



MARION MILITARY INSTITUTE

1101 Washington Street Marion, Alabama 36756

POSITION: Part-time ACT/SAT Coach/Tutor

JOB SUMMARY:

This position will provide dedicated ACT/SAT Coach/Tutor to teach in person cadets on Saturdays and conduct video teleconferences and/or Zoom sessions on Thursdays and Fridays in the Fall.

MINIMUM QUALIFICATIONS:

- Bachelor's Degree (Master's degree preferred).
- Effective oral and written communication skills.
- Ability to deal effectively with students, faculty, staff, and the public.

ESSENTIAL FUNCTIONS:

- Teach in person a group of seventy-five (75) attentive cadets during three (3) Saturdays in the Fall on MMI campus.
- Contact hours will be 8:00 a.m.-5:00 p.m.
- Conduct four (4) two (2) hour video teleconferences/Zoom meetings on Thursday and Friday nights preceding scheduled ACT or SAT tests to boost cadet proficiencies before taking the test.
- Concentrate initially on math skills.
- Broaden out to English/verbal, Science, and Reading during final in person session.
- Completes other duties as assigned.

SALARY: \$2,000.00 for teaching a total of thirty-two (32) hours.

PROJECTED START DATE: Fall 2023

APPLICATION DEADLINE/PROCEDURE:

1. **Please submit the following required documents to LTC Thomas Bowen at tbowen@marionmilitary.edu:**
 - **Current Resume**
 - **Copy of College Transcript(s)**

MARION MILITARY INSTITUTE DOES NOT PROVIDE COPIES OF MATERIALS RECEIVED.

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