



MARION MILITARY INSTITUTE

Marion, Alabama

Trip Transportation Request

Date of Trip: _____



Transportation Needed for Trip:

If requesting School Transportation: Please check all that apply

Car Van Bus.

If requesting more than one vehicle, how many of each vehicle will you need? (Ex. 1 van and 2 buses)

What date and time will you need the vehicle? _____

Where will you depart campus from? (Ex. Gym, Quad, etc) _____

***If requesting School Transportation please submit this form to the Transportation Officer who is located in the QM.

To be completed by the MMI Transportation Officer	
Vehicles Available to support request? <input type="checkbox"/> Yes <input type="checkbox"/> No	
IF yes please provide the Drivers Name and cell number:	
Driver Name	Cell Number
1.	
2.	
3.	
4.	
5.	
6.	
7.	

If not requesting school transportation please fill out the information that is requested below.

Private Vehicle

Name of Driver _____

Cell Number of driver: _____

Valid Driver's License verified? Yes No By Whom? _____ (private vehicle only)

* Attach this form to the travel roster