

MARION MILITARY INSTITUTE FEDERAL WORK STUDY WORKSHEET

MARK APPROPRIATE CLASSIFICATION

NAME _____

 MONTH _____

DEPARTMENT _____
 SUPERVISOR _____

DATE	DAY	MORNING START	MORNING END	HOURS	AFTERNOON START	AFTERNOON END	STUDENT REG HOURS	S.VISOR VERIFIED HOURS
	SU							
	MO							
	TU							
	WE							
	TH							
	FR							
	SA							

TOTALS

DATE	DAY	MORNING START	MORNING END	HOURS	AFTERNOON START	AFTERNOON END	REG HOURS	VERIFIED HOURS
	SU							
	MO							
	TU							
	WE							
	TH							
	FR							
	SA							

TOTALS

DATE	DAY	MORNING START	MORNING END	HOURS	AFTERNOON START	AFTERNOON END	REG HOURS	VERIFIED HOURS
	SU							
	MO							
	TU							
	WE							
	TH							
	FR							
	SA							

TOTALS

DATE	DAY	MORNING START	MORNING END	HOURS	AFTERNOON START	AFTERNOON END	REG HOURS	VERIFIED HOURS
	SU							
	MO							
	TU							
	WE							
	TH							
	FR							
	SA							

TOTALS

DATE	DAY	MORNING START	MORNING END	HOURS	AFTERNOON START	AFTERNOON END	REG HOURS	VERIFIED HOURS
	SU							
	MO							
	TU							
	WE							
	TH							
	FR							
	SA							

TOTALS

GRAND TOTAL

****ALL HOURS MUST BE RECORDED IN QUARTER HOUR INCREMENTS. The WS pay period ends the last day of the month.
 Time Sheets must be in the Financial Aid Office the last day of the month.**

WORK-STUDY EMPLOYEE SIGNATURE: _____ Date: _____

WORK-STUDY SITE SUPERVISOR'S SIGNATURE: _____ Date: _____