at the CDC website. - <http://www.cdc.gov/vaccines/spec-grps/college.htm>

### **Contact Information for Student Health Services**

Mr. Brandon Taylor, Director of Health Services, [btaylor@marionmilitary.edu](mailto:btaylor@marionmilitary.edu)

- Voter Registration - This website has been endorsed by the Washington Higher Education Secretariat. This site has state by state details on voter registration, legal requirements for IHEs and tips on how to start voter registration activities on campus. - <http://www.yourvoteyourvoice.org/index.html>
- Marion Military Institute Campus Organizations - <http://www.marionmilitary.edu/campus-life/campus-mmi-organizations.da>

### **Contact Information for Student/Cadet Life Issues**

COL Thomas Tate, Commandant of Cadets, [ttate@marionmilitary.edu](mailto:ttate@marionmilitary.edu)

If you are unable to locate information you are interested in, please feel free to contact:

Donna Leemon  
Office of Institutional Research  
Marion Military Institute  
(334)683-2362  
[dleemon@marionmilitary.edu](mailto:dleemon@marionmilitary.edu)

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Executive Officer  
Recruiting Operations Officer  
Military Science Instructor  
Assistant Professor of Military  
Science  
Military Science Instructor  
Assistant Professor of Military  
Science  
National Guard/Reserve Liaison  
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Crewmember  
Crewmember  
Crewmember  
Crewmember  
Crewmember  
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House Keeping  
HVAC Technician & Assistant Supt.  
Secretary  
Carpenters' Assistant  
Crewmember  
Plumber  
Crewmember, Golf Course  
Crewmember, Golf Course  
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Trace Williams  
  
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Director of Athletics/  
Sports Information  
Administrative Assistant  
Head Baseball Coach  
Head Softball Coach/  
History Instructor  
Men's & Women's Tennis  
Coach/English Instructor  
Wrestling Coach  
Wrestling Coach/Physical  
Education Instructor  
Head Basketball Coach  
Physical Education Instructor  
Bus Transportation/Athletic  
Facilities Maintenance  
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Jennifer Hughey  
  
Katie Jones  
  
2LT Harry Howell  
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Director, SAP Program/Interim  
Enrollment Manager  
Director, Financial Aid  
Assistant Director  
Admissions and Records  
Administrative Assistant to  
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Admissions Counselor  
Admissions Counselor  
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## Faculty

COL Milton G. Avery, USA Reserves (Ret.)  
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M.A., Central Michigan University  
M.S., Army War College  
J.D., Samford University

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M. Div., Reformed Theological Seminary  
Doctorandus, Free University of Amsterdam

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Ed.S., University of Alabama  
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M.H.E.S., University of Alabama

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B.A., University of Alabama  
M.A., Jacksonville State University

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Wrestling Coach, Physical Education Instructor  
B.S., St. Cloud State University  
M.S., United States Sports Academy

David P. Ivey

Transfer Coordinator, Psychology & Sociology Instructor  
A.A., Marion Military Institute  
B.S., Judson College  
M.S., University of West Alabama

Michelle R. Ivey

Director of Athletics/Sports Information  
B.S., Eckerd College  
M.S.S., United States Sports Academy  
Ed.D., Lacrosse University

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M.E.D., Troy University

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Ed.S., Troy State University

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M.A., Florida International University

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B.S., Belhaven College  
M.S., Jackson State University

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M.A., University of Alabama

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Tennis Coach, English Instructor

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M.A., Slippery Rock University

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B.S., Yunnan Normal University, China

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# Marion Military Institute

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